

**Northwest Florida Water Management District  
Governing Board Meeting Minutes  
Thursday, November 9, 2023  
700 US Highway 331 South  
DeFuniak Springs, Florida 32435**

**1. Opening Ceremonies**

Called to order at 1:00 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: George Roberts, Chair; Jerry Pate, Vice Chair

**2. Special Thanks and Recognition**

None.

**3. Changes to the Agenda**

None.

Public comment was given by Christy McElroy regarding potential flooding concerns in Port St. Joe.

**4. Approval of the Minutes for October 12, 2023**

MOTIONED BY TED EVERETT, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE THE MINUTES FOR OCTOBER 12, 2023. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**5. Approval of the Financial Reports for the Month of September 2023**

MOTIONED BY TED EVERETT, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE THE FINANCIAL REPORTS FOR THE MONTH OF SEPTEMBER 2023. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**6. Consideration of Resolution No. 934 Amending the Fiscal Year 2022-2023 Budget - Amendment No. 5**

MOTIONED BY KELLIE RALSTON, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE AND ADOPT RESOLUTION NO. 934 AMENDING THE FISCAL YEAR 2022-2023 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

**7. Consideration of Three-Year Agreement with the University of Florida Board of Trustees to Continue Support for the Sod-Based Crop Rotation System**

MOTIONED BY JOHN ALTER, SECONDED BY GUS ANDREWS, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH THE UNIVERSITY OF FLORIDA BOARD OF TRUSTEES TO CONTINUE SUPPORT FOR IMPLEMENTATION OF SOD-BASED CROP ROTATION FOR FISCAL YEARS 2023-24, 2024-25, AND 2025-26, WITH A MAXIMUM TOTAL COMPENSATION NOT TO EXCEED \$160,000 AND ESTIMATED ANNUAL AMOUNTS OF \$40,000 IN FY 2023-24, \$60,000 IN FY 2024-25, AND \$60,000 IN FY 2025-26, SUBJECT TO APPROVAL OF THE BUDGET FOR EACH FISCAL YEAR. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Grant of Right-of-Way Easement to Escambia River Electric Cooperative, Inc.; Escambia River WMA

MOTIONED BY JOHN ALTER, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD DECLARE THE AREA NEEDED FOR THIS RIGHT-OF-WAY EASEMENT IS NOT REQUIRED STRICTLY FOR DISTRICT CONSERVATION PURPOSES BUT CAN ALSO BE USED TO PROVIDE A RIGHT-OF-WAY EASEMENT FOR GENERAL COMMUNICATION AND COMMERCIAL PUBLIC TELECOMMUNICATION PURPOSES AND IN FURTHERANCE THEREOF, GRANT THE RIGHT-OF-WAY EASEMENT TO EREC, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Consideration of Three Grant Donations for Reforestation and Habitat Enhancement Efforts on District Lands

MOTIONED BY TED EVERETT, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH THE ARBOR DAY FOUNDATION TO RECEIVE A REIMBURSABLE GRANT IN AN AMOUNT UP TO \$141,984.00 TO SUPPORT DISTRICT REFORESTATION EFFORTS; APPROVE A GRANT DONATION OF UP TO \$30,000.00 FROM THE NATURE CONSERVANCY TO SUPPORT LABOR COSTS ASSOCIATED WITH REFORESTATION EFFORTS; AND APPROVE A GRANT DONATION FROM THE NATIONAL WILD TURKEY FEDERATION IN AN AMOUNT UP TO \$60,000.00 TO SUPPORT PRESCRIBED BURNING AND SAND PINE ERADICATION EFFORTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Public Hearing for Regulatory Matters

Called to order at 1:25 p.m.

A. Permit Modification

A-1 Applicant: Allen Woerner, South Juniper Properties, LLC  
App. No.: 2B-013-305502-3  
Use: Agricultural

MOTIONED BY JOHN ALTER, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-013-305502-3, ALLEN WOERNER, SOUTH JUNIPER PROPERTIES, LLC, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

11. Legislative Update

Informational purposes only.

13. Legal Counsel Report

Breck Brannen provided a status update on the cases referenced below.

Michael Lee vs. Northwest Florida Water Management District, Walton County Circuit Court Case No. 2023-CA-000266

William G. Merryman, Petitioner, Petition for Declaratory Statement

William G. Merryman, petitioner vs. St. Johns River Water Management District, England-Thims & Miller, Loblolly Partners, LLC, Alterra Group, LLC, Lyndsay Keller, Esq., Lewis Ritter, Esq., and William Pyburn, Respondents, Petition for Administrative Hearing

Meeting was adjourned at 1:31 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending October 31, 2023

Balance Forward - Operating Funds \$31,479,594.06

Operating Funds Received in current month:

Revenue Receipts, Current	\$407,305.13	
Contracts Receivable	1,123,124.59	
Other Deposits/Refunds/Adjustments	159,199.04	
Transfers from Lands Accounts	0.00	
Total Deposits during month	1,689,628.76	1,689,628.76

Total Deposits and Balance Forward \$ 33,169,222.82

Disbursements:

Employee Salaries	491,012.61	
Employee Benefits	284,924.92	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	674,196.65	
Operating Expenses - Services	238,609.14	
Operating Expenses - Commodities	56,377.76	
Operating Capital Outlay	218,786.98	
Grants and Aids	1,867,625.00	
Total Operating Expenses during month	3,831,533.06	3,831,533.06
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	37,761.95	
Total Funds Disbursed by check during month	3,869,295.01	3,869,295.01
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	0.00	
Total Funds Disbursed	3,869,295.01	3,869,295.01

Cash Balance Operating Funds at month end \$ 29,299,927.81

Operating Depositories:

Petty Cash Fund	250.25	
Bank of America:		
General Fund Checking	1,538,604.30	
Payroll Account	6,000.00	
Passthrough (EFT) Account	54,041.01	
Investment Accounts:		
Fla. Board of Administration @ 5.6%		
General Fund	5,648,107.69	
Lands Fee Fund	4,337,530.34	
Ecosystem TF	55,251.80	
Water Prot. & Sust. Program TF	101,890.74	
Okaloosa Regional Reuse	1,203,292.42	
Mitigation Fund	16,354,959.26	

Total Operating Depositories at month end \$ 29,299,927.81

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
Financial Report  
Summary Statement of Receipts, Disbursements & Cash Balances  
For Month Ending October 31, 2023

Land Acquisition Funds:

Fla. Board of Administration @ 5.6%	\$	302,686.79	
Total Land Acquisition Funds			302,686.79

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 5.6%		41,762.48	
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Fla. Board of Administration Cypress Springs R&M Account @ 5.6%		<u>826,015.57</u>	
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Total Restricted Land Management Funds			<u>867,778.05</u>
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Total Land Acquisition, and Restricted Management Funds			<u>1,170,464.84</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END			<u><u>\$ 5,039,759.85</u></u>
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Approved: \_\_\_\_\_  
Chairman or Executive Director

Date: December 14, 2023



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
SCHEDULE OF DISBURSEMENTS  
GENERAL FUND  
OCTOBER 2023

CHECKS	10/05/2023	\$	49,372.83
CHECKS	10/05/2023		179,987.83
ACH TRANSFERS	10/06/2023		98,723.49
ACH TRANSFERS	10/06/2023		218,067.19
DIRECT DISBURSEMENTS	10/06/2023		192,242.00
DIRECT DISBURSEMENTS	10/06/2023		350.00
VOIED CHECKS	10/11/2023		-1,122,198.80
CHECKS	10/12/2023		18,041.72
CHECKS	10/12/2023		1,149,728.10
ACH TRANSFERS	10/13/2023		95,282.42
ACH TRANSFERS	10/13/2023		189,446.75
DIRECT DISBURSEMENTS	10/12/2023		15.00
CHECKS	10/19/2023		9,357.30
CHECKS	10/19/2023		72,586.12
ACH TRANSFERS	10/20/2023		13,072.44
ACH TRANSFERS	10/20/2023		49,434.62
DIRECT DISBURSEMENTS	10/20/2023		11,216.63
CHECKS	10/26/2023		116,396.67
CHECKS	10/26/2023		403,156.91
RETIREMENT	10/26/2023		99,228.35
ACH TRANSFERS	10/27/2023		2,712.91
ACH TRANSFERS	10/27/2023		1,516,851.55
DIRECT DISBURSEMENTS	10/27/2023		690.00
VOIDED CHECK	10/31/2023		-690.00
		\$	<u><u>3,363,072.03</u></u>

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Chairman or Executive Director

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December 14, 2023  
Date

**Northwest Florida Water Management District**  
**Statement of Sources and Uses of Funds**  
**For the Period ending October 31, 2023**  
**(Unaudited)**

	<b>Current Budget</b>	<b>Actuals Through 10/31/2023</b>	<b>Variance (under)/Over Budget</b>	<b>Actuals As A % of Budget</b>
<b>Sources</b>				
Ad Valorem Property Taxes	\$ 3,900,000	\$ -	\$ (3,900,000)	0%
Intergovernmental Revenues	103,858,182	-	(103,858,182)	0%
Interest on Invested Funds	88,500	145,457	56,957	164%
License and Permit Fees	655,000	72,920	(582,080)	11%
Other	1,212,897	176,784	(1,036,113)	15%
Fund Balance	29,136,902		(29,136,902)	0%
<b>Total Sources</b>	<b>\$ 138,851,481</b>	<b>\$ 395,160</b>	<b>\$ (138,456,321)</b>	<b>0%</b>

	<b>Current Budget</b>	<b>Expenditures</b>	<b>Encumbrances <sup>1</sup></b>	<b>Available Budget</b>	<b>%Expended</b>	<b>%Obligated <sup>2</sup></b>
<b>Uses</b>						
Water Resources Planning and Monitoring	\$ 6,880,363	\$ 113,021	\$ 500,568	\$ 6,266,775	2%	9%
Acquisition, Restoration and Public Works	92,960,048	245,900	10,736,824	81,977,324	0%	12%
Operation and Maintenance of Lands and Works	7,793,515	146,292	2,218,509	5,428,714	2%	30%
Regulation	4,835,432	156,093	320,814	4,358,525	3%	10%
Outreach	158,662	12,026	324	146,313	8%	8%
Management and Administration	2,644,636	107,247	33,851	2,503,538	4%	5%
<b>Total Uses</b>	<b>\$ 115,272,656</b>	<b>\$ 780,577</b>	<b>\$ 13,810,890</b>	<b>\$ 100,681,188</b>	<b>1%</b>	<b>13%</b>
Reserves	23,578,825			23,578,825	0%	0%
<b>Total Uses and Reserves</b>	<b>\$ 138,851,481</b>	<b>\$ 780,577</b>	<b>\$ 13,810,890</b>	<b>\$ 124,260,013</b>	<b>1%</b>	<b>11%</b>

<sup>1</sup> Encumbrances represent unexpended balances of open purchase orders and contracts.

<sup>2</sup> Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of October 31, 2023, and covers the interim period since the most recent audited financial statements.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/5/2023	674.92	MEDICARE
2701	FLORIDA MUNICIPAL INSURANCE TRUST	10/5/2023	38,051.75	FIRST INSTALLMENT FY 23-24
4832	SUN LIFE FINANCIAL	10/5/2023	5,320.40	DENTAL
4832	SUN LIFE FINANCIAL	10/5/2023	40.40	PREPAID DENTAL
4834	SUN LIFE FINANCIAL	10/5/2023	1,022.28	LIFE INSURANCE
4834	SUN LIFE FINANCIAL	10/5/2023	2,474.62	VOL LIFE
4834	SUN LIFE FINANCIAL	10/5/2023	85.91	EMPLOYEE ASSISTANCE PROGRAM
4833	SUN LIFE FINANCIAL	10/5/2023	931.34	VOL LTD
5250	SUN LIFE FINANCIAL - VISION	10/5/2023	584.17	VISION
4626	WASTE PRO OF FLORIDA, INC	10/5/2023	187.04	SOLID WASTE - HQ
<b>TOTAL AP</b>			<b>\$ 49,372.83</b>	
1617	CAPITAL HEALTH PLAN	10/6/2023	93,015.09	MEDICAL INSURANCE
2453	ESCAMBIA COUNTY PROPERTY APPRAISER	10/6/2023	3,430.19	1ST QTR FY 23-24
76	LEON COUNTY PROPERTY APPRAISER	10/6/2023	2,278.21	1ST QTR FY 23-24
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 98,723.49</b>	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/6/2023	3,022.67	RETIREE INSURANCE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	10/6/2023	67,514.95	MEDICAL INSURANCE
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	10/4/2023	21,894.70	CLOSING FUNDS FOR THE ST JOE NORTH ACQUISITION
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	10/6/2023	26,320.00	CLOSING FUNDS FOR LORI PARKES LENAS ACQUISITION
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	10/4/2023	73,489.68	CLOSING FUNDS FOR ST JOE GULLY ACQUISITION
<b>TOTAL DIRECT DISBURSEMENTS</b>			<b>\$ 192,242.00</b>	
<b>TOTAL AP</b>			<b>\$ 340,338.32</b>	
4180	BANK OF AMERICA	10/5/2023	29.95	TRANSACTION FEE FOR EPERMITTING
4180	BANK OF AMERICA	10/5/2023	29.95	MONTHLY TRANSACTION FEES
5946	CARPENTRY & HARDWARE SERVICES LLC	10/5/2023	7,686.00	KITCHEN REPAIR FOR IT BUILDING
5828	CHRONOLOG LLC	10/5/2023	160.00	SERVICE FOR MONTH OF SEPTEMBER 2023
2241	DEPT. OF THE INTERIOR - USGS	10/5/2023	58,110.00	USGS JOINT FUNDNG AGREEMENT- 0
5977	E2A LLC	10/5/2023	38,440.00	2023 GROUND SITE PREP HERBICID
5977	E2A LLC	10/5/2023	3,844.00	RETURN OF PERFORMANCE BOND - #23-077
4688	FERGUSON ENTERPRISES, LLC	10/5/2023	302.90	WHEELS TO TURN WATER VALVES AT LAKE JACKSON
2713	FL DEPT OF AG. & CONSUMER SERVICES	10/5/2023	17,781.25	MOBILE IRRIGATION LAB FY2020-2
2713	FL DEPT OF AG. & CONSUMER SERVICES	10/5/2023	17,781.25	MOBILE IRRIGATION LAB FY2020-2
916	FPL NORTHWEST FLORIDA	10/5/2023	785.02	DEFUNIAK ELECTRIC
5945	FURRIN AUTO ALLEY	10/5/2023	141.13	MINOR REPAIRS FOR POOL VEHICLES AT HQ

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
5945	FURRIN AUTO ALLEY	10/5/2023	156.08	MINOR REPAIRS FOR WMD96837
410	GULF COUNTY TAX COLLECTOR	10/5/2023	1,328.55	2022 COMMISSIONS
5474	HATCHER PUBLISHING INC	10/5/2023	32.00	LEGAL ADS-WATER USE PERMITS
5908	JOHNSTON MATERIALS SUPPLY LLC	10/5/2023	2,225.55	ROAD REPAIR MATERIALS - CHOCTAWHATCHEE RIVER WMA
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/5/2023	29.07	LAB COPIER
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/5/2023	104.93	LAB COPIER
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/5/2023	105.10	LAB COPIER
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	10/5/2023	105.10	LAB COPIER
5899	MICHAEL'S OUTDOOR SERVICES LLC	10/5/2023	550.00	HAZARDOUS TREE REMOVAL - BLUE SPRING REC AREA
5975	PRESLIE'S CONSTRUCTION & LAND DEVELOPMENT	10/5/2023	29,500.00	MULCHING AT LAKE JACKSON FACILITY
5950	PRESS PRINT GRAPHICS LLC	10/5/2023	760.00	REPLACEMENT SIGNS - HAMMOCK LAKE RECREATION AREA
<b>TOTAL CHECKS</b>			<b>\$ 179,987.83</b>	
5985	BRIAN SCHUMANN	10/6/2023	344.00	TRAVEL REIMBURSEMENT
5721	CARASOFT TECHNOLOGY CORPORATION	10/6/2023	7,347.17	DOCUSIGN ELECTRONIC SIGNATURE SOFTWARE
5428	CARDNO, INC	10/6/2023	62,715.75	AGREEMENT FOR AS NEEDED SERVIC
4559	CITY OF CARRABELLE	10/6/2023	72,849.32	SEPTIC TANK ABATEMENT-PHASE II
4559	CITY OF CARRABELLE	10/6/2023	17,908.90	SEPTIC TANK ABATEMENT-PHASE II
5072	COMPUTER DATA SOURCE, LLC	10/6/2023	3,600.00	DELL/EMC MAINTENCE AND RENEWAL
97	THE DEFUNIAK HERALD	10/6/2023	49.00	LEGAL ADS-WATER USE PERMITS
1948	DELL MARKETING L.P.	10/6/2023	1,399.99	LAPTOPS REPLACEMENTS FOR IT STAFF
3126	DEWBERRY ENGINEERS, INC	10/6/2023	1,347.50	AGREEMENT FOR WATER RESOURCES
45	DMS	10/6/2023	11.42	AIR CARDS & HOTSPOTS
45	DMS	10/6/2023	8.28	CONFERENCE CALLS
45	DMS	10/6/2023	1,958.04	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	10/6/2023	619.86	DEFUNIAK LOCAL TELEPHONE
45	DMS	10/6/2023	9,855.51	HQ ETHERNET
45	DMS	10/6/2023	1,560.11	HQ LOCAL
45	DMS	10/6/2023	19.23	HQ LOCAL DISTANCE
45	DMS	10/6/2023	2.33	LAN PORTS AND INTRANET/ INTERNET
45	DMS	10/6/2023	97.12	MILTON LOCAL
3942	A & W VENTURES, L.C.	10/6/2023	250.00	PORTABLE TOILET FOR PHIPPS PARK
5984	JUSTIN ALBRITTON	10/6/2023	146.00	TRAVEL REIMBURSEMENT
5651	SGS TECHNOLOGIE, LLC	10/6/2023	373.33	HOSTING & MAINTAINING DIST WEBSITE CON # 19-022
5651	SGS TECHNOLOGIE, LLC	10/6/2023	373.33	HOSTING & MAINTAINING DIST WEBSITE CON # 19-022
4091	THE SHOE BOX	10/6/2023	200.00	WORK BOOTS FOR COAKLEY TAYLOR
4091	THE SHOE BOX	10/6/2023	242.75	REG CLOTHING
4091	THE SHOE BOX	10/6/2023	282.25	REG CLOTHING
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	10/6/2023	4,606.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	10/6/2023	200.00	JANITORIAL SERVICES FOR THE MILTON OFFICE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
5218	WAGeworks, INC.	10/6/2023	158.10	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION
3790	WILDLANDS SERVICE, INC.	10/6/2023	26,158.00	PRESCRIBED BURNING & VEGETATIO
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	472.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	449.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	274.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	350.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	175.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	390.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
5060	EXTREME LOGISTICS GULF COAST, LLC	10/6/2023	200.00	RENTAL & SERVICE OF PORTABLE & COMPOST TOILETS
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 218,067.19</b>	
5944	REFUND NIC	10/6/2023	100.00	P313817 ERICA FLOYD WITHDRAWAL REFUND
5944	REFUND NIC	10/6/2023	250.00	P313834 JAY STODGHILL WITHDRAWAL REFUND
<b>TOTAL DIRECT DISBURSEMENTS</b>			<b>\$ 350.00</b>	
<b>TOTAL AP</b>			<b>\$ 398,405.02</b>	
5922	AGL SUBDIVISION LLC	10/12/2023	100.00	AGL SUBDIVISION P310677 EPERMIT DISCOUNT REFUND
95	AT&T	10/12/2023	534.50	PHONES SERVICES - EFO
2992	BANK OF AMERICA	10/12/2023	441.78	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	10/12/2023	1,051.04	SEPTEMBER 2023 ANALYSIS STATEMENT
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/12/2023	1,621.08	LABORATORY ANALYSIS - ECONFINA COLIFORM
2241	DEPT. OF THE INTERIOR - USGS	10/12/2023	2,844.00	GW WATER LEVEL MONITORING 0000
4748	EAST MILTON WATER SYSTEM	10/12/2023	90.00	BACKFLOW TEST FOR MILTON OFFICE
4748	EAST MILTON WATER SYSTEM	10/12/2023	23.11	WATER - MILTON OFFICE
916	FPL NORTHWEST FLORIDA	10/12/2023	553.91	MILTON ELECTRIC
3193	INSURANCE INFORMATION EXCHANGE	10/12/2023	73.80	BACKGROUND SCREENING
4699	LAWSON AND LAWSON ELECTRICAL SERVICES, INC	10/12/2023	1,834.00	ELECTRICAL REPAIR AT LAKE JACKSON FACILITY
3406	NEECE TRUCK TIRE CENTER INC.	10/12/2023	64.49	WMD2435 REPAIR
5965	NIC SERVICES	10/12/2023	738.83	NIC/ELECTRONIC PAYMENTS
4432	OKALOOSA COUNTY	10/12/2023	1,122,098.80	EGLIN AFB/NICEVILLE RECLAIMED
62	PENSACOLA NEWS-JOURNAL	10/12/2023	1,505.76	TRIM ADVERTISEMENT
105	TALLAHASSEE DEMOCRAT	10/12/2023	1,901.50	TRIM ADVERTISEMENT
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/12/2023	367.45	WATER / SEWER - HQ

