

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: October 25, 2023

SUBJECT: Consideration of Resolution No. 934 Amending the Fiscal Year
2022-2023 Budget - Amendment No. 5

Recommendation

Staff recommends the Governing Board adopt Resolution No. 934 amending the Fiscal Year 2022-2023 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of a fiscal year (FY). Based on expenditures paid that count toward the FY 2022-2023 budget, one change is requested to properly align budget with these costs. Amendment No. 5 realigns budget categories of Operating Expenses and Fixed Capital Outlay within funds and categories. This amendment does not increase or decrease the total District budget.

Budget realignments include:

1. \$10,000 in budget transfers from Fixed Capital Outlay to Operating Expenses for renovations to the IT building at the District Headquarters facility.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	10,000	(10,000)	0



Lyle Seigler
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 934 AMENDMENT NUMBER 5 TO FISCAL YEAR 2022-2023 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 910, after a public hearing on September 22, 2022, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2022, through September 30, 2023; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated October 25, 2023, requesting Amendment No. 5 to the Fiscal Year 2022-2023 budget. Amendment No. 5 provides for a cost-neutral expense budget transfer in the amount of \$10,000 and provides for a reallocation of expense budget within funds and categories to properly reflect activities performed and accurately assign costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 9th day of November 2023, A.D.

ATTEST:

Chair

Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

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ANNA UPTON
Tallahassee