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/12/2023	88.50	SECURITY LIGHTS - HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	10/12/2023	3,830.80	ELECTRIC - HQ
5840	NATIONAL EC SERVICES, INC	10/12/2023	9,964.75	SERVICES AS NEEDED
<b>TOTAL CHECKS</b>			<b>\$ 1,149,728.10</b>	
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	10/13/2023	7,973.50	ANALYSIS OF FRESHWATER & ESTUA
5450	CAITLIN BRONGEL	10/13/2023	22.25	TRAVEL REIMBURSEMENT
3126	DEWBERRY ENGINEERS, INC	10/13/2023	152,750.00	CONTRACTUAL SERVICES FOR RISK
2972	EDWARDS FIRE PROTECTION, INC.	10/13/2023	658.95	ANNUAL MAINT/INSPECTIONS OF FIRE EXTINGUISHERS
2702	FISH AND WILDLIFE	10/13/2023	2,771.88	COOPERATIVE MGMT AGREEMENT # 14-070
2702	FISH AND WILDLIFE	10/13/2023	8,510.02	COOPERATIVE MGMT AGREEMENT # 14-070
3002	FLORIDA STATE UNIVERSITY	10/13/2023	490.83	OFFSITE DATA STORAGE
3002	FLORIDA STATE UNIVERSITY	10/13/2023	490.83	OFFSITE DATA STORAGE
3337	FORESTECH CONSULTING	10/13/2023	400.00	LAND MANAGEMENT DATABASE
1090	HR DIRECT	10/13/2023	89.99	POSTER GUARD SUBSCRIPTION
1090	HR DIRECT	10/13/2023	89.99	POSTER GUARD SUBSCRIPTION
1090	HR DIRECT	10/13/2023	89.99	POSTER GUARD SUBSCRIPTION
1090	HR DIRECT	10/13/2023	89.99	POSTER GUARD SUBSCRIPTION
1090	HR DIRECT	10/13/2023	89.99	POSTER GUARD SUBSCRIPTION
2268	INNOVATIVE OFFICE SOLUTIONS, INC	10/13/2023	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
5504	ANDREW JOSLYN	10/13/2023	91.67	TRAVEL REIMBURSEMENT
5368	KOUNTRY RENTAL NWF, INC.	10/13/2023	9,653.33	SERVICE FOR PORTABLE TOILETS-C
5294	KRONOS, INCORPORATED	10/13/2023	3.94	KRONOS RENEWAL
5146	MICHAEL CORRIE MANNION	10/13/2023	3,757.60	STAFF AUGMENTATION FOR CUSTOM APPLICATE #18-066
5894	ODESSA CLEANING SERVICE LLC	10/13/2023	225.00	ECONFINA FIELD OFFICE CLEANING
5947	PREVENTIA SECURITY LLC	10/13/2023	360.00	DFO SECURITY TEST
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 189,446.75</b>	
5944	REFUND NIC	10/12/2023	15.00	REFUND FOR WELL PERMIT 313186-1 OVERPAYMENT
<b>TOTAL DIRECT DISBURSEMENTS</b>			<b>\$ 15.00</b>	
<b>TOTAL AP</b>			<b>\$ 1,339,189.85</b>	
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/12/2023	17,000.00	REFUND LAND SALE PROCEEDS TO FDEP
3198	MILTON AUTO PARTS, INC.	10/12/2023	265.36	SUPPLIES FOR EQUIPMENT AT MILTON FIELD OFFICE
2446	NATIONAL GROUND WATER ASSOCIATION	10/12/2023	395.00	NGWA MEMBERSHIP
4465	SHERIFF OF SANTA ROSA COUNTY	10/12/2023	40.00	PROCESS SERVER-SANTA ROSA COUNTY
4626	WASTE PRO OF FLORIDA, INC	10/12/2023	129.18	SOLID WASTE DUMPSTER - FL RIVER

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
4626	WASTE PRO OF FLORIDA, INC	10/12/2023	212.18	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
<b>TOTAL CHECKS</b>			<b>\$ 18,041.72</b>	
3293	ANGUS G. ANDREWS, JR.	10/13/2023	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
5294	KRONOS, INCORPORATED	10/13/2023	5,905.54	KRONOS RENEWAL
5947	PREVENTIA SECURITY LLC	10/13/2023	75.00	DEFUNIAK SECURITY
5947	PREVENTIA SECURITY LLC	10/13/2023	75.00	DEFUNIAK SECURITY
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	10/13/2023	81,101.88	CLOSING FUNDS FOR JENCKS-PARKER ACQUISITION
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 95,282.42</b>	
<b>TOTAL AP</b>			<b>\$ 113,324.14</b>	
319	THE COUNTY RECORD	10/19/2023	31.50	LEGAL ADS-WATER USE PERMITS
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/19/2023	66.36	LEGAL ADS FOR GOVERNING BOARD
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/19/2023	56.70	FAR AD FEES FOR BIDS AND PUBLIC NOTICES FOR ASM
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	10/19/2023	20.02	FAR AD - WSA PUBLIC COMMENT
349	GADSDEN COUNTY PROPERTY APPRAISER	10/19/2023	615.63	2ND QTR FY 22-23
349	GADSDEN COUNTY PROPERTY APPRAISER	10/19/2023	615.63	3RD QTR FY 22-23
349	GADSDEN COUNTY PROPERTY APPRAISER	10/19/2023	615.64	4TH QTR FY 22-23
5790	GADSDEN COUNTY TIMES	10/19/2023	78.75	LEGAL ADS-WATER USE PERMITS
2291	GULF COAST ELECTRIC COOPERATIVE,INC	10/19/2023	349.85	ELECTRIC SERVICE - EFO
5993	JAMEY GILLEY	10/19/2023	380.00	TRAVEL REIMBURSEMENT
5680	MCKENZIE MOTOR COMPANY	10/19/2023	219.80	MINOR REPAIRS FOR REG VEHICLES IN MILTON
423	OKALOOSA CO. TAX COLLECTOR	10/19/2023	1.74	PARCEL REFUND
3213	SHI INTERNATIONAL CORP	10/19/2023	10,118.50	SHAREPOINT MIGRATION
4315	WASHINGTON COUNTY BD OF CO COMMISSIONERS	10/19/2023	40,000.00	COUNTYWIDE FLOODING ASSESSMENT
5612	WETLAND SOLUTIONS, INC.	10/19/2023	19,416.00	HYDROLOGIC & WATER QUALITY DAT
<b>TOTAL CHECKS</b>			<b>\$ 72,586.12</b>	
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	10/20/2023	11,803.00	ANALYSIS OF FRESHWATER & ESTUA
5992	BRIGITTE DOBBINS	10/20/2023	739.56	TRAVEL REIMBURSEMENT
4845	CALHOUN COUNTY SHERIFF'S OFFICE	10/20/2023	1,664.00	LAW ENFORCEMENT/SECURITY SERVI
4125	KATHLEEN COATES	10/20/2023	146.00	TRAVEL REIMBURSEMENT
3405	JOHN B. CROWE	10/20/2023	790.00	TRAVEL REIMBURSEMENT
4855	ENVIRON SERVICES INCORPORATED	10/20/2023	2,079.13	JANITORIAL SERVICES FOR HQ
2702	FISH AND WILDLIFE	10/20/2023	1,740.08	LAW ENFORCEMENT - CONTRACT NO. 11-012
5925	IAN WATERS	10/20/2023	90.00	TRAVEL REIMBURSEMENT
4305	DANA PALERMO	10/20/2023	116.00	TRAVEL REIMBURSEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
3813	PENNINGTON, P.A.	10/20/2023	11,240.00	LEGAL COUNSEL
5614	ZACHARY J. SELLERS	10/20/2023	971.25	DFO JANITORIAL SERVICES
5903	STARSKY HARRELL	10/20/2023	126.00	TRAVEL REIMBURSEMENT
5337	VANASSEE HANGEN BRUSTLIN, INC.	10/20/2023	3,240.00	AGREEMENT FOR AS NEEDED SERVIC
5337	VANASSEE HANGEN BRUSTLIN, INC.	10/20/2023	2,700.00	AGREEMENT FOR AS NEEDED SERVIC
5218	WAGEWORKS, INC.	10/20/2023	100.00	COBRA ADMINISTRATION
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	10/20/2023	11,581.60	LAW ENFORCEMENT AND SECURITY
3732	MATTHEW WHITFIELD	10/20/2023	308.00	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 49,434.62</b>	
2967	BANK OF AMERICA	10/20/2023	7,380.89	SEPT 2023 P-CARD
2967	BANK OF AMERICA	10/20/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	10/20/2023	11.99	DIGITAL NEWSPAPER SUBSCRIPTION
2967	BANK OF AMERICA	10/20/2023	142.29	REG OFFICE/FIELD SUPPLIES-AMAZON
2967	BANK OF AMERICA	10/20/2023	63.48	DFO OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	10/20/2023	2,299.99	PANASONIC LUMIX GH6 CAMERA
2967	BANK OF AMERICA	10/20/2023	259.74	STANDING DESKS-AMAZON
2967	BANK OF AMERICA	10/20/2023	132.95	FLOOR LINER FOR WMD96877-AMAZON
2967	BANK OF AMERICA	10/20/2023	150.00	MEMBERSHIP DUES - FGFOA
2967	BANK OF AMERICA	10/20/2023	243.51	BANNERS FOR DISTRICT EVENTS
2967	BANK OF AMERICA	10/20/2023	519.80	DOMAIN NAME RENEWALS
<b>TOTAL DIRECT DISBURSEMENTS</b>			<b>\$ 11,216.63</b>	
<b>TOTAL AP</b>			<b>\$ 133,237.37</b>	
5954	BLU RIPPLE INC	10/19/2023	2,454.45	REPLACEMENT STEPS - SEVEN RUNS
5987	BOING US HOLDCO INC	10/19/2023	934.56	DEFUNIAK CARWASH
5872	FUSION FLEET SERVICES LLC	10/19/2023	222.76	GPS INSTALL/REMOVAL INTO 2023 LAB F-150
349	GADSDEN COUNTY PROPERTY APPRAISER	10/19/2023	572.39	1ST QTR FY 22-23
5908	JOHNSTON MATERIALS SUPPLY LLC	10/19/2023	536.50	FILL DIRT FOR BRUNSON LANDING BOAT RAMP REPAIRS
5016	LOBBYTOOLS, INC.	10/19/2023	4,300.00	LOBBYTOOLS SUBSCRIPTION RENEWAL
3266	LOWE'S COMPANIES INC.	10/19/2023	336.64	SHOP SUPPLIES
<b>TOTAL CHECKS</b>			<b>\$ 9,357.30</b>	
5243	CARROLL APPRAISAL COMPANY, INC.	10/20/2023	1,050.00	REVIEW APPRAISAL OF SUR. TRACT-N. SILVER LAKE RD
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	10/20/2023	1,710.00	HQ SECURITY MONITORING AND MAI
5802	MURPHY CASSIDY DIESEL REPAIRS	10/20/2023	157.60	MINOR REPAIRS FOR REG VEHICLES
5618	PRESSRELATIONS, INC.	10/20/2023	2,399.40	MEDIA CLIPS TRACKING SERVICE



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
1180	PRIDE ENTERPRISES	10/20/2023	6,225.44	REPLACEMENT GRILLS AND FIRE RINGS
5825	THE PRINT SHOP INC	10/20/2023	1,530.00	REC SITE SIGNS
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 13,072.44</b>	
<b>TOTAL AP</b>			<b>\$ 22,429.74</b>	
2197	A J TROPHIES & AWARDS INC	10/26/2023	443.00	EMPLOYEE ANNIVERSARY RECOGNITION PLAQUES/COINS
2197	A J TROPHIES & AWARDS INC	10/26/2023	508.15	EMPLOYEE ANNIVERSARY RECOGNITION PLAQUES/COINS
4676	CITY OF MILTON FLORIDA	10/26/2023	84.96	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	10/26/2023	45.27	SEWER MILTON OFFICE
3289	CITY OF TALLAHASSEE	10/26/2023	48.07	LAKESHORE & I-10
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/26/2023	809.67	INTEREST EARNINGS QE SEPT 2023
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	10/26/2023	1,408.06	INTEREST EARNINGS QE SEPT 2023
5235	JACKSON COUNTY BOARD OF COUNTY COMMISSIO	10/26/2023	355,895.90	BLUE SPRINGS ROAD SEWER PROJEC
63	NORTHWEST FLORIDA DAILY NEWS	10/26/2023	120.15	LEGAL ADS-WATER USE PERMITS
63	NORTHWEST FLORIDA DAILY NEWS	10/26/2023	1,497.34	TRIM ADVERTISEMENT
64	PANAMA CITY NEWS HERALD	10/26/2023	110.47	LEGAL ADS-WATER USE PERMITS
64	PANAMA CITY NEWS HERALD	10/26/2023	728.80	TRIM ADVERTISEMENT
4892	JEFF & GINGER PITTMAN PARTNERSHIP	10/26/2023	40,157.71	AG BMP COST SHARE AGREEMENT
4557	VERIZON WIRELESS	10/26/2023	1,186.84	CELL PHONES AND JETPACKS
4038	WINDSTREAM COMMUNICATIONS	10/26/2023	112.52	800 NUMBERS & EFO LONG DISTANCE
<b>TOTAL CHECKS</b>			<b>\$ 403,156.91</b>	
4845	CALHOUN COUNTY SHERIFF'S OFFICE	10/27/2023	2,048.00	LAW ENFORCEMENT/SECURITY SERVI
3771	CHOCTAWHATCHEE BASIN ALLIANCE	10/27/2023	25,000.00	CHOCTAWHATCHEE BASIN ALLIANCE
3126	DEWBERRY ENGINEERS, INC	10/27/2023	128,280.03	CONTRACTUAL SERVICES FOR RISK
45	DMS	10/27/2023	97.12	MILTON LOCAL
45	DMS	10/27/2023	2.04	LAN PORTS INTRANET- INTERNET
45	DMS	10/27/2023	1,560.11	HQ LOCAL
45	DMS	10/27/2023	9,855.51	HQ ETHERNET
45	DMS	10/27/2023	619.77	DEFUNIAK LOCAL PHONE
45	DMS	10/27/2023	1,958.04	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	10/27/2023	6.19	CONFERENCE CALLS
45	DMS	10/27/2023	12.59	AIR CARDS AND HOTSPOTS
4807	WEX BANK	10/27/2023	15,325.17	SEPTEMBER 2023 FUEL / SERVICE PURCHASES
4807	WEX BANK	10/27/2023	1,097.25	WEX GPS TRACKING
4807	WEX BANK	10/27/2023	84.25	DRIVER ID KIT FOR WMD-96867
2702	FISH AND WILDLIFE	10/27/2023	8,384.92	LAW ENFORCEMENT - CONTRACT NO. 11-012

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
ACCOUNTS PAYABLE DISBURSEMENTS**

<b>VENDOR</b>	<b>NAME</b>	<b>CHECK DATE</b>	<b>INVOICE NET</b>	<b>INVOICE DESCRIPTION</b>
4952	LAW, REDD, CRONA & MUNROE, P.A.	10/27/2023	1,596.00	INSPECTOR GENERAL SERVICES AGREEMENT 18-051
2516	HAINES J. LAYFIELD JR.	10/27/2023	126.00	TRAVEL REIMBURSEMENT
5802	MURPHY CASSIDY DIESEL REPAIRS	10/27/2023	547.89	REPAIR WMD96273
4618	WAKULLA COUNTY BOCC	10/27/2023	1,320,250.67	WAKULLA COUNTY SEWER EXPANSION
<b>TOTAL ACH TRANSFERS</b>			<b>\$ 1,516,851.55</b>	
<b>TOTAL AP</b>			<b>\$ 1,920,008.46</b>	
5768	ALFORD BROTHERS INC	10/26/2023	96.90	MINOR REPAIRS FOR REG VEHICLES
735	CARLTON APPRAISAL COMPANY	10/26/2023	1498.00	APPRAISAL OF SURPLUS TRACT-N. SILVER LAKE RD
4469	ESCAMBIA SHERIFFS OFFICE	10/26/2023	20.00	PROCESS SERVER-WELLS
5648	FLORIDA OUTDOOR EQUIPMENT INC	10/26/2023	14633.22	2024 SCAG TURF TIGER 2 72" ZERO TURN
5599	KEITH MCNEILL PLUMBING CONTRACTOR, INC	10/26/2023	217.50	RUNNING PO FOR MINOR PLUMBING AROUND HQ
1205	OFFICE DEPOT, INC.	10/26/2023	28.74	ADMIN SUPPLIES
5764	SOUTHERN CLEANING SUPPLY LLC	10/26/2023	943.70	CLEANING AND REC SITE SUPPLIES
3941	TYLER TECHNOLOGIES, INC.	10/26/2023	96702.35	MUNIS LICENSE AND SUPPORT
75	WALTON COUNTY PROPERTY APPRAISER	10/26/2023	2256.26	1ST QTR FY 23-24
<b>TOTAL CHECKS</b>			<b>\$116,396.67</b>	
3113	RAY GLASS' BATTERIES, INC.	10/27/2023	1128.92	REPLACEMENT BATTERIES AND CHARGERS FOR FIELD EQUIP
97	THE DEFUNIAK HERALD	10/27/2023	49.00	LEGAL ADS-WATER USE PERMITS
3492	GEOTECH ENVIRONMENTAL EQUIP, INC.	10/27/2023	1038.00	LAB SUPPLIES
5802	MURPHY CASSIDY DIESEL REPAIRS	10/27/2023	157.60	MINOR REPAIRS FOR REG VEHICLES
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER	10/27/2023	49.00	LABORATORY TESTING
5947	PREVENTIA SECURITY LLC	10/27/2023	165.00	SERVICE/REPAIR FOR AVS SYSTEMS IN DFO
4799	STAPLES CONTRACT & COMMERCIAL, INC.	10/27/2023	37.39	ADMIN SUPPLIES
2630	ERIC TOOLE	10/27/2023	88.00	TRAVEL REIMBURSEMENT
<b>TOTAL ACH TRANSFERS</b>			<b>\$2,712.91</b>	
5944	REFUND NIC	10/27/2023	320.00	P313781 DALE LONG WITHDRAWAL REFUND
5944	REFUND NIC	10/27/2023	50.00	WELL PERMIT REFUND 313537-1
5944	REFUND NIC	10/27/2023	320.00	P314276 DAVID FITZPATRICK WITHDRAWAL REFUND
<b>TOTAL DIRECT DISBURSEMENTS</b>			<b>\$690.00</b>	
<b>TOTAL AP</b>			<b>\$119,799.58</b>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

SCHEDULE OF DISBURSEMENTS

PAYROLL

OCTOBER 2023

DIRECT DEPOSIT	10/06/2023	\$	251,761.11
CHECKS	10/06/2023		369.12
FLEX SPENDING EFT	10/06/2023		1,603.95
DIRECT DEPOSIT	10/22/2023		247,940.92
CHECKS	10/22/2023		2,943.93
FLEX SPENDING EFT	10/22/2023		1,603.95
			<hr/>
		\$	<u><u>506,222.98</u></u>

APPROVED:

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Chairman or Executive Director

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December 14, 2023

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director

FROM: Savannah Shell, Executive Assistant

DATE: December 6, 2023

SUBJECT: Approval of the 2024 Governing Board Meeting Schedule

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January 11, 2024

February 8, 2024 (Walton County)

March 14, 2024

April 11, 2024

May 9, 2024 (Franklin County)

June 13, 2024

July 11, 2024

August 8, 2024

September 12, 2024 (4:00 p.m.)

September 26, 2024 (Final Budget Hearing, 5:05 p.m., Bay County)

October 10, 2024

November 14, 2024 (Walton County)

December 12, 2024

All meetings are scheduled to begin at 1:00 p.m., at District Headquarters, unless otherwise indicated.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

FROM: Division of Regulatory Services

DATE: November 29, 2023

SUBJECT: Consideration of Memorandum of Agreement for Coordinated Review of All Permits Associated with the Construction and Operation of an Indirect Potable Reuse Project

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**Recommendation:**

Staff recommends the Governing Board approve the Memorandum of Agreement regarding coordinated review of indirect potable reuse projects and authorize the Executive Director to execute the agreement.

**Background:**

In Senate Bill 64 (2021), the Legislature directed the water management districts and the Florida Department of Environmental Protection to develop and execute a memorandum of agreement (MOA) to provide for the procedural requirements of a coordinated review of all permits associated with the construction and operation of an indirect potable reuse project. The requirement was added to s. 403.064(18)(e), F.S.:

The department and the water management districts shall develop and execute, by December 31, 2023, a memorandum of agreement providing for the procedural requirements of a coordinated review of all permits associated with the construction and operation of an indirect potable reuse project. The memorandum of agreement must provide that the coordinated review will occur only if requested by a permittee. The purpose of the coordinated review is to share information, avoid the redundancy of information requested from the permittee, and ensure consistency in the permit for the protection of the public health and the environment.

Pursuant to this requirement, a Memorandum of Agreement has been developed to meet the requirement outlined in statute.

**MEMORANDUM OF AGREEMENT BETWEEN  
NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT,  
SUWANNEE RIVER WATER MANAGEMENT DISTRICT,  
ST. JOHNS RIVER WATER MANAGEMENT DISTRICT,  
SOUTH FLORIDA WATER MANAGEMENT DISTRICT,  
SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT, AND  
FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION**

The Northwest Florida Water Management District (“NFWFMD”), Suwannee River Water Management District (“SRWMD”), St. Johns River Water Management District (“SJRWMD”), the South Florida Water Management District (“SFWMD”), the Southwest Florida Water Management District (“SWFWMD”), collectively referred to as the “Districts,” and the Florida Department of Environmental Protection (“FDEP”) (the “Districts” and “FDEP” may be referred to herein collectively as the “permitting agencies” or “agencies”) enter into this Memorandum of Agreement (“MOA”) to accomplish the goals and purposes stated below.

**WHEREAS**, the FDEP is a state agency with authority to issue permits authorizing the reuse of reclaimed water pursuant to Chapter 403, Florida Statutes (F.S.); and

**WHEREAS**, the Districts are legislatively created special districts and regional agencies of the state with the delegated authority to issue permits authorizing the consumptive use of water (hereinafter referred to as "consumptive use permits (CUP)," "water use permits (WUP)," or "CUP/WUP"); and

**WHEREAS**, in 2020, section 403.064, F.S., was amended to require rule revisions that provide for potable reuse; and

**WHEREAS**, reuse of reclaimed water is a critical component of meeting the state’s existing and future water supply needs while sustaining natural systems; and

**WHEREAS**, the FDEP has initiated rulemaking for Chapter 62-565, F.A.C., to establish procedures to obtain a permit, construct, modify, operate, and maintain an Advanced Treatment Water Facility (ATWF); the requirements for monitoring and reporting once a permit for an ATWF is issued; and the requirements for the proper operation of potable reuse systems, as authorized under s. 403.064(18), F.S.; and

**WHEREAS**, the FDEP has initiated rulemaking for Chapter 62-610, F.A.C., to reflect the relocation of regulations for potable reuse projects to proposed new Chapter 62-565, F.A.C., entitled “Potable Reuse;” and to be consistent with other title 62 chapters, correct regulatory references, clarify current language, maintain protections for surface waters used as potable water sources; and

**WHEREAS**, section 403.064(18)(e), F.S., directs the Districts and FDEP to develop and execute a memorandum of agreement to provide for the procedural requirements of a coordinated review, if requested by an applicant, of all permits associated with the construction and operation of an indirect potable reuse project for the purpose of sharing information, avoiding redundant requests for information , and ensuring consistency in the permit for the protection of the public health and the environment.

**NOW THEREFORE**, the Districts and FDEP agree to the following procedural requirements of a coordinated review of all permits associated with the construction and operation of an indirect potable reuse project :

## **I. REGULATION**

A. **Applicant Requests for Coordinated Review.** In the event that an applicant is applying for permits associated with the construction and operation of an indirect potable reuse project, the applicant may request in writing a coordinated review by the permitting agencies when a coordinated review is appropriate. As soon as practicable but no longer than five days after an applicant notifies a permitting agency in writing of their intent to request a coordinated review, the notified permitting agency will communicate to the applicant that the request must be: 1) submitted in writing to the appropriate permitting agencies, and 2) submitted at the earliest opportunity possible but no later than the submittal of the first application applicable to the project for which coordination is requested. If a coordinated review is requested and there is a conflict with statutory or rule application deadlines, the permitting agencies shall request from the applicant any necessary extension of time to conduct the joint review where possible. An applicant may request a joint pre-application meeting with the Coordination Team to discuss the proposed project.

B. **Coordination Team.** For each specific indirect potable reuse project for which a coordinated review is requested, coordination will be accomplished by a team of personnel from FDEP and the appropriate permitting District who are knowledgeable of the indirect potable reuse permitting and water use regulation efforts at their respective agencies. Programs included on the Coordination Team can include, but are not limited to, FDEP's Division of Water Resource Management and Districts' CUP/WUP programs. The Coordination Team shall meet upon the request by an applicant for a coordinated review. The agency on the Coordination Team that first receives an application will serve as the reviewing agency. The Coordination Team will assign who serves as the reviewing agency and the commenting agency in cases where applications are received on the same day.

C. **Application Review Procedures.** Upon receipt of the written request

from the applicant, the Coordination Team will undertake a coordinated review. In order to achieve a comprehensive review of all permits associated with the construction and operation of an indirect potable reuse project, and in an effort to protect the water resources of the state and human health and safety, the coordinated review will follow these procedures:

1. Upon receipt of a request for a pre-application meeting for which the applicant has requested a coordinated review and the coordinated review is appropriate, the reviewing agency shall coordinate the requested joint pre-application meeting between the appropriate permitting agencies and the applicant.

2. Within 15 days of receipt of an application for a CUP/WUP that includes the use of water associated with an indirect potable reuse project, the District to which the application was submitted, having the jurisdiction over the CUP/WUP and acting as the reviewing agency, shall notify FDEP's Division of Water Resource Management as the commenting agency and provide a copy of the application materials.

3. Within 15 days of receipt of an application for an indirect potable reuse project, FDEP's Division of Water Resource Management as the reviewing agency shall notify the applicable District's CUP/WUP program as the commenting agency and provide a copy of the application materials.

4. Based on the information provided, any comments within the substantive jurisdiction of the commenting agency shall be provided from the commenting agency to the reviewing agency no later than 15 days following receipt of the application materials, unless an additional five days is requested by the commenting agency and granted by the reviewing agency.

5. Comments received from the commenting agency shall be provided to the applicant.

6. A copy of the Notice of Intended or Proposed Agency Action, whichever is appropriate to the reviewing agencies, shall be provided to the commenting agencies simultaneously with the applicant.

7. If an individual CUP/WUP application includes an offset associated with the injection of reclaimed water into groundwater, the CUP/WUP shall not be considered complete until the applicant has obtained a permit for the underground injection control (UIC) from FDEP unless the CUP/WUP includes such condition that the offset will not occur until the UIC permit is issued. However, for such applications that have not yet received a UIC from FDEP, upon request from the applicant, a District may take final agency action on a CUP/WUP application if the application fails to meet the conditions for issuance for reasons other than lack of completeness.

## **II. GENERAL PROVISIONS**



The following provisions are intended to ensure the orderly administration of this MOA.

1. This MOA may be amended in writing by mutual agreement of the Parties. Any party may terminate its participation in this MOA by providing 60 days' written notice to the other Parties.

2. Nothing herein shall be construed to conflict with any requirement of Chapters 373 or 403, F.S., or any District or FDEP rule.

AGREED TO this \_\_\_\_\_ day of \_\_\_\_\_,

2023.

[SIGNATURES ON FOLLOWING PAGES]

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Lyle Seigler, Executive Director

Attest: \_\_\_\_\_  
District Clerk/Secretary

Date: \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
J. Breck Brannen, General Counsel

SUWANNEE RIVER WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Hugh Thomas, Executive Director

Attest: \_\_\_\_\_  
District Clerk/Secretary

Date: \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Thomas Reeves, General Counsel

ST. JOHNS RIVER WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Rob Bradley, Chair

Attest: \_\_\_\_\_  
District Clerk/Secretary

Date: \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Erin Preston, General Counsel

SOUTHWEST FLORIDA WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Brian J. Armstrong, P.G.,  
Executive Director

Date: \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Christopher A. Tumminia, General Counsel

SOUTH FLORIDA WATER MANAGEMENT DISTRICT

By: \_\_\_\_\_  
Drew Bartlett, Executive Director

Attest: \_\_\_\_\_  
District Clerk/Secretary

Date: \_\_\_\_\_

Approved as to form and legality:

\_\_\_\_\_  
Julia Lomonico, Attorney

FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION

By: \_\_\_\_\_  
John Coates, Director of Water Resource Management

Date: \_\_\_\_\_

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

FROM: District Inspector General  
Law, Redd, Crona and Munroe, P.A.

DATE: December 14, 2023

SUBJECT: Consideration of Acceptance of Audit Report and Approval of Work Plans

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**Recommendation:**

Staff recommends the Governing Board accept Report No. 23-04.

Staff recommends approval of the Inspector General's Three-Year Audit Work Plan for Fiscal Years 2023-24 through 2025-26 and the Annual Internal Audit Work Plan for Fiscal Year 2023-24.

**Background:**

Mr. Jon Ingram with Law, Redd, Crona & Munroe, P.A. will present the following items to the Governing Board:

1. Report No. 23-04, Audit Report on District Use of Restricted Funds
2. Three Year Internal Audit Plan for the Fiscal Years Ending September 30, 2024, through September 30, 2026
3. Annual Internal Audit Work Plan for Fiscal Year 2023-2024



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
THREE YEAR INTERNAL AUDIT PLAN  
FOR THE FISCAL YEARS ENDING SEPTEMBER 30, 2024, THROUGH SEPTEMBER 30, 2026**

**I. 2024**

- A. Cybersecurity – Selected District cybersecurity controls for ensuring the confidentiality, integrity, and availability of District data and information technology (IT) resources. Please see the attached Cybersecurity Audit Plan for the security functions to be included in the audit scope. Last audited in 2019-20 with subsequent follow-up audits on District progress in addressing findings. See also note (1) below.
- B. Cash Receipts – Online Payment Portal. New process – first time audited.
- C. Follow-up on Unresolved Prior Audit Findings. See note (2) below.

**II. 2025**

- A. Procurement Process and Contract Management – this audit will include:
  - i. District purchasing policies and procedures for ensuring compliance with Chapter 287, Florida Statutes, including the District’s solicitation and award process; last audited in 2018-19, with findings; and
  - ii. District policies and procedures for managing contracts for professional services, including the monitoring of contract progress and the evaluation of contractor deliverables. Not previously audited.
- B. Cybersecurity – as discussed in the attached Cybersecurity Audit Plan, this audit will include security functions not already covered in the scope of the 2024 Cybersecurity audit. See also note (1) below.
- C. Follow-up on Unresolved Prior Audit Findings. See note (2) below.

**III. 2026**

- A. Grant Management – District policies, procedures, and controls for providing reasonable assurance of compliance with federal and state grants. Last audited in 2017-18; no findings.
- B. Tangible Personal Property – District controls over the management of fixed assets, including purchases, disposals, and recordkeeping. Last audited in 2016-17; with findings.
- C. Follow-up on Unresolved Prior Audit Findings. See note (2) below.

(1) particular emphasis based on inherent risk and requirements of Section 20.055, Florida Statutes.  
(2) includes prior internal audit findings and, when applicable, findings of the Auditor General.

**ATTACHMENT A**  
**CYBERSECURITY AUDIT PLAN**  
**FOR THE FISCAL YEARS ENDING SEPTEMBER 30, 2024, THROUGH SEPTEMBER 30, 2026**

Section 20.055(6)(i), Florida Statutes, provides that audit plans developed by inspector generals shall include a specific cybersecurity audit plan. This cybersecurity audit plan for the Northwest Florida Water Management District is based on security functions as defined in the National Institute of Standards and Technology (NIST) *Framework for Improving Critical Infrastructure Cybersecurity* (Cybersecurity Framework). The security functions to be included in the scope of planned cybersecurity audits and the related definitions from the NIST Cybersecurity Framework are listed below.

1. 2024
  - a. Identify – maintaining an organizational understanding to manage cybersecurity risk to systems, people, assets, data, and capabilities. Includes understanding the business context, the resources that support critical functions, and the related cybersecurity risks.
  - b. Protect – safeguards to ensure delivery of critical services and support the ability to limit or contain the impact of a potential cybersecurity event.
2. 2025
  - a. Detect – activities to timely identify the occurrence of a cybersecurity event.
  - b. Respond – activities for acting upon a detected cybersecurity event.
  - c. Recover – activities to maintain plans for resilience and to restore any capabilities or services that were impaired due to a cybersecurity incident.
3. 2026
  - a. Our annual follow-up on the status of District corrective action on previously reported audit findings will include findings, if any are reported, in the 2024 and 2025 Cybersecurity audits.

(1) particular emphasis based on inherent risk and requirements of Section 20.055, Florida Statutes.  
(2) includes prior internal audit findings and, when applicable, findings of the Auditor General.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
2024 INTERNAL AUDIT WORK PLAN**

<b>Audit Area</b>	<b>Tentative Work Plan</b>	<b>Planned Start Date</b>	<b>Estimated Hours</b>
Planning	<ul style="list-style-type: none"> <li>- Meetings with District management</li> <li>- Make inquiries and perform other procedures as necessary to identify recent changes or events at the District, if any, relevant to the internal audit risk assessment</li> <li>- Identify areas of concern</li> <li>- Design specific audit procedures</li> <li>- Present audit plans to District Governing Board</li> </ul>	Nov/Dec. 2023	20
Cybersecurity	<p>Review District cybersecurity controls in the following areas:</p> <ul style="list-style-type: none"> <li>- <u>Identify</u>: District activities for maintaining an organizational understanding to manage cybersecurity risk, including understanding the business context, the resources that support critical District functions, and the related cybersecurity risks.</li> <li>- <u>Protect</u>: District safeguards to ensure delivery of critical services and support the ability to limit or contain the impact of a potential cybersecurity event.</li> </ul>	April 2024	80
Follow-up on Prior Internal Audit Findings	<ul style="list-style-type: none"> <li>- Review status of District corrective actions toward observations and recommendations made in previous internal audit reports.</li> </ul>	April 2024	10
Cash Receipts – Online Payment Portal	<ul style="list-style-type: none"> <li>- Review District internal controls over cash receipts submitted electronically through the Online Payment Portal that is used for payments other than permitting fees.</li> <li>- On a sample basis, test the District's reconciliation of payments collected to documentation of the related revenue-generating activities and to receipts posted to the general ledger.</li> <li>- Review selected general IT controls surrounding the District's Online Payment Portal.</li> </ul>	May 2024	60
Discretionary	<ul style="list-style-type: none"> <li>- Reserved for additional procedures deemed necessary as a result of other procedures performed or at the request of the District's Governing Board, management, and/or external auditor.</li> </ul>	January – September 2024	30
Reporting	<ul style="list-style-type: none"> <li>- Preparation of internal audit reports</li> <li>- Presentation of draft reports to District Executive Director</li> <li>- Presentation of final audit reports to Governing Board</li> <li>- Presentation of Annual Report of IG Activities to Governing Board</li> </ul>	January – September 2024	100

Total Estimated Audit Hours      300.00  
 Estimated Blended Hourly Rate    \$ 147.75  
 Estimated Fee - Audits            \$ 44,325.00

**ESTIMATED BLENDED  
HOURLY RATE**

	<u>Hourly Rate</u>	<u>Percent Utilized</u>	<u>Extension</u>
Inspector General	\$ 220.00	5%	\$ 11.00
Partner-in-Charge	\$ 220.00	15%	\$ 33.00
Audit Manager/IT Audit Manager (\$155-165 blended)	\$ 160.00	25%	\$ 40.00
Senior Auditor	\$ 125.00	35%	\$ 43.75
Staff Auditor	\$ 100.00	20%	\$ 20.00
Blended Rate			<u>\$ 147.75</u>

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: December 14, 2023

SUBJECTS: Consideration of Fiscal Year 2024-2025 Preliminary Budget

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#### **Recommendation**

Staff recommends the Governing Board approve the Fiscal Year 2024-2025 Preliminary Budget as presented and allow staff to make changes based on collaboration with the Executive Office of the Governor (EOG) and Department of Environmental Protection (DEP) and submit the final document to the Legislature by January 15, 2024.

#### **Background**

Pursuant to Chapter 373, Florida Statutes, the District is to submit a Preliminary Budget for the next fiscal year to the Legislature annually by January 15. A draft copy is scheduled to be provided to the EOG and DEP for initial review. The Preliminary Budget will be the basis for preparing the District's Tentative Budget, which must be presented to the Governing Board no later than July 15, 2024, and submitted to the Governor and Legislature by August 1, 2024.

The Fiscal Year (FY) 2024-2025 Preliminary Budget is \$101,032,880, which represents a decrease of \$14,239,776 (12.4 percent) from the FY 2023-2024 Adopted Budget. The proposed budget includes new potential grant funding of \$10,000,000 for springs restoration and protection projects and \$3,000,000 for alternative water supply efforts, based on prior annual allocations from DEP. Offsetting these increases are reductions mainly from progress made on hurricane recovery, water resource development, watershed, and springs grant projects already underway.

The Preliminary Budget prioritizes funding on water quality projects which help maximize nutrient reductions, consistent with Executive Order 19-12 and 23-06. Additionally, this budget will provide adequate fiscal resources to effectively implement the District's core mission addressing water quality, water supply, natural systems, and flood protection, including:

- \$54.4 million for springs projects. This funding will enable the District to implement or continue restoration projects for Wakulla Spring, Jackson Blue Spring, and springs associated with the St. Marks River, Chipola River, Econfina Creek, and Holmes Creek.

- \$15.2 million for alternative water supply development, water supply development assistance, and water resource development. Alternative water supply development funding includes support for cooperative, multijurisdictional efforts to expand reuse of reclaimed water in northwest Florida. Water resource development activities include water resources evaluations and hydrogeologic investigations, as well as continuing technical assistance for water-use efficiency in the Jackson Blue Spring groundwater contribution area.
- \$6.5 million for watershed restoration. This funding will facilitate continued efforts to protect and restore water quality and aquatic habitats through cooperative water quality improvement projects and best management practices. Funded projects include stormwater retrofits and septic tank abatement benefitting St. Joseph and Apalachicola bays; innovative technology to address harmful algal blooms in the St. Marks River watershed; a dedicated assessment of water quality and freshwater inflow in St. Joseph Bay; implementation of a pilot distributed wastewater grant program for impaired waterbodies; and an assessment of potential flooding impacts along select waterbodies in the St. Andrew Bay and Apalachicola River and Bay watersheds.
- \$5.1 million for land management and reforestation. This funding will allow the District to develop additional recreational opportunities, enhance existing recreational sites for increased public use and safety, provide reforestation with prescribed burns and tree planting, and meet land management requirements on District mitigation lands.
- \$1.8 million for data collection and Minimum Flows and Minimum Water Levels technical assessments for Jackson Blue Spring; the Gainer Spring Group; Sylvan Spring Group; Williford Spring Group; and the Floridan Aquifer in Coastal Bay County.

The following charts summarize the budget by revenue, expenditure, program, and activity with prior year figures for comparison purposes.

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2024-2025 PRELIMINARY BUDGET COMPARISON  
REVENUE CATEGORIES**

	FY 2022-23	FY 2023-24	FY 2024-25	Preliminary O/(U)	
	Actuals	Adopted Budget	Preliminary	Adopted Budget	
Ad Valorem Tax	3,770,162	3,900,000	3,900,000	0	0.0%
Federal Revenue	724,361	5,791,742	5,196,306	(595,436)	-10.3%
State Revenue	19,288,177	97,904,587	85,147,902	(12,756,685)	-13.0%
Local Revenue	26,372	161,853	150,340	(11,513)	-7.1%
Permit Fees	719,740	655,000	655,000	0	0.0%
Timber Sales	97,504	250,000	250,000	0	0.0%
Miscellaneous	2,164,507	1,051,397	1,093,499	42,102	4.0%
w/o Fund Balance	26,790,823	109,714,579	96,393,047	(13,321,532)	-12.1%
Fund Balance	9,753,768	5,558,077	4,639,833	(918,244)	-16.5%
w/Fund Balance	36,544,591	115,272,656	101,032,880	(14,239,776)	-12.4%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2024-2025 PRELIMINARY BUDGET COMPARISON  
EXPENSE CATEGORIES**

	FY 2022-23	FY 2023-24	FY 2024-25	Preliminary O/(U)	
	Actuals	Adopted Budget	Preliminary	Adopted Budget	
Salaries & Benefits	9,443,299	12,139,261	12,121,536	(17,725)	-0.1%
Other Personal Services	66,507	189,696	188,682	(1,014)	-0.5%
Contracted Services	6,502,128	13,083,097	10,015,584	(3,067,513)	-23.4%
Operating Expense	2,620,480	3,086,205	3,421,658	335,453	10.9%
Operating Capital Outlay	871,907	1,143,204	797,203	(346,001)	-30.3%
Operating Categories	19,504,320	29,641,463	26,544,663	(3,096,800)	-10.4%
Fixed Capital Outlay	208,477	11,393,295	10,988,273	(405,022)	-3.6%
Grants	16,831,794	74,237,898	63,499,944	(10,737,954)	-14.5%
Non-Operating Categories	17,040,271	85,631,193	74,488,217	(11,142,976)	-13.0%
GRAND TOTAL	36,544,591	115,272,656	101,032,880	(14,239,776)	-12.4%



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2024-2025 PRELIMINARY BUDGET COMPARISON  
PROGRAM LEVEL**

Program	FY 2022-23	FY 2023-24	FY 2024-25	Preliminary O/(U)	
	Actuals	Adopted Budget	Preliminary	Adopted Budget	
1 Water Resource Plan/Monitoring	3,761,017	6,880,363	7,434,118	553,755	8.0%
2 Land Acq/Restoration/Public Works	20,033,361	92,960,048	78,446,608	(14,513,440)	-15.6%
3 Operations & Maint Land & Works	6,802,521	7,793,515	7,387,180	(406,335)	-5.2%
4 Regulation	3,640,749	4,835,432	4,892,496	57,064	1.2%
5 Outreach	143,636	158,662	160,844	2,182	1.4%
6 District Management & Admin	2,163,307	2,644,636	2,711,634	66,998	2.5%
GRAND TOTAL	36,544,591	115,272,656	101,032,880	(14,239,776)	-12.4%
Combined Outreach and Management & Administration as a Percent of Total Budget <sup>2</sup>			2,872,478	2.8%	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2024-2025 PRELIMINARY BUDGET COMPARISON  
PROGRAM AND ACTIVITY LEVEL**

	FY 2022-23 Actuals	FY 2023-24 Adopted Budget	FY 2024-25 Preliminary	Preliminary O/(U) Adopted Budget	
<b>1.0 Water Resources Planning and Monitoring</b>					
1.1 - District Water Management Planning					
1.1.1 Water Supply Planning	145,261	147,684	210,861	63,177	42.8%
1.1.2 Minimum Flows & Levels	1,014,280	1,800,263	1,835,806	35,543	2.0%
1.1.3 Other Water Resources Planning	637,497	725,696	731,830	6,134	0.8%
1.2 - Rsch, Data Collection /Analysis / Monitoring	758,493	1,166,969	1,338,974	172,005	14.7%
1.3 - Technical Assistance	730,152	2,316,647	2,583,190	266,543	11.5%
1.5 - Technology & Information Services	475,334	723,104	733,457	10,353	1.4%
Total	3,761,017	6,880,363	7,434,118	553,755	8.0%
<b>2.0 Acquisition, Restoration and Public Works</b>					
2.1 - Land Acquisition	383,066	10,181,106	9,884,887	(296,219)	-2.9%
2.2 - Water Source Development				0	
2.2.1 Water Resource Dev. Projects	156,959	941,499	975,326	33,827	3.6%
2.2.2 Water Supply Dev. Assistance	1,419,766	15,292,009	15,458,219	166,210	1.1%
2.3 - Surface Water Projects	17,560,943	64,377,516	50,540,820	(13,836,696)	-21.5%
2.5 - Facilities Constr. and Major Renov.	7,686	50,000	75,000	25,000	50.0%
2.6 - Other Acquisition and Restoration	428,212	2,027,393	1,421,622	(605,771)	-29.9%
2.7 - Technology & Information Service	76,729	90,525	90,734	209	0.2%
Total	20,033,361	92,960,048	78,446,608	(14,513,440)	-15.6%
<b>3.0 Operation and Maintenance of Lands and Works</b>					
3.1 - Land Management	5,886,259	6,486,615	4,546,610	(1,940,005)	-29.9%
3.2 - Works	43,813	103,691	106,137	2,446	2.4%
3.3 - Facilities	402,536	468,445	504,707	36,262	7.7%
3.5 - Other Operations and Maintenance	-	-	1,438,936		
3.6 - Fleet Services	85,779	142,187	156,187	14,000	9.8%
3.7 - Technology & Information Services	384,132	592,577	634,603	42,026	7.1%
Total	6,802,521	7,793,515	7,387,180	(406,335)	-5.2%

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
FY 2022-2023 PRELIMINARY BUDGET COMPARISON  
PROGRAM AND ACTIVITY LEVEL (Continued)**

	FY 2022-23 Actuals	FY 2023-24 Adopted Budget	FY 2024-25 Preliminary	Preliminary O/(U) Adopted Budget	
<b>4.0 Regulation</b>					
4.1 - Consumptive Use Permitting	397,893	727,164	711,007	(16,157)	-2.2%
4.2 - Water Well Constr. Permitting and Contractor Licensing	972,820	1,092,602	1,102,960	10,358	0.9%
4.3 - Env. Resource and Surface Water Permitting	1,292,797	1,696,125	1,697,145	1,020	0.1%
4.4 - Other Reg. and Enforcmt. Activities	348,545	394,221	497,476	103,255	26.2%
4.5 - Technology & Information Services	628,694	925,320	883,908	(41,412)	-4.5%
Total	3,640,749	4,835,432	4,892,496	57,064	1.2%
<b>5.0 Outreach</b>					
5.1 - Water Resource Education	0	0	0	0	
5.2 - Public Information	139,086	149,337	150,519	1,182	0.8%
5.4 - Lobbying / Legis. & Cabinet Affairs	4,550	9,325	10,325	1,000	10.7%
Total	143,636	158,662	160,844	2,182	1.4%
<b>6.0 District Management and Administration</b>					
6.1 - Administrative and Operations Support					
6.1.1 - Executive Direction	681,352	815,135	813,666	(1,469)	-0.2%
6.1.4 - Administrative Support	935,834	1,139,164	1,156,328	17,164	1.5%
6.1.7 - Human Resources	155,445	188,387	189,387	1,000	0.5%
6.1.9 - Technology & Information Services	335,798	444,200	496,253	52,053	11.7%
6.4 - Other (Tax Collector/Property Appraiser Fees)	54,879	57,750	56,000	(1,750)	-3.0%
Total	2,163,308	2,644,636	2,711,634	66,998	2.5%
				0	
GRAND TOTAL	36,544,591	115,272,656	101,032,880	(14,239,776)	-12.4%

# NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

## MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: December 14, 2023

SUBJECT: Consideration of Amendment No. 1 to the Fiscal Year 2023-2024 Budget

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### Recommendation

Staff recommends the Governing Board adopt Resolution No. 935 amending the Fiscal Year 2023-2024 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

### Background

Amendment 1 realigns budget through transfers of \$116,970 across funds and programs. This amendment does not increase or decrease the District's total budget.

Budget realignments include:

- \$116,970 in Salaries and Benefits and transfer of one position from the Regulatory Services Division to the Office of Executive Director (OED) to fund the Assistant Executive Director position.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	\$116,970	(\$0)	\$116,970
Land Acquisition Fund	\$0	(\$0)	\$0
Projects Fund	\$0	(\$0)	\$0
Lands Management Fund	\$0	(\$0)	\$0
Regulation Fund	\$0	(\$116,970)	(\$116,970)
Mitigation Fund	\$0	(\$0)	\$0
	<u>\$116,970</u>	<u>(\$116,970)</u>	<u>0</u>



Lyle Seigler  
Executive Director

# Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712  
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

## **RESOLUTION NO. 935 AMENDMENT NUMBER 1 TO FISCAL YEAR 2023-2024 BUDGET**

**WHEREAS**, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

**WHEREAS**, by Resolution No. 933, after a public hearing on September 28, 2023, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2023 through September 30, 2024; and

**WHEREAS**, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

**WHEREAS**, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

**WHEREAS**, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

**NOW THEREFORE BE IT RESOLVED** by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated December 14, 2023, requesting Amendment No. 1 to the Fiscal Year 2023-2024 budget. Amendment No. 1 provides for budget transfers in the amount of \$116,970. This amendment recognizes the reallocation of budget authority and one position across funds and programs to properly reflect activities performed and estimated costs. This amendment does not increase or decrease the District's total budget.

**ADOPTED AND APPROVED** this 14<sup>th</sup> day of December, 2023, A.D.

**ATTEST:**

\_\_\_\_\_  
George Roberts, Chair

\_\_\_\_\_  
Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS  
Chair  
Panama City

JERRY PATE  
Vice Chair  
Pensacola

NICK PATRONIS  
Secretary  
Panama City

JOHN W. ALTER  
Malone

GUS ANDREWS  
DeFuniak Springs

TED EVERETT  
Chipley

KELLIE RALSTON  
Tallahassee

ANNA UPTON  
Tallahassee

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff  
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator

DATE: November 27, 2023

SUBJECT: Consideration of Acceptance of the Appraisals and Approval of the Contract for Sale and Purchase of 10.03 Acres; Econfina Creek WMA

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#### **Recommendation:**

Staff recommends the Governing Board accept the appraisal prepared by Carlton Appraisal Company and the review appraisal prepared by Carroll Appraisal Company for the 10.03-acre surplus tract in Washington County and authorize the Executive Director to execute the Contract for Sale and Purchase, all closing documents on behalf of the District for the sale of the tract for \$32,600 subject to the terms and conditions of the Agreement, approval of the Agreement by legal counsel and the Purchaser. In addition, staff recommends the Governing Board reserve the interest in the property's phosphate, minerals, metals, and petroleum, if any.

#### **Background:**

On January 10, 2013, the Governing Board declared the subject property located on North Silver Lake Road (see attached maps) in Washington County to be surplus. This tract has been listed for sale on the District's website for more than 10 years.

Staff negotiated a purchase price of \$32,600 with Mr. Peter Woolley for the 10.03 acres. With the attached Contract for Sale and Purchase, staff proposes to sell the tract. The parcel is an isolated tract located on North Silver Lake Road in Washington County. The disposition of this tract will eliminate an isolated tract surrounded by private property.

Staff obtained one appraisal and a review appraisal on this 10.03-acre surplus tract. The appraisal was prepared by Carlton Appraisal Company and the review appraisal was prepared by Carroll Appraisal Company.

Purchase Price. The purchase price for the sale of this tract is \$32,600.

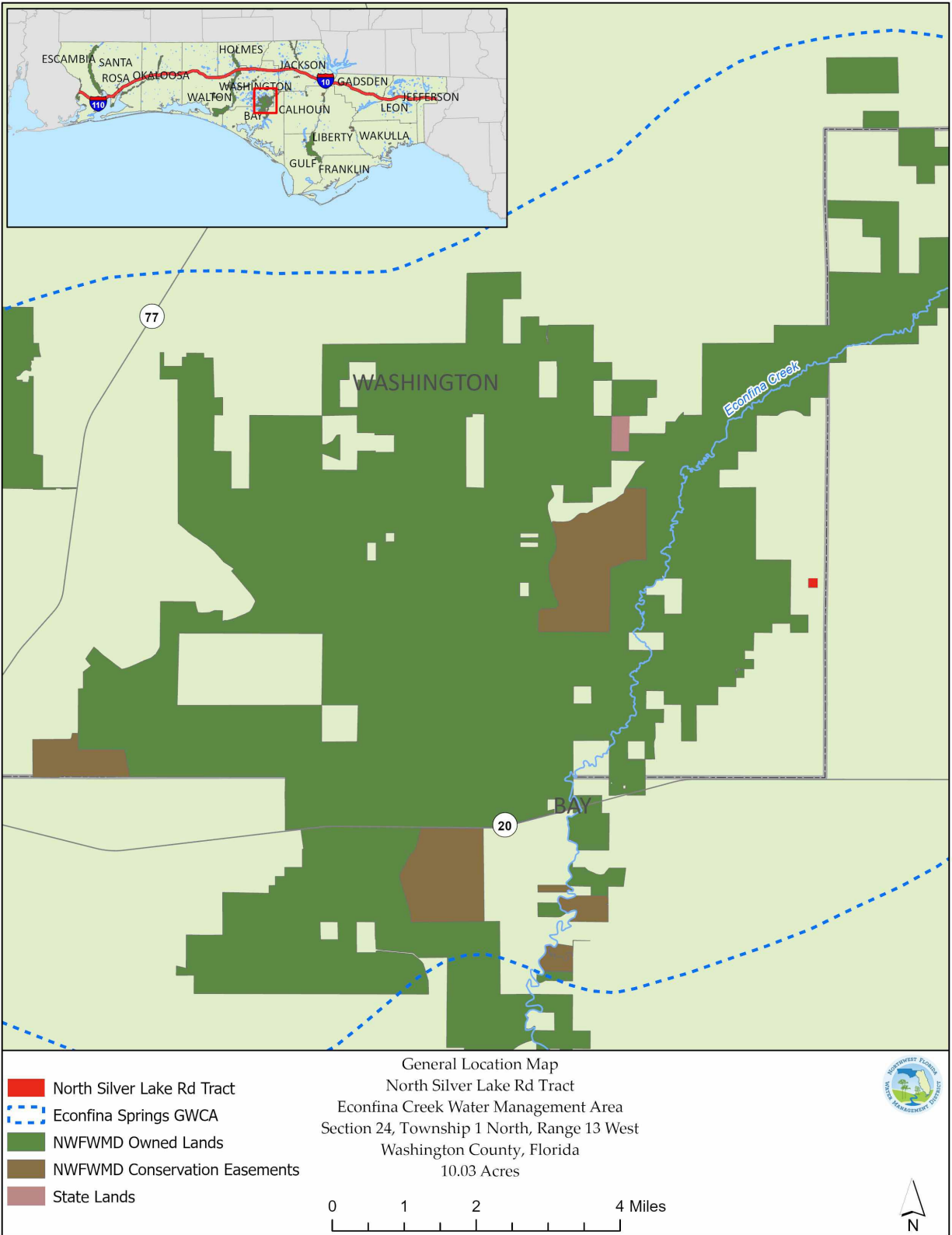
Appraisal/Review Appraisal. The District paid for the cost of the appraisal as well as the review appraisal at a combined cost of \$2,548.

Title Insurance. The District will order and pay for a title exam and commitment, not to exceed \$300.00, for this tract to provide to the Purchaser. This commitment will show the District has marketable title. If the Purchaser desires a title policy on this tract, it will be at the Purchaser's expense.

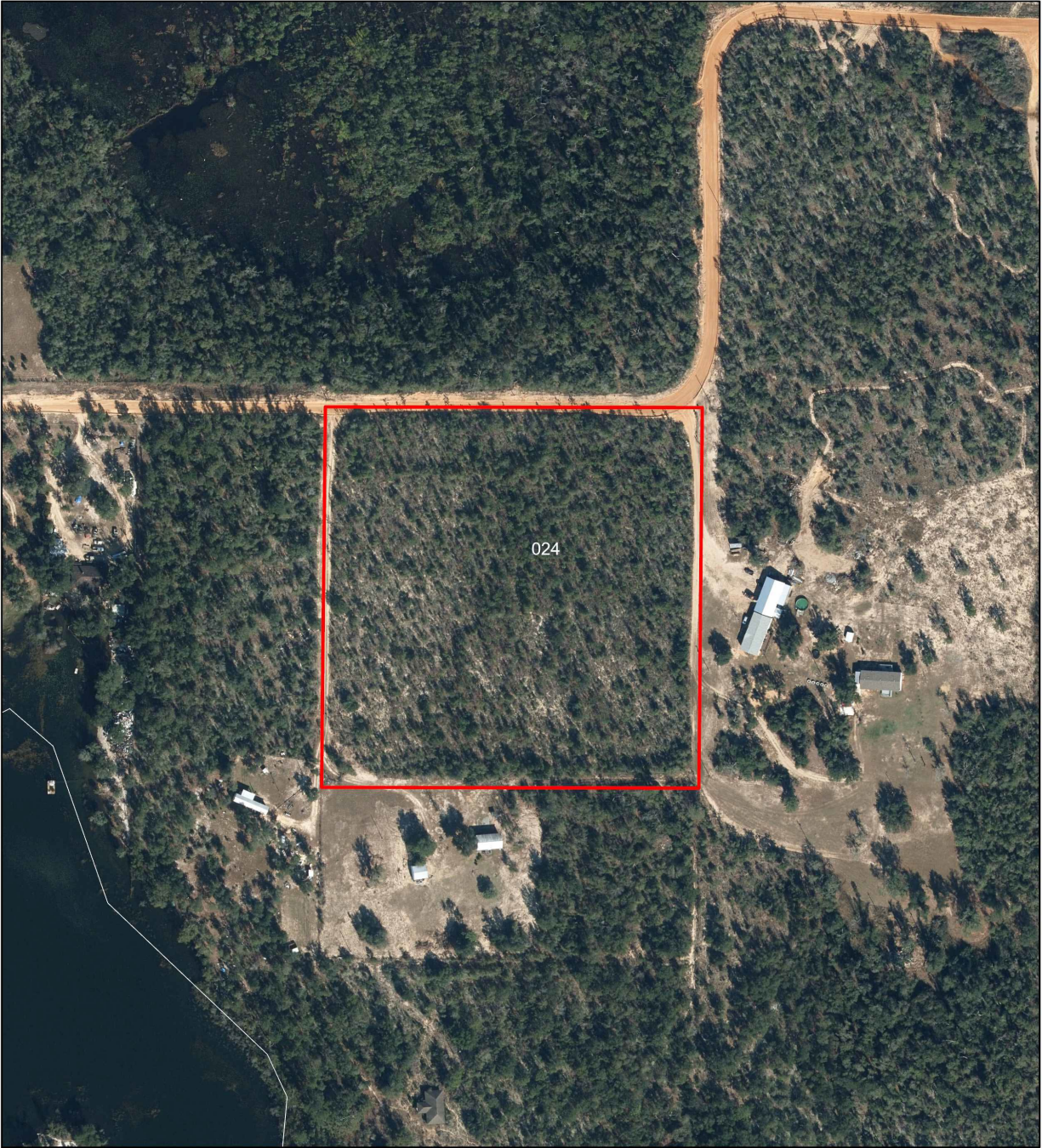
Survey. The District had a survey prepared on this tract to determine boundaries and the final acreage.

Closing Documents, Expenses, Taxes and Assessments. The closing will take place on or before February 29, 2024. The District will be responsible for submitting a Deed of Conveyance to a Private Entity. The Purchaser will pay document prep fees, documentary stamp taxes associated with the conveyance, the cost to record the deed, all of the Purchaser's cost in obtaining third party financing for the Purchase Price, if any, all ad valorem taxes and assessments as required by the Property Appraiser and Tax Collector for the tract and all subsequent years, and the Purchaser's attorney's fees.

Interest in Certain Minerals. Section 270.11, Florida Statutes, gives the District the option to reserve a partial interest in the property's phosphate, minerals, metals, and petroleum. The District has the option to reserve, if any, an undivided three-fourths interest in all the phosphate, minerals and metals and an undivided one-half interest in all the petroleum. With the sale of this 10.03-acre surplus tract, staff is recommending the Governing Board choose to reserve the interest as previously stated in the property's phosphate, minerals, metals, and petroleum, if any.







North Silver Lake Rd Tract

North Silver Lake Rd Tract  
Econfina Creek Water Management District  
Section 24, Township 1 North, Range 13 West  
Washington County, Florida  
10.03 Acres



0 125 250 500 Feet



**CONTRACT FOR SALE AND PURCHASE**  
**(to Private Entity)**

**THIS CONTRACT FOR SALE AND PURCHASE** (“Contract”), is made this \_\_\_\_ day of \_\_\_\_\_, 2023, between **NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**, whose address is 81 Water Management Drive, Havana, Florida 32333, referred to herein as “**District**”, and **PETER WOOLLEY**, whose address is P.O. Box 611718, Rosemary Beach, Florida 32461, referred to collectively herein as “**Purchaser**”.

1. Purchase and Sale, The Property. **District** agrees to sell and **Purchaser** agrees to purchase the real **Property** more particularly described in Exhibit A hereto, in accordance with the terms and provisions of this Contract.

2. Interest Conveyed. At the closing of the transaction contemplated by this Contract (the “Closing”), **District** will execute and deliver to **Purchaser** a Deed of Conveyance to a Private Entity, pursuant to Section 373.099, Florida Statutes.

3. Purchase Price, Binder. The purchase price for the **Property** (the “Purchase Price”) will be Thirty-Two Thousand Six Hundred and no/100 Dollars (\$32,600.00). Upon execution of Contract by Purchaser, Purchaser shall remit to the Closing Agent a binder deposit in the amount of 10 percent (10%) of the purchase price (the “Binder”).

4. INTENTIONALLY OMITTED

5. Title Insurance. **District** will order and pay for a title examination and commitment within fifteen (15) days of contract execution by both parties and provide to **Purchaser**; and, in the event Purchaser elects to purchase a title insurance policy, the title policy will be at the expense of the **Purchaser**. **Purchaser** shall have the right to object to any matters reflected on the commitment and shall give written notice of such objections to the Closing Agent within fifteen (15) days after receipt of the commitment by **Purchaser**. If the **Purchaser** fails to give written notice, then **Purchaser** shall be considered to have forever waived any such objections and agrees to accept the **Property** as shown on the commitment. If **Purchaser** provides written objections, the date of closing shall be extended for fifteen (15) days and the **District** shall have such time to attempt to correct the matters on which the objection was made, but shall not have an obligation to do so. If the **District** is unable or not willing to make such corrections before the extended Closing Date, the **Purchaser** shall have the option to either: (i) Accept the **Property** as delineated on the commitment and proceed with closing according to the terms of this Contract by no later than the extended Closing Date or (ii) Declare the **District** is in default and seek the remedies allowed for default. **District** will execute such instruments as will enable the title insurer to delete the standard exceptions from the title insurance commitment referring to (a) ad valorem taxes, (b) unrecorded mechanics liens, (c) unrecorded rights or claims of persons in possession, (d) unrecorded easements or claims of easements, and (e) the matters arising between the effective date of the commitment to insure title and the recording of the **District’s** deed to **Purchaser**.

6. Survey. **Seller** has procured and provided to **Purchaser** a survey (the “Seller’s Survey”) of the **Property** dated August 24, 2023. **Purchaser** may, at **Purchaser’s** expense, obtain an additional survey (the “Purchaser’s Survey”) of the **Property**. **Purchaser** shall have the right to object to any matters reflected on the Purchaser’s Survey, but not the Seller’s Survey, and shall give written notice of such objections to the Closing Agent within fifteen (15) days after receipt of the Purchaser’s Survey by **Purchaser**. If the **Purchaser** fails to give written notice, or if **Purchaser** declines to obtain the Purchaser’s Survey, then **Purchaser** shall be considered to have forever waived any such objections and agrees to accept the **Property** as shown on the Purchaser’s Survey, or, if none, then as shown on the Seller’s Survey. If **Purchaser** provides written objections, the date of closing shall be extended for fifteen (15) days and the **District** shall have such time to attempt to correct the matters on which the objection was made, but shall not have an obligation to do so. If the **District** is unable or not willing to make such corrections before the extended Closing Date, the **Purchaser** shall have the option to either: (i) Accept the **Property** as delineated on the survey and proceed with closing according to the terms of this Contract by no later than the extended Closing Date or (ii) Declare the **District** is in default and seek the remedies allowed for default.

7. Environmental Matters. **Purchaser** may, at **Purchaser’s** expense, order an environmental site assessment on the **Property**. **Purchaser** shall have the right to object to any matters reflected in the environmental site assessment, and shall provide written notice of such objections to the Closing Agent within fifteen (15) days after receipt of the assessment, as well as provide a complete copy of the environmental site assessment and reference the matter to which the objection is made. If the **Purchaser** fails to have an environmental site assessment prepared on the **Property** or fails to provide written notice of any such objection(s), then **Purchaser** shall be considered to have forever waived any such objection(s) to the environmental condition of the **Property** and agrees to accept the **Property** in its current environmental condition. If **Purchaser** provides written objections, the date of closing shall be extended for fifteen (15) days and the **District** shall have such time to attempt to correct the matters on which the objection was made, but shall not have an obligation to do so. If **District** notifies **Purchaser** that it elects not to cure any such objection before the Closing Date, then **Purchaser** will have the option either to (a) terminate this Contract and neither party hereto will have any further rights or obligations hereunder, or (b) delete the portion of the **Property** as it may reasonably be determined to be subject to such contamination from the **Property** to be conveyed hereunder and the **Purchase Price** shall be adjusted for such reduction.

8. Closing Documents. The Closing will take place on or before February 29, 2024, at the offices of Pennington, P.A., 215 South Monroe Street, Suite 200, Tallahassee, Florida 32301 (the “Closing Agent”), at 2:00 p.m. E.T. (NOTE: Closing make occur via mail away as long as original documents and necessary funding is received by Closing Agent on or before the closing date.) The parties agree to close this transaction as soon as reasonably possible, after all of the requirements of this Contract have been met, even if earlier than February 29, 2024. The closing date may be extended by notice from **Purchaser** for objections to title, survey, environmental site

assessment, or any other documents required to be provided or completed and executed by **District**.

**District** will be responsible for submitting a Deed of Conveyance to a Private Entity. The cost of document preparation shall be borne by **Purchaser**.

9. Expenses, Taxes and Assessments. **Purchaser** will pay documentary revenue stamp taxes associated with the conveyance of the **Property**, the cost to record the deed of conveyance, all of **Purchaser's** cost in obtaining third party financing for the Purchase Price, if any, all ad valorem taxes and assessments as required by the Property Appraiser and Tax Collector for Washington County on the **Property** in the current and all subsequent years, and **Purchaser's** attorney's fees. **District** will pay for its own attorney's fees.

10. Due Diligence Investigation: The **Purchaser** shall have until no later than fifteen (15) days after contract execution within which to conduct all due diligence investigations that **Purchaser** may deem appropriate to determine that the **Property** is suitable for **Purchaser's** purposes. If the **Purchaser** gives the **District** and the Closing Agent written notice, within the above time frame, that in the **Purchaser's** sole judgment the **Property** is not suitable for the **Purchaser's** purposes, for any or no reason, the **Purchaser** shall have the right to cancel and terminate this Contract and be released from any further obligations hereunder. Upon receiving such timely, written notice, the Closing Agent, shall distribute the Binder by paying the Binder to the **Purchaser**.

11. Inspection, Possession. **District** agrees that after the date of this Contract, **Purchaser** shall have the right, upon reasonable prior notice to **District**, to enter the **Property** for all lawful purposes permitted under this Contract. **Purchaser** shall be responsible for any damage or liability caused by such inspections and investigations and shall hold harmless and indemnify the **District** for the same. This right will end upon termination of this Contract.

12. Remedies for Default. Notwithstanding anything else herein to the contrary, the parties; sole and exclusive remedies for default of any of the terms of this Contract shall be as follows:

a. For a default raised prior to the closing of this transaction:

1. Should the **District** default on any terms of this Contract, then the **Purchaser** shall be entitled to either: (a) specific performance (except specific performance is not available as a remedy for failure to cure title, survey problems or environmental matters), or (b) cancel this Contract and receive a refund of the Binder, in which event both parties shall be relieved of all further obligations to the other.

2. Should the **Purchaser** default on any terms of this Contract, then the **District** may cancel this Contract and receive the Binder (as liquidated damages because actual damages would be difficult to estimate), in which event both parties will be relieved of all further obligations to the other.

b. For default raised (regardless of when it was discovered or occurred) after the closing of this transaction, the Buyer shall have no remedy against the **District**. The



**Purchaser's** remedies shall be limited to those remedies it may have against (i) the title insurance company issuing the title commitment and the resulting title insurance policy, (ii) the surveyor who prepared the survey, and (iii) the entity who prepared the **Purchaser's** environmental site assessment, if any.

13. Assignment. This Contract may be assigned by **Purchaser** provided that neither the **Purchaser** nor the Binder is thereby released. **Purchaser** may not assign this Contract without prior written consent of the **District**.

14. Successors in Interest, References. Upon **Purchaser's** execution of this Contract, **Purchaser's** legal representatives, heirs, beneficiaries, successors and assigns will be bound by it. Upon approval of this Contract by the Governing Board of the **District**, **District** and its successors and assigns will also be bound by it.

Whenever used in this Contract the singular shall include the plural, and one gender shall include all genders.

15. Time. Time is of the essence with regard to all dates and times set forth in this Contract.

16. Severability. In the event any of the provisions of this Contract are deemed to be unenforceable, the enforceability of the remaining provisions of the Contract shall not be affected.

17. Waiver. Any failure by the **District** to insist upon strict performance of any provision, covenant or condition of the Contract by the other party hereto, or to exercise any right contained in this Contract, will not be construed as a waiver or relinquishment for the future of any such provision, covenant, condition or right; and such provision, covenant, condition or right shall remain in full force and effect.

18. Effective Date. This Contract, and any modification or amendment thereof, will be effective upon approval by the **District's** Governing Board and execution by the **District's** Executive Director.

19. Addendum, Exhibits. Any addendum attached to this Contract that is signed by all the parties will be deemed to be a part of this Contract. All Exhibits attached to this Contract and referenced in this Contract will be considered part of this Contract.

20. Notices to Parties. Whenever either party desires or is required to give notice to the other party it must be given in writing, and either delivered personally, or by mail, facsimile transmission or overnight courier to the address of that party set forth below, or to such other address as is designated in writing by a party to this Contract:

**DISTRICT:** Northwest Florida Water Management District  
81 Water Management Drive

Havana, Florida 32333-4712  
Attn: Division of Asset Management

**PURCHASER:** Peter Woolley  
P.O. Box 611718  
Rosemary Beach, FL 32461

**District's** representative in matters relating to this Contract will be the Division of Asset Management, a Division of the **District**. The effective date of any notice will be the date delivered personally, the date of mailing, facsimile transmission, or placement with an overnight courier, as the case may be.

21. Further Assurances. The parties shall execute such further documents and do any and all such further things as may be necessary to implement and carry out the intent of this Contract.

22. Casualty Loss. In the event any portion of the timber or improvements located on the **Property**, if any, are damaged or destroyed by wind, fire, casualty, disease, or by any other means or act of God, prior to the Closing Date, to an extent greater than One Thousand and No/100 (\$1,000) Dollars in value, then the **Purchaser** shall have the option of either: (i) Accepting the condition of the **Property** and closing this transaction according to the terms of this Contract, or (ii) Declaring the **District** in default and seeking the remedies allowed for default hereunder.

23. Personal Property: Neither this Contract nor the deed of conveyance shall convey or affect the title to any personal property not permanently affixed to the **Property**.

24. Governing Law: This Contract shall be governed by and construed in accordance with the laws of the State of Florida, without regard to its conflict of laws rules.

25. Escrow: The Closing Agent is authorized by the **District** and the **Purchaser** to receive the Binder and deposit the same into its non-interest bearing trust account and hold the Binder in such trust account and disburse the Binder (subject to the clearance of funds) from its trust account in accordance with the terms of this Contract or pursuant to written instructions executed by both the **District** and the **Purchaser**. At closing, the Closing Agent shall remit the Binder to the **District** and the **Purchaser** shall receive a credit against the Purchase Price in the amount of the Binder.

In the event that the Closing Agent receives a written claim of default by either party against the other or fails to receive written consent from both the **Purchaser** and the **District** regarding disposition of the Binder, the Closing Agent shall be authorized to file an action in interpleader to determine the party entitled to the Binder and that party not entitled to the Binder, as determined by such proceeding, shall indemnify the other party for all legal fees, cost and expenses associated with such proceeding. All costs and reasonable attorneys fee incurred by the Closing Agent shall be deducted from the Binder. The Closing Agent may act in reliance upon

any facsimile, writing, instrument or signature that in good faith believes to be genuine and may assume that any person purporting to give any writing notice, advice or instruction in connection with the provisions hereof has been duly authorized to do so.

26. Non-Merger Clause. The terms of this Contract shall survive the closing.

27. Venue and Jurisdiction of Litigation. The exclusive venue and jurisdiction for any litigation enforcing, construing or relating to this Contract and/or any interpleader action concerning the Binder shall be the Circuit Court or the County Court in and for Leon County, Florida. If under applicable law exclusive jurisdiction over any such matters is vested in the federal courts, then exclusive jurisdiction and venue shall be in the United States District Court for the Northern District of Florida, Tallahassee Division.

28. **Waiver of Jury Trial.** The parties mutually and forever waive any and all right to trial by jury in any legal proceeding arising out of or relating to this Contract or this transaction. The parties agree to have any such actions decided by a judge alone, without a jury.

29. No Waiver of Sovereign Immunity. Notwithstanding anything else herein to the contrary, nothing herein shall be construed to waive or to otherwise affect the **District's** sovereign immunity and/or the protections given the **District** under Section 768.28, Florida Statutes.

30. No Third Party Beneficiaries. The provisions of this Contract are for the sole and exclusive benefit of the **District** and the **Purchaser**. No provision of this Contract will be deemed for the benefit of any other person or entity, and no other person or entity shall acquire any rights under this Contract.

31. Incorporation of Relevant Provisions of Law. The parties understand that compliance with the relevant provisions of law governing the **District's** authority to sell real property, including without limitation Sections 373.089 and 373.099, Florida Statutes, is a condition precedent to the **District's** obligations hereunder. Should the **District** fail to comply with all of these legal requirements through inadvertence, oversight or otherwise, the parties agree to extend the Closing Date a reasonable amount of time to allow compliance with the same.

32. Amendment, Revocation or Abandonment of This Contract. This Contract may not be amended, revoked, or abandoned except through a written agreement executed by the parties with the same formalities as this Contract.

33. Interest in Certain Minerals: Notice is given that by the operation of Section 270.11, Florida Statutes, a partial interest in the **Property's** phosphate, minerals, metals and petroleum may be reserved to the **District**. Such statute provides, among other things, that the maximum interest which is reserved by operation of the statute in any one conveyance is an undivided three-fourths interest in all the phosphate, minerals, and metals and an undivided one-

half interest in all the petroleum. The **District** has chosen and hereby chooses to reserve the interests in the phosphate, minerals, metals and petroleum that are or may be in, on, or under the **Property** pursuant to Section 270.11, Florida Statutes.

34. Contract not to be Construed Against Either Party. This Contract is the product of negotiation between the parties, thus the terms of this Contract shall not be construed against either party as the drafter.

35. Condition of Property. Except for the representations expressly set forth in this Contract, the **District** is selling the **Property** “as is, where is”, and the **District** does not make and has not made any representations as to the condition or use of the **Property**. Further the **District** does not and has not authorized anyone else to make any representations as to the condition or use of the **Property**. Specifically, and without limitation by enumeration, no representations have been made concerning:

- a. The condition of title to the **Property**;
- b. The accuracy of the legal description of the **Property** used in the deed of conveyance;
- c. The number of acres contained in the **Property**;
- d. The environmental condition of the **Property**;
- e. The amount and value of the timber on the **Property**, if any;
- f. The fitness of the **Property** for any particular use;
- g. Whether the **Purchaser** will be allowed to use the **Property** in any particular way under the applicable laws, rules and regulations;
- h. The accuracy or completeness of any reports, studies, assessments, appraisals, timber cruises or other information concerning the **Property**, which the **District** may have provided to the **Purchaser**; and
- i. Whether **Purchaser** has approved an appraisal review as to such appraisal.

As between the **District** and the **Purchaser**, all risk that any of the above matters may not be as expected by the **Purchaser**, is on the **Purchaser**.

36. Required Statutory Notices. The following notices are given as required by law:

Coastal Erosion Notice. The property being purchased may be subject to coastal erosion and to Federal, State or Local Regulations that govern coastal property, including the



delineation of the Coastal Construction Control Line, rigid coastal protection Structures, beach nourishment, and the protection of marine turtles. Additional information can be obtained from the Florida Department of Environmental Protection, including whether there are significant erosion conditions associated with the shoreline of the property being purchased.

**Property Tax Disclosure Summary.** Buyer should not rely on the Sellers current property taxes as the amount of property taxes that the Purchaser may be obligated to pay in the year subsequent to purchase. A change of ownership or property improvements triggers reassessments of the property that could result in higher property taxes. If you have any questions concerning valuation, contact the county property appraiser's office for information.

**Radon Gas Notice.** Radon Gas: Radon is a naturally occurring radioactive gas that, when it has accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in Florida. Additional information regarding radon and radon testing may be obtained from your county health department.

**Lead Based Paint Hazard.** Every Purchaser of any interest in real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead form lead based paint that may place young children at risk of developing lead poisoning. Lead poisoning may product permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The Seller of any interest in residential real property is required to provide the Purchaser with information on lead based paint hazards from risk assessments or inspections in the Seller's possession and notify the Purchaser of any known lead based paint hazards. A risk assessment or inspection for possible lead based paint hazards is recommended prior to purchase.

37. **Entire Contract.** This Contract contains the entire Contract and understanding between the parties pertaining to its subject matter, and supersedes all prior and contemporaneous Contracts, representations, and understandings of the parties. No supplement, modification or amendment to this Contract will be binding unless executed in writing by the parties.

38. **Miscellaneous.** This Contract may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one and the same instrument.

39. **Contract Contingent on Governing Board Approval.** Notwithstanding anything else herein to the contrary, this Contract shall not be binding on any party and shall have no effect unless and until this Contract is fully executed and approved by written resolution of the Governing Board of the **District**.

**The District may terminate this Contract at any time prior to Closing.**

**{SIGNATURES ON FOLLOWING PAGE}**

**THIS CONTRACT** is hereby executed and entered into by **Purchaser** and **District**, as of the effective date:

**PURCHASER:**

**DISTRICT:**

**NORTHWEST FLORIDA  
WATER MANAGEMENT  
DISTRICT**

\_\_\_\_\_  
**Peter Woolley**

By: \_\_\_\_\_  
**Lyle Seigler, Executive Director**

## **EXHIBIT A**

### **Legal Description**

The Land referred to herein below is situated in the County of Washington, State of Florida, and is described as follows:

All lying in Section 24, Township 1 North, Range 13 West

NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$ , subject to a non-exclusive easement for ingress and egress to David D. Winpigler and wife, Tina Marie Winpigler, over and across the following described land to wit: A nonexclusive easement over and across the West 20 feet of the NW  $\frac{1}{4}$  of SE  $\frac{1}{4}$  of NE  $\frac{1}{4}$  of Section 24, Township 1 North, Range 13 West, Washington County, Florida.

## ORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff  
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator  
Breck Brannen, General Counsel

DATE: November 27, 2023

SUBJECT: Consideration of Option Agreement for Exchange of Property with Gill/Johnson;  
Econfina Creek WMA

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Per the attached letter from Mr. Jack Williams, Esquire, with Williams & Syfrett, PLLC, Mr. and Mrs. Daniel Gill and Mr. Mickie Johnson (Gill-Johnson) are requesting the District's consideration of an Option Agreement which would provide for the exchange of 160 acres they own for approximately 137 acres of property owned by the District (see attached map). The Option Agreement would be conditioned upon approval of their application to Washington County for a change in land use classification.

#### **Background:**

At the October 14, 2021, Governing Board meeting, staff presented Gill-Johnson's request for an access and utility easement across District property along Mable Porter Road to their 160 acres in Washington County. After much discussion of their request by the Governing Board, the matter was deferred. Since this meeting, workshops were held and ultimately a rule on Easements Across District-Owned Lands was adopted and became effective August 21, 2023.

Over the last 13 months, staff has worked with Gill-Johnson on possible options for conducting an exchange of properties. The 160 acres owned by Gill-Johnson is an inholding within District ownership in Washington County. Gill-Johnson proposed to exchange their 160 acres for approximately 137 acres of District property located off Rolling Pines Road, conditioned upon the approval of their application for a change in land-use application. See attached letter from Gill-Johnson's legal counsel.

Staff is seeking direction from the Governing Board regarding Gill-Johnson's request.



*Jack G. Williams, Esq.*  
850-763-5368 ext. 1  
Mailing Address: P.O Box 2176  
Panama City, FL 32402  
[jack@wsfirm.com](mailto:jack@wsfirm.com)

*Stephen E. Syfrett, Esq.*  
850-763-5368 ext. 2  
Mailing Address: 502 Harmon Avenue  
Panama City, FL 32401  
[stephen@wsfirm.com](mailto:stephen@wsfirm.com)

October 24, 2023

Northwest Florida Water Management District

Attn: Carol Bert

Sent via email: [carol.bert@nwfwater.com](mailto:carol.bert@nwfwater.com)

RE: Exchange of property with Gill/Johnson

Dear Ms. Bert:

I have been contacted by the Gill's and the Johnson's to correspond with you regarding the possible swap of properties with the district.

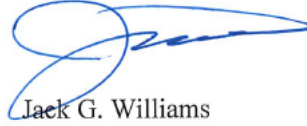
As I understand, my clients own a parcel of property located on Fox Pond Road in Washington County, Florida and they have been discussing the exchange of a parcel owned by the Water Management District located on Rolling Pines Road also located in Washington County, Florida.

My clients have requested that I address with you the possibility of them obtaining an option agreement which would provide for the exchange, conditioned upon their application to Washington County, for a change in land use classification.

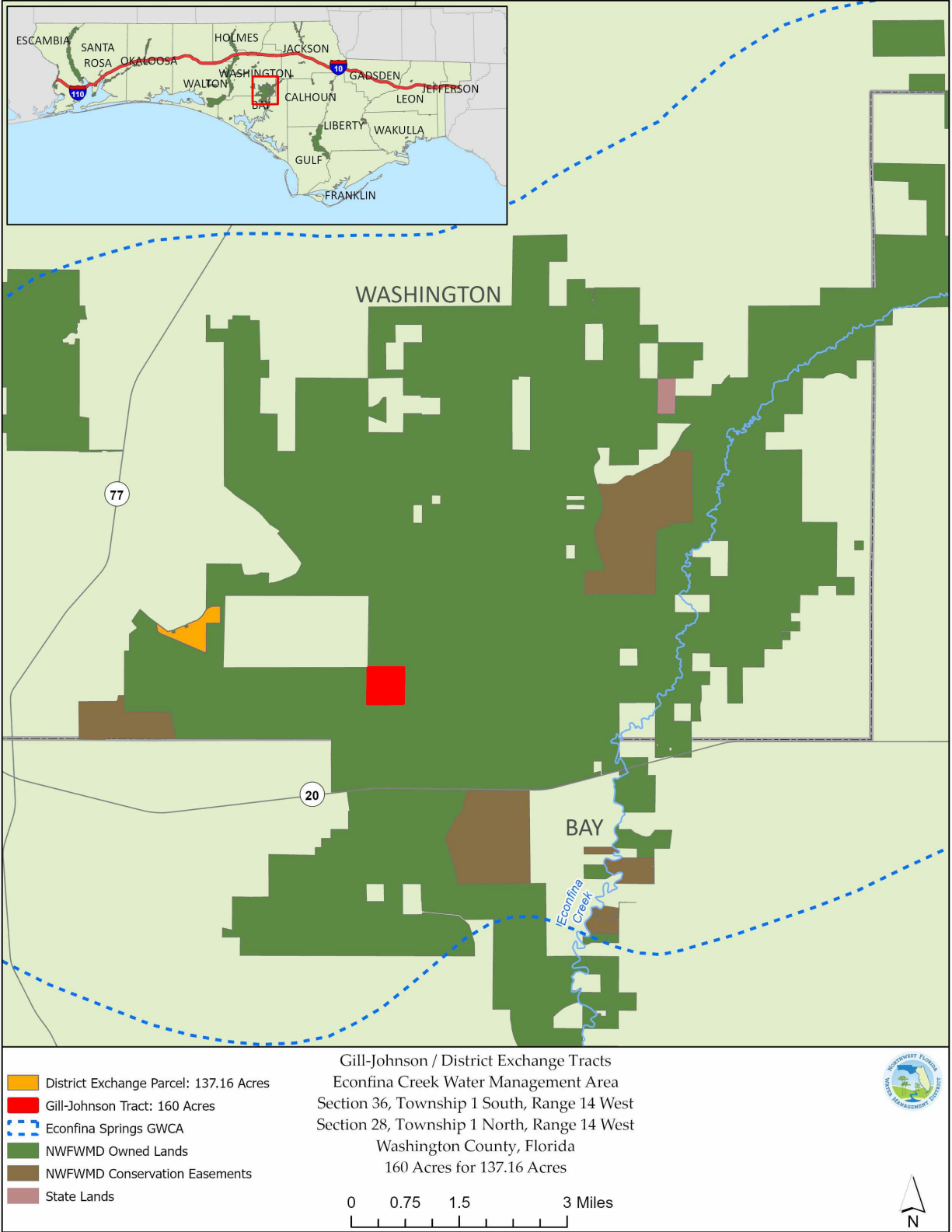
The option would be for a stated period of time to allow them to confirm the land use can be changed at which time a formal closing between the parties can be concluded.

I would appreciate you advising as to whether the district would enter into such agreement.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Jack G. Williams", with a large, stylized loop at the beginning.

JGW:tb  
Cc: client



Gill-Johnson / District Exchange Tracts  
 Econfina Creek Water Management Area  
 Section 36, Township 1 South, Range 14 West  
 Section 28, Township 1 North, Range 14 West  
 Washington County, Florida  
 160 Acres for 137.16 Acres









## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff  
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Asset Management Administrator  
Breck Brannen, General Counsel

DATE: November 27, 2023

SUBJECT: Consideration of Request for Access Easement Across District Lands to Benefit the Hodges Parcel; Econfina Creek WMA

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Mr. Daniel Hodges, landowner, and Ms. Susan Stone, potential purchaser of the Hodges parcel, approached the District and requested an access easement across District property in the vicinity of Fox Pond Road in Washington County (see attached maps) to the Hodges parcel.

The Hodges parcel is adjacent to the District's west boundary in Section 25. Mr. Hodges and Ms. Stone completed the paperwork required by the District when requesting an access easement. This paperwork has been reviewed by staff and legal counsel. The dimensions of the easement which they request are 30 ft. wide by approximately 3,150 ft. long, encompassing an existing dirt road and running along the western section line of Section 25 and the northern section line of Section 25 to eventually reach a public road.

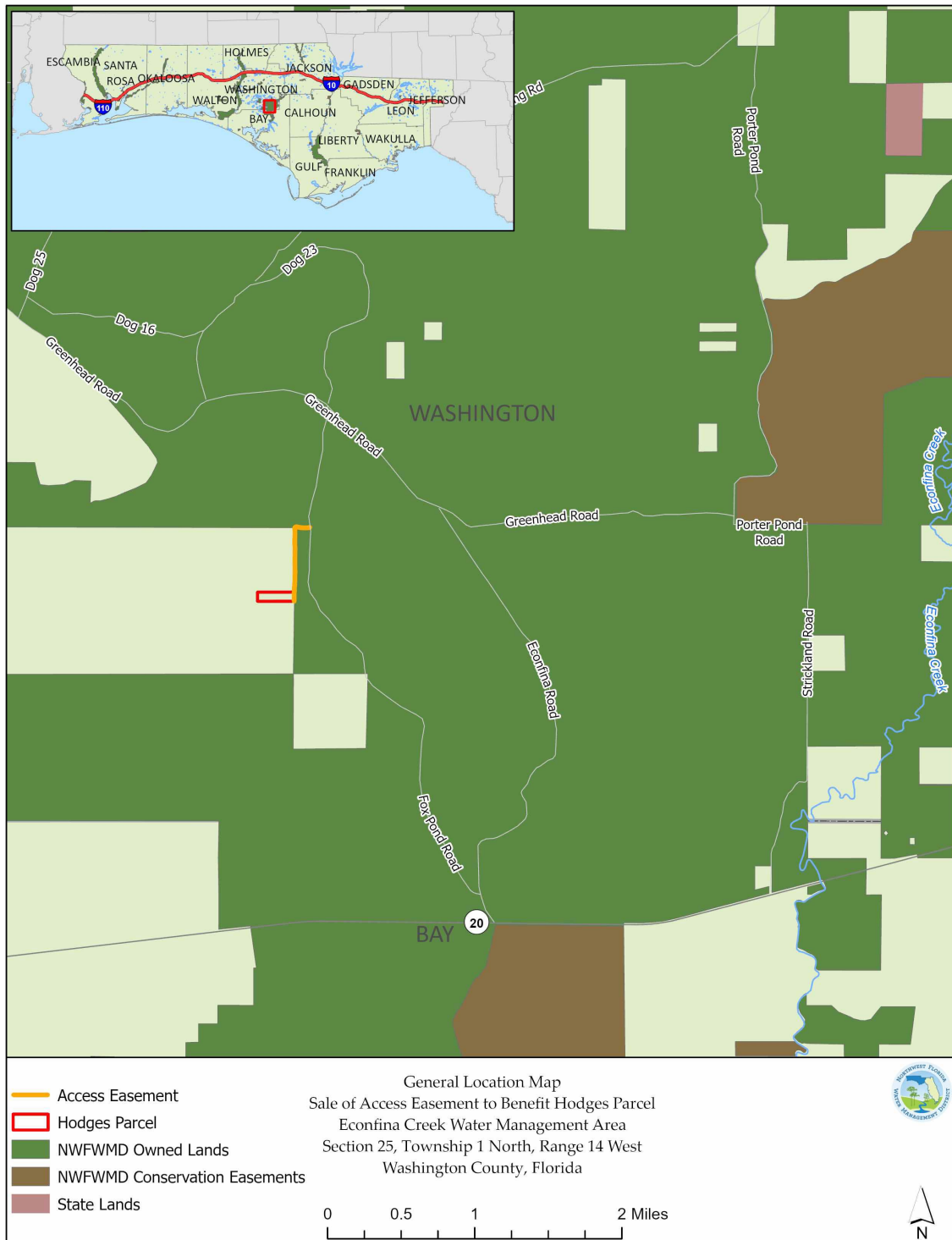
#### **Background**

- The existing dirt road that Hodges and Stone are requesting the easement upon has been utilized by landowners in the area for some time, a few of the adjacent 10-acre tracts utilizing the existing dirt road have residential structures.
- An overhead power line exists along the existing dirt road right-of-way, serving the adjacent landowners. No easement for this power line has been identified.
- The District ordered and received a title search for Section 25 and confirmed only one non-exclusive easement for ingress, egress and utilities (20-ft. wide by 1,500 ft. in length) was conveyed by Hunt Petroleum Corp./Rosewood Timber Company *et al* prior to the District's acquisition of land in the section.

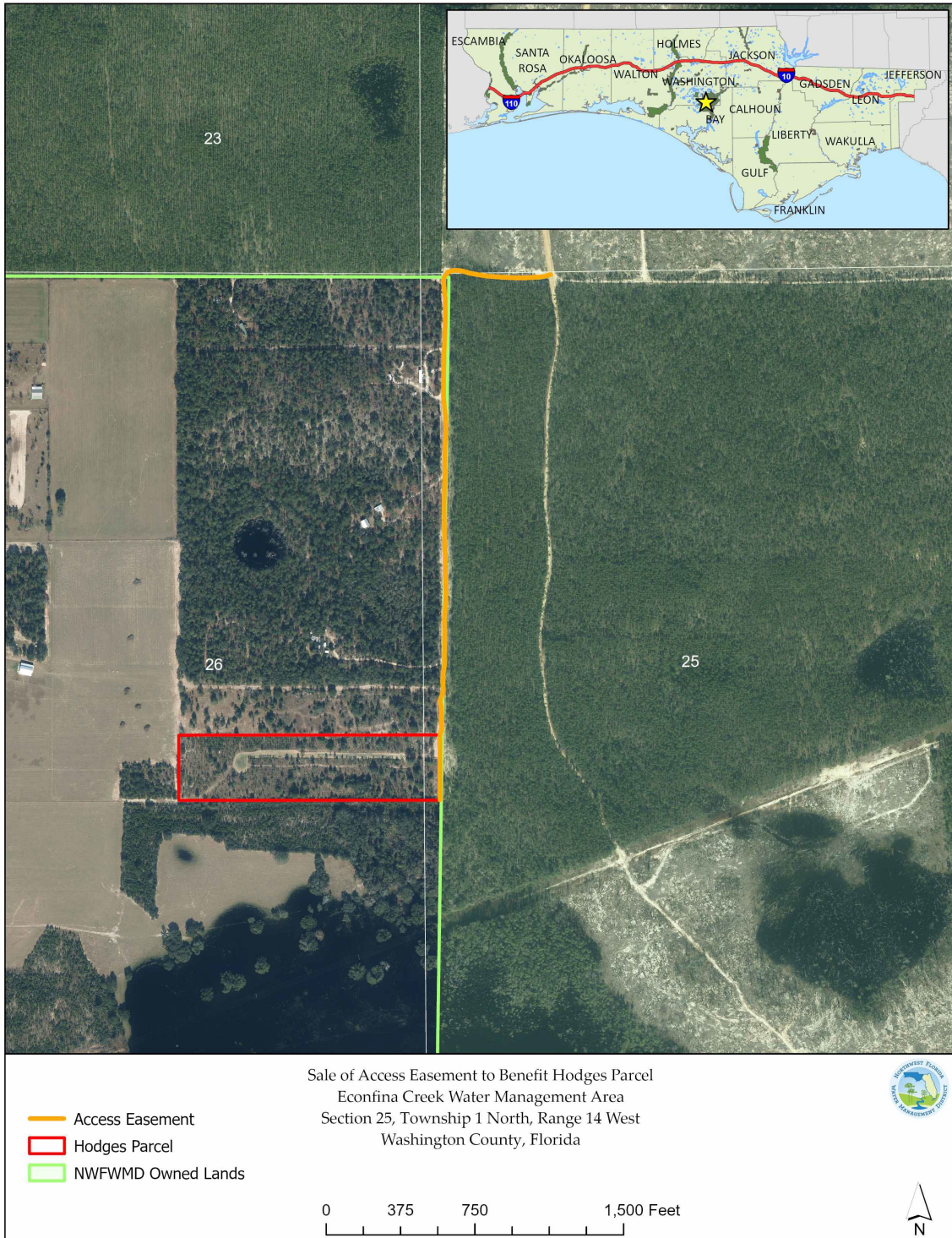
- The District does not have a survey of its west boundary in Section 25. The District obtained a quote in the amount of \$8,658 from one of our contract surveyors for a boundary survey of the west boundary of Section 25.

This matter is being referred directly to the Governing Board for its consideration to either grant or deny this request.

cb







## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff  
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Bureau Chief, Land Management Operations

DATE: November 29, 2023

SUBJECT: Consideration of ITB 24B-003 for Sand Pine Eradication Services

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#### **Recommendation**

Staff recommends the Governing Board approve the lowest bid received in response to Invitation to Bid (ITB) 24B-003 for Sand Pine Eradication Services and authorize the Executive Director to execute an agreement with Attala Forest Management in an amount up to \$122,582.70 to facilitate this work, subject to legal counsel review.

#### **Background**

The District has identified 1,494 acres of sand pine to be eradicated for the purpose of developing a more open longleaf pine/wiregrass community within six different units/stands of the Econfina Creek Water Management Area in Bay and Washington counties.

As part of the District's program to restore natural communities, offsite pine and competing native hardwood species must be removed from upland areas that are being restored to longleaf pine and wiregrass. The offsite pine and various native hardwoods compete with the longleaf pine for nutrients and sunlight. Allowing these trees to remain on site will create competition for the planted longleaf pine trees and understory vegetation and would adversely impact the District's efforts to continue restoring these natural communities.

On November 6, 2023, the District issued an ITB for the eradication of sand pines on 1,494 acres of reforested longleaf pine/wiregrass habitat. The ITB was advertised on the District's website, the My Florida Market Place Vendor Information Portal, and posted in the Florida Administrative Register.

On November 28, 2023, at 2:00 p.m. EST, the District received six sealed bids in response to the ITB. The bids received are listed below for your consideration.

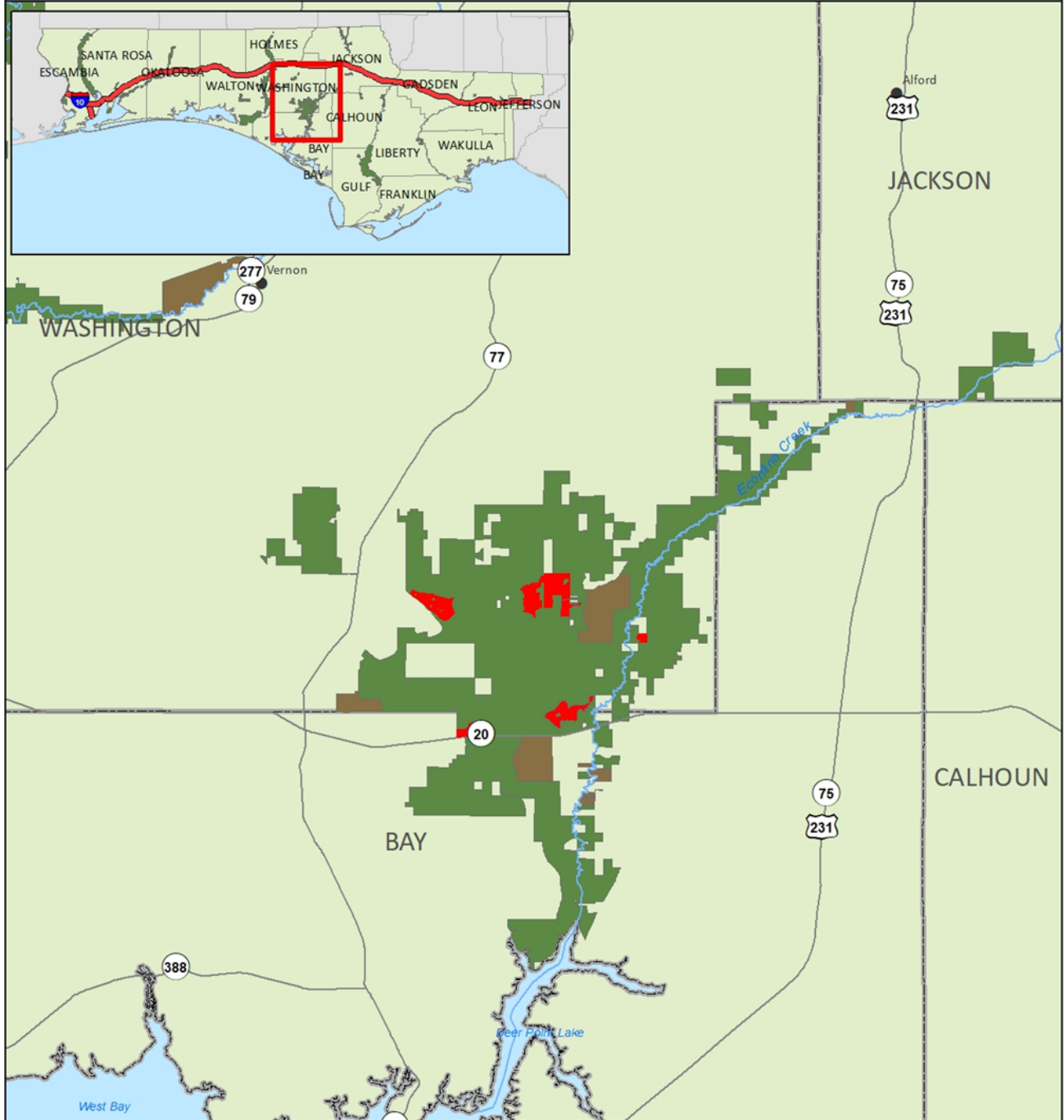
COMPANY NAME	AVERAGE PRICE PER ACRE FOR REMOVAL OF SAND PINE*	TOTAL BID FOR REMOVAL OF SAND PINE ON 1,503 ACRES
Alpha Services	\$ 91.95	\$ 137,380.00
<b>Attala Forest Management</b>	<b>\$ 82.05</b>	<b>\$ 122,582.70</b>
Express Forestry Service, LLC	\$ 87.00	\$ 129,978.00
Garcia Forest Service	\$ 91.95	\$ 137,373.30
Ground Level, Inc.	\$ 912.43	\$ 1,363,167.96
Sweat US, LLC	\$ 86.93	\$ 129,869.00

\* Per acre price rounded

BF/



# Exhibit Map A



General Location Map  
 2024 Sand Pine Eradication Project  
 Econfina Creek Water Management Area  
 Bay & Washington Counties, Florida  
 1494 Acres



## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### **MEMORANDUM**

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff  
Paul Thorpe, Director, Resource Management Division

FROM: Kathleen Coates, Deputy Director, Resource Management Division

DATE: November 28, 2023

SUBJECT: Consideration of 2023 Water Supply Assessment Update and Recommendations for Regional Water Supply Planning

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#### **Recommendation**

Based on the findings of the 2023 Water Supply Assessment, staff recommends the Governing Board determine the regional water supply plan for Region II (Okaloosa, Santa Rosa, and Walton counties) shall be continued and no additional regional water supply plans are required.

#### **Background**

Florida Statutes require water management districts to evaluate the need for regional water supply planning every five years. The first water supply assessment (WSA) was completed in 1998 and the 2023 WSA is the fifth update. For the 2023 WSA, the District developed water use estimates for 2020 and water demand projections through 2045. The assessment is conducted at the regional level, with the District being divided into seven water supply planning regions. The water use estimates and projections were developed at the utility, county, and regional levels. Evaluations were performed to assess whether existing and anticipated water sources are sufficient to meet the needs of water users through 2045, while sustaining water resources and natural systems. If the District determines the water needs for any region are likely to exceed available sources within 20 years, the District prepares a regional water supply plan (RWSP) which identifies alternatives to meet future water demands.

A RWSP has been in place for Planning Region II (Santa Rosa, Okaloosa, and Walton counties) since 2000 due to the potential for saltwater intrusion to affect the sustainability of the Floridan aquifer. Development of inland groundwater sources, water reuse, and conservation have reduced coastal withdrawals and slowed, but not eliminated, the risk of saltwater intrusion; indicating the need to continue the Region II RWSP. In the other six regions, current and anticipated water sources are sufficient to meet existing and future reasonable-beneficial uses and to sustain water resources and related natural systems through 2045. As part of the 2023 WSA development, the District engaged local governments, water supply authorities and utilities, self-suppliers, and other parties, providing an opportunity to review technical data and planning assumptions. Public

workshops were conducted in July 2023, and the draft 2023 WSA was released for public review and comment on September 19, 2023. The District revised the draft WSA based on the comments received. Staff will provide a presentation to the board summarizing the findings of the WSA.

Link: [Water Supply Assessments – Northwest Florida Water Management District \(nfwwater.com\)](https://www.nfwwater.com/Water-Supply-Assessments)

## NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

### **MEMORANDUM**

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Caitlin Brongel, Chief of Staff  
Paul Thorpe, Director Resource Management Division

FROM: Linda Chaisson, Hydrologist IV

DATE: November 27, 2023

SUBJECT: Consideration of Approval of Cypress Spring Restoration Construction Plans

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#### **Recommendation**

Staff recommends the Governing Board approve the construction plans for the Cypress Spring Restoration Project and authorize the Executive Director to approve minor modifications to the plans as necessary.

#### **Discussion**

In September 2018, the Governing Board approved the purchase of a conservation easement on the property surrounding Cypress Spring from Nestle Waters North America, Inc. Nestle agreed to donate the funds received at closing back to the District for shoreline restoration and recreation improvements. These improvements will enhance public access while also protecting water quality at Cypress Spring and its associated spring-run. In addition, the Florida Legislature appropriated \$500,000 in FY 2018-2019 springs restoration and protection funding for the Cypress Spring Restoration Project. The Governing Board approved acceptance of this funding in May 2018. The District completed acquisition of the Cypress Spring conservation easement November 8, 2018.

Construction plans for the Cypress Spring Restoration Project have been completed, and the permit application is ready to be submitted to the Florida Department of Environmental Protection (FDEP). This project qualifies for a general permit application according to Chapter 62-330.485(2)(b). At a pre-application meeting, FDEP determined permit issuance required Governing Board approval of the construction plans, in addition to the general approval of the project.

Staff will provide a presentation of the construction plans to the Board.

Link:  [Cypress Spring Restoration](#)

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
PUBLIC HEARING FOR REGULATORY MATTERS  
A G E N D A

District Headquarters  
81 Water Management Drive  
Havana, Florida 32333  
10 Miles West of Tallahassee  
U.S. Highway 90

Thursday  
December 14, 2023  
1:05 p.m., ET

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I

• WATER USE PERMITS

A. Permit Renewals and Modifications

A-1    Applicant:    Earl Helms, East Milton Water System  
         App. No.:     2B-113-268-7  
         Use:           Public Supply

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 0.180 million gallons per day (8.091 million gallons per month maximum) from the Floridan aquifer for public supply use and a combined average annual withdrawal of 2.09 million gallons per day (93.946 million gallons per month maximum) from the Sand-and-Gravel aquifer for public supply use.

Duration Recommended:    10 years  
Staff Recommendation       Approval  
Public Comment Received:   No

A-2    Applicant:    Daniel J. Payne, P.E., City of Fort Walton Beach  
         App. No.:     2B-091-2501-10  
         Use:           Public Supply, Landscape Irrigation and Recreation

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.0 million gallons per day (124.20 million gallons per month maximum) of

groundwater from the Floridan aquifer for public supply use and a combined average annual withdrawal of 0.182 million gallons per day (12.518 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation uses.

Duration Recommended: 5 Years  
Staff Recommendation Approval  
Public Comment Received: No

A-3 Applicant: Kyle Ray, Sandestin Owners Association, Inc.  
App. No.: 2B-131-5612-6  
Use: Landscape Irrigation and Recreation

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.79 million gallons per day (94.611 million gallons per month maximum) of surface water from on-site ponds for landscape irrigation and recreation use and a combined average annual withdrawal of 0.727 million gallons per day (38.43 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation use.

Duration Recommended: 5 Years  
Staff Recommendation Approval  
Public Comment Received: No

A-4 Applicant: Alicia Keeter, South Walton Utility Company, Inc.  
App. No.: 2B-131-146-14  
Use: Public Supply

Authorization Statement: This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.13 million gallons per day (100.0 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Duration Recommended: 5 Years  
Staff Recommendation Approval  
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT  
13-Nov-2023  
Application No.: 2B-113-268-7

**Owner:** Earl Helms  
East Milton Water System  
8175 South Airport Road  
Milton, FL 32583  
850-623-8750

**Applicant:** Same as Owner

**Agent:** Jeffrey W. Jones, P.E.  
Baskerville-Donovan, Inc.  
449 West Main Street  
Pensacola, FL 32502  
850-438-9661

**Compliance  
Contact:** Uwe Rogers  
8175 South Airport Road  
Milton, FL 32583  
850-626-0517

**Project Name:** East Milton Water System  
**County:** Santa Rosa  
**WRCA:** N/A  
**ARC:** N/A  
**Objectors:** No

**Authorization Statement:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 0.180 million gallons per day (8.091 million gallons per month maximum) from the Floridan aquifer for public supply use and a combined average annual withdrawal of 2.09 million gallons per day (93.946 million gallons per month maximum) from the Sand-and-Gravel aquifer for public supply use.

**Recommendation:** Approval  
**Reviewers:** Hari Parasu; Skyler Johnson; Cindy Fischler

**RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:**

Staff recommends the permit expiration date be January 1, 2034. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

**WITHDRAWAL INFORMATION:**

<b>Floridan Aquifer Water Use</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Average Day (GPD)	500,000	178,141	180,000
Maximum Month (GAL)	25,000,000	10,093,263	8,091,000

<b>Sand-and-Gravel Aquifer Water Use</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Average Day (GPD)	1,920,000	2,088,582	2,090,000
Maximum Month (GAL)	79,500,000	120,904,414	93,946,000

**DESCRIPTION:**

East Milton Water System requests renewal with modification of Individual Water Use Permit (IWUP) No. 2B-113-268-6 for the construction of two proposed Sand-and-Gravel aquifer wells and the continued authorization of groundwater withdrawals from the Floridan and Sand-and-Gravel aquifers for public supply use with changes to the withdrawal amounts.

East Milton Water System withdraws water to meet the needs of approximately 12,750 residents. East Milton Water System requested a reduction to the Floridan aquifer withdrawals as a result of the addition of two new proposed Sand-and-Gravel aquifer wells. The recommended average daily rates are considered reasonable and adequate to meet the applicant's water use demands for the requested permit duration.

East Milton Water System's groundwater withdrawals represent an existing, long-term use of the Floridan and Sand-and-Gravel aquifers. District staff used the program DRAWDOWN to analyze potential impact to the Sand-and-Gravel aquifer associated with the average annual daily withdrawal over the ten-year permit period. Drawdowns of approximately 6.4 feet and 5.9 feet were simulated at distances of one-half mile and one mile, respectively, from the center of pumping. District staff also used the Theis Equation to analyze potential impacts to the Floridan aquifer associated with the average annual daily withdrawal over the ten-year permit period. Drawdowns of approximately 9.25 feet and 7.98 feet were simulated at distances of one-half mile and one mile, respectively, from Floridan well EMW #3 (AAA0551). These drawdowns are not anticipated to interfere with existing legal uses. In addition, East Milton Water System is required to continue monitoring hydrologic conditions to assure the conditions for permit issuance will be met for the requested permit duration.

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.



**RECOMMENDATION:**

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined average annual withdrawal of 0.180 million gallons per day (8.091 million gallons per month maximum) from the Floridan aquifer for public supply use and a combined average annual withdrawal of 2.09 million gallons per day (93.946 million gallons per month maximum) from the Sand-and-Gravel aquifer for public supply use. Staff also recommends that the expiration date of the permit be January 1, 2034, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

**FACILITY INFORMATION:**

**Site Name:** East Milton Water System

<b>Well Details</b>								
<b>District ID</b>	<b>Station Name</b>	<b>Casing Diameter (inches)</b>	<b>Casing Depth (feet)</b>	<b>Total Depth (feet)</b>	<b>Capacity (GPM)</b>	<b>Source Name</b>	<b>Status</b>	<b>Use Type</b>
Unknown	EMW #1	16	200	246	600	Sand-and-Gravel	Active	Public Supply
Unknown	EMW #2	16	143	183	600	Sand-and-Gravel	Active	Public Supply
Unknown	EMW #3	18	630	800	1000	Floridan Aquifer	Active	Public Supply
Unknown	EMW #4	24	180	285	1000	Sand-and-Gravel	Active	Public Supply
Unknown	EMW #5	24	170	270	700	Sand-and-Gravel	Active	Public Supply
Unknown	EMW #6	16	160	210	750	Sand-and-Gravel	Active	Public Supply
Unknown	EMW #7	12	50	81.7	1000	Sand-and-Gravel	Proposed	Public Supply
Unknown	EMW #8	12	75	143.5	1000	Sand-and-Gravel	Proposed	Public Supply

Monitoring Well Details						
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Source Name	Status
Unknown	EM-MO #1	2	140	160	Sand & Gravel	Active
Unknown	EM-MO #2	2	110	130	Sand & Gravel	Active
Unknown	EM-MO #3	2	200	220	Sand & Gravel	Active

Connection Point				
District ID	Station Name	Station Type	Source Name	Status
Unknown	EM-FRUS	Connection Point	Fairpoint Regional Water System	Active

**WATER USE PERMIT**

<b>PERMIT NO.:</b>	<u>2B-113-268-7</u>	<b>DATE ISSUED:</b>	<u></u>
<b>PROJECT NAME:</b>	<u>East Milton Water System</u>	<b>DATE RECEIVED:</b>	<u>March 1, 2023</u>

**A** This Permit authorizes the Permittee to make a combined average annual withdrawal of 0.180 million gallons per day (8.091 million gallons per month maximum) from the Floridan aquifer for public supply use and a combined average annual withdrawal of 2.09 million gallons per day (93.946 million gallons per month maximum) from the Sand-and-Gravel aquifer for public supply use.

**LOCATION:**

STR: Sections 5, 8, and 19, Township 1 North, Range 27 West; Sections 29, and 30, Township 2 North, Range 26 West; Sections, 28, 30, 32, and 33, Township 2 North, Range 27 West

Santa Rosa County

**ISSUED TO:**

East Milton Water System  
8175 South Airport Road  
Milton, FL 32583

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

**PERMIT IS CONDITIONED UPON:**

See conditions on attached "Exhibit A," dated \_\_\_\_\_.

**AUTHORIZED BY:** Northwest Florida Water Management District  
Division of Regulatory Services

By: \_\_\_\_\_  
Signature

**"EXHIBIT A"**  
**CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-113-268-7**  
**East Milton Water System**  
**DATED \_\_\_\_\_**

**Specific Conditions**

1. This permit shall expire on January 1, 2034.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 0.180 million gallons per day (8.091 million gallons per month maximum) from the Floridan aquifer for public supply use and a combined average annual withdrawal of 2.09 million gallons per day (93.946 million gallons per month maximum) from the Sand-and-Gravel aquifer for public supply use. The individual facilities authorized to make these combined withdrawals are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
EMW #1	AAA5230	Sec. 5, T1N, R27W
EMW #2	AAA5231	Sec. 32, T2N, R27W
EMW #3	AAA0551	Sec. 29, T2N, R26W
EMW #4	AAA5229	Sec. 32, T2N, R27W
EMW #5	AAG3687	Sec. 8, T1N, R27W
EWM #6	AAA9980	Sec. 28, T2N, R27W
EMW #7	To be assigned	Sec. 30, T2N, R26W
EMW #8	To be assigned	Sec. 30, T2N, R26W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA5230 for EMW #1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report of total water usage for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com). The next report is due by January 31, 2024.
6. Within 30 days of well construction, the Permittee shall install, calibrate, and maintain, in working order, in-line totalizing flow meters at the well heads on wells EMW #7 and EMW #8. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.

7. The Permittee, by June 30, 2027, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).
8. The Permittee, by June 30, 2024, and at the time of requesting a permit modification or renewal, shall submit documentation of the Fairpoint Regional Utility System connection flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).
9. The Permittee, by June 30, 2027, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
10. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation/efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
  - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
  - b. The basis of the determinations made;
  - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
  - d. Any water conservation/efficiency measures planned for future implementation; and,
  - e. Installation of equipment which supports conservation.

The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.

11. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for all monitor and production wells (EMW #1, EMW #2, EMW #3, EMW #4, EMW #5, EMW #6, and once constructed EMW #7 and EMW #8; and EM-MO #1, EM-MO #2, and EM-MO #3) conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

12. The Permittee shall collect water quality samples for laboratory analyses from wells EMW #3, EM-MO #1, and EM-MO #2 within the first two weeks of January, April, July, and October in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses for EM-MO #1 and EM-MO #2 shall include the following constituents: chloride, sodium, and total dissolved solids. Water quality analysis for EMW #3 shall include the following constituents: chloride, sodium, total dissolved solids, calcium, magnesium, potassium, fluoride, bromide, silica, iron, alkalinity, strontium, and sulfate. The Permittee shall submit results from tests conducted in January, April, July, and October to the District using the Water Quality Report Form (Form 167) by February 28, May 31, August 31, and November 30, respectively, each year. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.
13. The Permittee shall submit a compliance report by January 1, 2025. At a minimum, the compliance report must include a groundwater model evaluating the impacts of the withdrawals on existing legal uses, offsite land uses, and water resources and associated environmental features, and sufficient information to demonstrate continued reasonable assurance that the Permittee's use of water will continue to meet the conditions for permit issuance set forth in Rule 40A-2, F.A.C., for the remaining duration of the permit. Guidance is provided in Section 3.0 of the Water Use Permit Applicant's Handbook. The compliance report shall include:
  - a. Model Report: All models developed are subject to District approval and must be fully documented in a report and include a description of the conceptual model, model parameters and input data, calibration results, water budget, and model output including drawdown maps for the scenarios listed in Section 3.0 of the Water Use Permit Applicant's Handbook. Model files shall also be submitted.
  - b. No Quantity or Quality Changes: Documentation that continued use of the withdrawal quantities authorized under this permit will not cause quantity or quality changes that adversely impact the water resources, including both surface water and groundwater.
  - c. No Impacts to Existing Legal Uses: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely affect existing legal uses and offsite land uses.
  - d. No Impacts to Water Resources: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely impact wetlands, springs, surface waters, or groundwater.
  - e. Saline Water Intrusion: Documentation demonstrating that the withdrawals are not predicted to have the potential to cause harmful saline water intrusion.
  - f. Pollution of the Water Resources: Documentation demonstrating that the withdrawals are not predicted to cause harmful water quality impacts to the sources through the induced movement of pollutants.
14. The Permittee, prior to June 30, 2027, shall evaluate and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically, and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water. The Permittee shall maximize the use of reclaimed water. Additionally, as the availability of reclaimed increases, the Permittee shall reduce its groundwater withdrawals proportionately.

15. The Permittee shall continue to expand and enhance its reuse system, with the goal to provide for 100 percent beneficial reuse of available wastewater flows to offset, primarily, Floridan aquifer withdrawals, and secondarily, Sand-and-Gravel aquifer withdrawals. The Permittee, by June 30, 2027, shall provide the District with a progress report regarding the reuse utilization goal.
16. The Permittee shall consider implementation of an ordinance to provide for enhanced irrigation efficiency, including alternate days and specific times for irrigation (e.g., odd/even days and 4 p.m. to 10 a.m.). The Permittee shall provide descriptions of any new ordinances under consideration which further the goal of enhanced irrigation efficiency and shall provide copies of any such ordinance once adopted.
17. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
  - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
  - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
  - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, Florida Statutes. The Permittee shall provide a description of the public education and information campaign to the District by March 31 of each year.
  - d. The Permittee shall submit a copy of its rate structure annually by March 31. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a lifeline initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently.
18. The Permittee, by March 31 of each year, shall report to the District the following information for the previous year.



a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

19. In the Water Resource Caution Area, new and expanded uses of the Floridan Aquifer System for golf course, recreation, or landscape irrigation, or other non-potable uses, are determined not to be consistent with the public interest and are prohibited under section 40A-2.802(1)(b), F.A.C.
20. The Permittee, shall continue to implement an in-home audit program designed to reduce leakage and conserve water. The Permittee, by January 31 of each year, shall provide a quantified list of actions taken as part of the program (e.g. 50 shower aerators installed, 16 toilets retrofitted, etc.), an update on the actions undertaken, and success achieved.
21. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
22. The Permittee, by January 1, 2026, shall submit proof of property control (lease, easement, access agreement, etc.) for monitoring locations EM-MO #1, EM-MO #2 and EM-MO #3. Property control documentation shall be valid for the permit duration and otherwise meet the requirements outlined in the Water Use Permit Applicant's Handbook Section 2.1.1. For each site where access is or becomes denied, the Permittee shall immediately notify the District in writing that site access has lapsed. Within 30 days of inability to gain site access, the Permittee shall submit for District review and approval:

- a. Proposed replacement of monitoring location(s) to resume monitoring (Note: Replacement of designated monitoring location(s) will require a permit modification.); and
  - b. Proof of current property control for proposed monitoring replacement location(s).
23. Prior to construction of well EMW #8, the Permittee, shall submit documentation demonstrating the legal right to conduct water use from and maintain legal control of well EMW #8 through the permit duration.
24. The Permittee shall submit any overdue compliance items by June 30, 2024.

#### **Standard Conditions**

25. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
26. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
27. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
28. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
29. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
30. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
31. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
32. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water,

offsite land use, or water resources and associated environmental features that existed at the time of permit application.

33. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
34. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
35. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

WATER USE TECHNICAL STAFF REPORT  
09-Nov-2023  
Application No.: 2B-091-2501-10

**Owner:** Daniel J. Payne, P.E.  
City of Fort Walton Beach  
107 Miracle Strip Pkwy. SW  
Fort Walton Beach, FL 32548  
850-833-9613

**Applicant:** Same as Owner

**Agent:** N/A

**Compliance Contact:** James Valandingham  
107 Miracle Strip Parkway SW  
Fort Walton Beach, FL 32548  
850-833-9613

**Project Name:** City of Fort Walton Beach  
**County:** Okaloosa  
**WRCA:** Water Resource Caution Area of Okaloosa and Walton counties  
**ARC:** N/A  
**Objectors:** No

**Authorization Statement:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.0 million gallons per day (124.20 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use and a combined average annual withdrawal of 0.182 million gallons per day (12.518 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation uses.

**Recommendation:** Approval  
**Reviewers:** Hari Parasu; Skyler Johnson; Cindy Fischler

**RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:**

Staff recommends the permit expiration date be January 1, 2029. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

**WITHDRAWAL INFORMATION:**

<b>Floridan Aquifer Water Use</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Average Day (GPD)	3,600,000	3,000,000	3,000,000
Maximum Month (GAL)	125,000,000	124,200,000	124,200,000

<b>Sand-and-Gravel Aquifer Water Use</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Average Day (GPD)	247,000	182,000	182,000
Maximum Month (GAL)	21,940,000	12,518,000	12,518,000

**DESCRIPTION:**

The City of Fort Walton Beach requests renewal of Individual Water Use Permit (IWUP) No. 2B-091-2501-9 for the continued withdrawal of groundwater from the Floridan aquifer for public supply use and from the Sand-and-Gravel aquifer for landscape irrigation and recreation uses with reductions to the currently permitted withdrawal amounts.

The City of Fort Walton Beach withdraws water from the Floridan aquifer to meet the needs of approximately 21,665 residents. The City of Fort Walton Beach requested a reduction in withdrawals as a result of conservation efforts and utilizing reclaimed water for the golf course. The recommended average daily rates are considered reasonable and adequate to meet the applicant's water use demands for the requested permit duration.

Staff used the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to determine the irrigation demand associated with 92.2 acres that are not irrigated with reclaimed water. Staff recommends authorization of the AFSIRS derived amounts.

The City of Fort Walton Beach's groundwater withdrawals represent an existing, long-term use of the Floridan and Sand-and-Gravel aquifers. Considering that no additional withdrawals are requested, no additional impacts to the Floridan and Sand-and-Gravel aquifers are anticipated. No harm to existing legal uses of water or the water resources is anticipated to occur from the proposed withdrawals. The Permittee is required to continue monitoring hydrologic conditions to assure the conditions for permit issuance will be met for the requested permit duration.

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

#### RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined average annual withdrawal of 3.0 million gallons per day (124.20 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use and a combined average annual withdrawal of 0.182 million gallons per day (12.518 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation uses. Staff also recommends that the expiration date of the permit be January 1, 2029, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

#### FACILITY INFORMATION:

**Site Name:** City of Fort Walton Beach

Wells Detail								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
17235	CFWB #2	16	494	839	630	Floridan Aquifer	Active	Public Supply
17236	CFWB #3	16	548	735	565	Floridan Aquifer	Active	Public Supply
17237	CFWB #5	24	510	803	600	Floridan Aquifer	Active	Public Supply
17238	CFWB #6	24	500	750	750	Floridan Aquifer	Active	Public Supply
17239	CFWB #7	16	451	631	760	Floridan Aquifer	Active	Public Supply
17240	CFWB #8	16	520	850	720	Floridan Aquifer	Active	Public Supply
17241	CFWB #9	16	567	938	720	Floridan Aquifer	Active	Public Supply
17242	CFWB #10	16	487	800	700	Floridan Aquifer	Active	Public Supply
17243	CFWB #11	18	580	976	900	Floridan Aquifer	Active	Public Supply
17244	CFWB #A	16	60	94	300	Sand-and-Gravel	Active	Recreation
17245	CFWB #AA	2	80	90	25	Sand-and-Gravel	Active	Landscape Irrigation

17291	CFWB #AB3	2	80	90	25	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #AB5	6	80	100	60	Sand-and-Gravel	Active	Landscape Irrigation
17292	CFWB #AC	4	60	90	80	Sand-and-Gravel	Active	Landscape Irrigation
17293	CFWB #AD	2	30	40	25	Sand-and-Gravel	Active	Landscape Irrigation
17294	CFWB #AE	2	40	50	55	Sand-and-Gravel	Active	Landscape Irrigation
17295	CFWB #AF1	2	25	35	25	Sand-and-Gravel	Active	Landscape Irrigation
17296	CFWB #AF2	2	30	40	40	Sand-and-Gravel	Active	Landscape Irrigation
17297	CFWB #AG	2	40	50	35	Sand-and-Gravel	Active	Landscape Irrigation
17298	CFWB #AH	2	35	45	35	Sand-and-Gravel	Active	Landscape Irrigation
17299	CFWB #AI	2	25	35	35	Sand-and-Gravel	Active	Landscape Irrigation
17300	CFWB #AJ	2	40	50	30	Sand-and-Gravel	Active	Landscape Irrigation
17301	CFWB #AK	2	20	30	30	Sand-and-Gravel	Active	Landscape Irrigation
17302	CFWB #AL1	2	20	25	40	Sand-and-Gravel	Active	Landscape Irrigation
17303	CFWB #AL2	4	40	60	70	Sand-and-Gravel	Active	Landscape Irrigation
17304	CFWB #AM	2	40	60	50	Sand-and-Gravel	Active	Landscape Irrigation
17305	CFWB #AN	2	40	60	50	Sand-and-Gravel	Active	Landscape Irrigation
17306	CFWB #AO	2	40	60	50	Sand-and-Gravel	Active	Landscape Irrigation
17338	CFWB #AP	2	35	45	80	Sand-and-Gravel	Active	Landscape Irrigation
17339	CFWB #AQ	4	40	60	40	Sand-and-Gravel	Active	Landscape Irrigation
17341	CFWB #AR2	4	60	80	80	Sand-and-Gravel	Active	Landscape Irrigation
17342	CFWB #AS1	4	60	90	50	Sand-and-Gravel	Active	Landscape Irrigation
17343	CFWB #AS2	4	60	90	50	Sand-and-Gravel	Active	Landscape Irrigation
17344	CFWB #AT	2	20	30	20	Sand-and-Gravel	Active	Landscape Irrigation

17345	CFWB #AU	4	80	100	Unknown	Sand-and-Gravel	Active	Landscape Irrigation
17346	CFWB #AV	4	80	100	Unknown	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #AX	2	80	100	40	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #AY	2	70	80	20	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #AZ	4	60	80	50	Sand-and-Gravel	Active	Landscape Irrigation
17348	CFWB #B	16	72	95	300	Sand-and-Gravel	Active	Recreation
TBD	CFWB #BA	2	20	30	40	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #BB	2	80	90	70	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #BC	2	70	80	70	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #BD	4	70	90	60	Sand-and-Gravel	Active	Landscape Irrigation
17349	CFWB #BE	2	70	90	Unknown	Sand-and-Gravel	Active	Landscape Irrigation
TBD	CFWB #BF	2	70	90	40	Sand-and-Gravel	Active	Landscape Irrigation
17350	CFWB #C	16	68	90	300	Sand-and-Gravel	Active	Recreation
17351	CFWB #D	16	72	95	300	Sand-and-Gravel	Active	Recreation
17352	CFWB #E	8	78	120	110	Sand-and-Gravel	Active	Landscape Irrigation
17389	CFWB #G	4	60	80	60	Sand-and-Gravel	Active	Landscape Irrigation
17390	CFWB #H	2	35	45	40	Sand-and-Gravel	Active	Landscape Irrigation
17391	CFWB #I	4	60	70	60	Sand-and-Gravel	Active	Landscape Irrigation
17392	CFWB #J	4	80	90	60	Sand-and-Gravel	Active	Landscape Irrigation
17393	CFWB #K	2	50	60	55	Sand-and-Gravel	Active	Landscape Irrigation
17394	CFWB #L	4	60	80	60	Sand-and-Gravel	Active	Landscape Irrigation
17395	CFWB #M	4	75	95	60	Sand-and-Gravel	Active	Landscape Irrigation
17396	CFWB #N	2	35	35	50	Sand-and-Gravel	Active	Landscape Irrigation



17397	CFWB #O	4	80	120	60	Sand-and-Gravel	Active	Landscape Irrigation
17398	CFWB #P	4	98	118	60	Sand-and-Gravel	Active	Landscape Irrigation
17400	CFWB #R	2	82	100	40	Sand-and-Gravel	Active	Landscape Irrigation
17405	CFWB #U	2	40	50	55	Sand-and-Gravel	Active	Landscape Irrigation
17443	CFWB #V(r)	4	60	80	55	Sand-and-Gravel	Active	Landscape Irrigation
17444	CFWB #W	2	40	50	55	Sand-and-Gravel	Active	Landscape Irrigation
17445	CFWB #X	2	20	25	25	Sand-and-Gravel	Active	Landscape Irrigation
17446	CFWB #Y	4	65	95	40	Sand-and-Gravel	Active	Landscape Irrigation
17447	CFWB #Z	2	20	30	55	Sand-and-Gravel	Proposed	Landscape Irrigation

Connection Point				
District ID	Station Name	Station Type	Source Name	Status
TBD	Arbennie Prichett WRF (Roberts Boulevard)	Connection Point	Arbennie Prichett WRF Okaloosa County BCC (Reclaimed Water)	Active
TBD	Hurlburt AFB Reuse (760 Lovejoy Road NW)	Connection Point	Hurlburt AFB (Reclaimed Water)	Active
TBD	OCWS 16-inch (100 Chicago Ave SE)	Connection Point	Okaloosa County BCC (Potable Water)	Active
TBD	OCWS 16-inch (229 Highway Ave NE)	Connection Point	Okaloosa County BCC (Potable Water)	Active
TBD	Mary Esther 10-inch (510 Mary Esther BLVD)	Connection Point	City of Mary Esther (Potable Water)	Active

## WATER USE PERMIT

PERMIT NO.:	2B-091-2501-10	DATE ISSUED:	
PROJECT NAME:	City of Fort Walton Beach	DATE RECEIVED:	July 10, 2023

**A PERMIT AUTHORIZING:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.0 million gallons per day (124.20 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use and a combined average annual withdrawal of 0.182 million gallons per day (12.518 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation uses.

**LOCATION:**

Section(s):	35, 26	Township(s):	1S	Range(s):	24W
	18		2S		23W
	12, 22, 11,		2S		24W
	9, 18, 8, 15,				
	13, 23, 2,				
	10, 24, 14				

# Okaloosa County

**ISSUED TO:**

City of Fort Walton Beach  
107 Miracle Strip Parkway SW  
Fort Walton Beach, FL 32548

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

**PERMIT IS CONDITIONED UPON:**

See conditions on attached "Exhibit A," dated \_\_\_\_\_.

**AUTHORIZED BY:** Northwest Florida Water Management District  
Division of Regulatory Services

By: \_\_\_\_\_  
Signature

**"EXHIBIT A"**  
**CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-091-2501-10**  
**City of Fort Walton Beach**  
**DATED \_\_\_\_\_**

**Specific Conditions**

1. This permit shall expire on January 1, 2029.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 3.0 million gallons per day (124.20 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use and a combined average annual withdrawal of 0.182 million gallons per day (12.518 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation uses. The individual facilities authorized to make these combined withdrawals are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
CFWB #2	AAA7506	S13,T2S,R24W
CFWB #3	AAA0406	S15,T2S,R24W
CFWB #5	AAA0405	S13,T2S,R24W
CFWB #6	AAA0404	S35,T2S,R24W
CFWB #7	AAA7511	S35,T2S,R24W
CFWB #8	AAA7505	S15,T2S,R24W
CFWB #9	AAA7508	S9,T1S,R24W
CFWB #10	AAA7510	S35,T2S,R24W
CFWB #11	AAA7509	S8,T2S,R24W
CFWB #A	AAA1731	S35,T2S,R24W
CFWB #B	AAA8714	S26,T2S,R24W
CFWB #C	AAA0382	S35,T2S,R24W
CFWB #D	AAA1730	S35,T2S,R24W
CFWB #E	To Be Assigned	S26,T2S,R24W
CFWB #G	To Be Assigned	S23,T1S,R24W
CFWB #H	To Be Assigned	S14,T2S,R24W
CFWB #I	To Be Assigned	S15,T2S,R24W
CFWB #J	To Be Assigned	S13,T2S,R24W
CFWB #K	To Be Assigned	S15,T2S,R24W
CFWB #L	To Be Assigned	S14,T2S,R24W
CFWB #M	To Be Assigned	S10,T2S,R24W
CFWB #N	To Be Assigned	S11,T2S,R24W
CFWB #O	To Be Assigned	S23,T1S,R24W
CFWB #P	To Be Assigned	S15,T2S,R24W
CFWB #R	To Be Assigned	S14,T2S,R24W

CFWB #U	To Be Assigned	S14,T2S,R24W
CFWB #V(r)	To Be Assigned	S13,T2S,R24W
CFWB #W	To Be Assigned	S13,T1S,R24W
CFWB #X	To Be Assigned	S12,T2S,R24W
CFWB #Y	To Be Assigned	S11,T2S,R24W
CFWB #Z	To Be Assigned	S22,T2S,R24W
CFWB #AA	To Be Assigned	S15,T2S,R24W
CFWB #AB3	To Be Assigned	S14,T2S,R24W
CFWB #AB4	To Be Assigned	S14,T1S,R24W
CFWB #AB5	To Be Assigned	S14,T2S,R24W
CFWB #AC	To Be Assigned	S14,T2S,R24W
CFWB #AD	To Be Assigned	S11,T2S,R24W
CFWB #AE	To Be Assigned	S14,T2S,R24W
CFWB #AF1	To Be Assigned	S14,T2S,R24W
CFWB #AF2	To Be Assigned	S14,T2S,R24W
CFWB #AG	To Be Assigned	S14,T2S,R24W
CFWB #AH	To Be Assigned	S18,T1S,R24W
CFWB #AI	To Be Assigned	S18,T2S,R24W
CFWB #AJ	To Be Assigned	S14,T2S,R24W
CFWB #AK	To Be Assigned	S13,T2S,R24W
CFWB # AL1	To Be Assigned	S24,T2S,R24W
CFWB #AL2	To Be Assigned	S24,T2S,R24W
CFWB #AM	To Be Assigned	S24,T2S,R24W
CFWB #AN	To Be Assigned	S24,T2S,R24W
CFWB #AO	To Be Assigned	S24,T1S,R24W
CFWB #AP	To Be Assigned	S24,T2S,R24W
CFWB #AQ	To Be Assigned	S24,T2S,R24W
CFWB #AR2	To Be Assigned	S35,T2S,R24W
CFWB #AS1	To Be Assigned	S10,T2S,R24W
CFWB #AS2	To Be Assigned	S9,T2S,R24W
CFWB #AT	To Be Assigned	S18,T2S,R24W
CFWB #AU	To Be Assigned	S13,T2S,R24W
CFWB #AV	To Be Assigned	S15,T1S,R24W
CFWB #AX	To Be Assigned	S24,T2S,R24W
CFWB #AY	To Be Assigned	S13,T2S,R24W
CFWB #AZ	To Be Assigned	S35,T2S,R24W
CFWB #BA	To Be Assigned	S18,T2S,R24W
CFWB #BB	To Be Assigned	S24,T2S,R24W
CFWB #BC	To Be Assigned	S23,T2S,R24W
CFWB #BD	To Be Assigned	S10,T2S,R24W
CFWB #BE	To Be Assigned	S24,T2S,R24W
CFWB #BF	To Be Assigned	S13,T2S,R24W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA7506 for CFWB #2) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report of total water usage for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 172) and report the amount of reclaimed water received on a monthly and annual basis on Water Use Pumpage Report (Form 166). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com). The next report is due by January 31, 2024.
6. The Permittee, by January 1, 2026, shall install, calibrate, and maintain, in working order, in-line totalizing flow meters at the well heads of CFWB #A, CFWB #B, CFWB #C, CFWB #D, and CFWB #E. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on all public supply production wells and wells CFWB #A, CFWB #B, CFWB #C, CFWB #D, and CFWB #E. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
8. The Permittee, by June 30, 2027, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).
9. The Permittee, by June 30, 2027, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
10. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation/efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
  - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
  - b. The basis of the determinations made;
  - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
  - d. Any water conservation/efficiency measures planned for future implementation; and,
  - e. Installation of equipment which supports conservation.

The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.

11. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for all Floridan aquifer production wells conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

12. The Permittee shall collect water quality samples for laboratory analyses from all Floridan production wells within the first two weeks of January, April, July, and October in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, and total dissolved solids. The Permittee shall submit results from tests conducted in January, April, July, and October to the District using the Water Quality Report Form (Form 167) by February 28, May 31, August 31, and November 30, respectively, each year. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.
13. The Permittee shall submit a compliance report by January 1, 2025. At a minimum, the compliance report must include a groundwater model evaluating the impacts of the withdrawals on existing legal uses, offsite land uses, and water resources and associated environmental features, and sufficient information to demonstrate continued reasonable assurance that the Permittee's use of water will continue to meet the conditions for permit issuance set forth in Rule 40A-2, F.A.C., for the remaining duration of the permit. Guidance is provided in Section 3.0 of the Water Use Permit Applicant's Handbook. The compliance report shall include:
  - a. Model Report: All models developed are subject to District approval and must be fully documented in a report and include a description of the conceptual model, model parameters and input data, calibration results, water budget, and model output including drawdown maps for the scenarios listed in Section 3.0 of the Water Use Permit Applicant's Handbook. Model files shall also be submitted.
  - b. No Quantity or Quality Changes: Documentation that continued use of the withdrawal quantities authorized under this permit will not cause quantity or quality changes that adversely impact the water resources, including both surface water and groundwater.
  - c. No Impacts to Existing Legal Uses: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely affect existing legal uses and offsite land uses.

- d. No Impacts to Water Resources: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely impact wetlands, springs, surface waters, or groundwater.
  - e. Saline Water Intrusion: Documentation demonstrating that the withdrawals are not predicted to have the potential to cause harmful saline water intrusion.
  - f. Pollution of the Water Resources: Documentation demonstrating that the withdrawals are not predicted to cause harmful water quality impacts to the sources through the induced movement of pollutants.
14. No later than January 1, 2026, the Permittee shall either submit a modification to remove wells not legally controlled by the Permittee (including those in right-of-ways) from the permit or provide documentation demonstrating the legal right to conduct water use from and maintain legal control of these wells through the permit duration.
15. The Permittee, prior to June 30, 2027, shall evaluate and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water. The Permittee shall maximize the use of reclaimed water. Additionally, as the availability of reclaimed water increases, the Permittee shall reduce its groundwater withdrawals proportionately.
16. The Permittee shall continue to expand and enhance its reuse system, with the goal to provide for 100 percent beneficial reuse of available wastewater flows to offset, primarily, Floridan aquifer withdrawals, and secondarily, Sand-and-Gravel aquifer withdrawals. The Permittee, by June 30, 2027, shall provide the District with a progress report regarding the reuse utilization goal.
17. The Permittee shall consider implementation of an ordinance to provide for enhanced irrigation efficiency, including alternate days and specific times for irrigation (e.g., odd/even days and 4 p.m. to 10 a.m.). The Permittee shall provide descriptions of any new ordinances under consideration which further the goal of enhanced irrigation efficiency and shall provide copies of any such ordinance once adopted.
18. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
- a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
  - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.



c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of section 373.62, Florida Statutes. The Permittee shall provide a description of the public education and information campaign to the District by March 31 of each year.

d. The Permittee shall submit a copy of its rate structure annually. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a lifeline initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently.

19. The Permittee, by March 31 of each year, shall report to the District the following information for the previous year.

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

20. In the Water Resource Caution Area, new and expanded uses of the Floridan Aquifer System for golf course, recreation, or landscape irrigation, or other non-potable uses, are determined not to be consistent with the public interest and are prohibited under section 40A-2.802(1)(b), F.A.C.
21. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs, and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain and repair the irrigation system to avoid the inefficient use of or loss of water through pipe leaks, broken sprinkler heads, and clogged emitters. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
22. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
23. The Permittee shall use "Florida-friendly" landscape techniques, as described in section 373.185, F.S., when designing or modifying the landscape of the irrigated sites.
24. The Permittee shall maintain rain sensing devices which will override any automatic irrigation system when adequate rainfall occurs and shall operate its irrigation system to prevent wasteful runoff.
25. The Permittee shall enhance irrigation efficiency by restricting irrigation activity during the higher evapotranspiration period of 10:00 a.m. to 4:00 p.m.
26. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
27. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.
28. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
29. The Permittee shall not utilize water to fill or augment the level of water bodies for aesthetic purposes.
30. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.

#### **Standard Conditions**

31. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
32. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.

33. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
34. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
35. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
36. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
37. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
38. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
39. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
40. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
41. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the

allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

WATER USE TECHNICAL STAFF REPORT  
08-Nov-2023  
Application No.: 2B-131-5612-6

**Owner:** Kyle Ray  
Sandestin Owners Association, Inc.  
215 Grand Boulevard  
Miramar Beach, FL 32550  
(850) 424-5922

**Applicant:** Same as Owner

**Agent:** Richard Delp  
Baskerville-Donovan, Inc.  
449 West Main Street  
Pensacola, FL 32502  
(850) 438-9661

**Compliance Contact:** Kyle Ray  
Sandestin Owners Association, Inc.  
215 Grand Boulevard  
Miramar Beach, FL 32550  
(850) 424-5922

**Project Name:** Sandestin Owners Association  
**County:** Walton  
**WRCA:** Water Resource Caution Area of Okaloosa and Walton counties  
**ARC:** N/A  
**Objectors:** No

**Authorization Statement:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.79 million gallons per day (94.611 million gallons per month maximum) of surface water from on-site ponds for landscape irrigation and recreation use and a combined average annual withdrawal of 0.727 million gallons per day (38.43 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation use.

**Recommendation:** Approval  
**Reviewers:** Hari Parasu; Skyler Johnson; Cindy Fischler

**RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:**

Staff recommends the permit expiration date be January 1, 2029. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

**WITHDRAWAL INFORMATION:**

<b>Average Day Water Use (GPD)</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Sand-and-Gravel Aquifer (GPD)	969,000	727,000	727,000
Surface Water (Onsite Ponds) (GPD)	1,790,000	1,790,000	1,790,000
<b>Total (GPD)</b>	<b>1,790,000</b>	<b>1,790,000</b>	<b>1,790,000</b>

<b>Maximum Month Water Use (GAL)</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Sand-and-Gravel Aquifer (GAL)	34,800,000	38,430,000	38,430,000
Surface Water (Onsite Ponds) (GAL)	121,250,000	88,364,000	94,611,000
<b>Total (GAL)</b>	<b>121,250,000</b>	<b>88,364,000</b>	<b>94,611,000</b>

**DESCRIPTION:**

The Sandestin Owners Association, Inc. (SOA) requests renewal of Individual Water Use Permit (IWUP) No. 2B-131-5612-5 for the continued authorization of groundwater withdrawals from the Sand-and-Gravel aquifer and surface water withdrawals from on-site ponds for landscape irrigation and recreation use with changes to the allocations.

SOA provides irrigation to golf course, residential, common, and commercial areas. SOA receives reclaimed water from the Sandestin Wastewater Treatment Plant and uses surface water and groundwater to supplement the irrigation system when the reclaimed water received is deficient. The recommended average daily rates are considered reasonable and adequate to meet the applicant's water use demands for the requested permit duration.

The SOA has consistently implemented measures aimed at improving irrigation efficiency. SOA entered into a contract with an engineering firm in 2019 following a reported exceedance to reduce groundwater and surface water withdrawal amounts by expanding the use of reclaimed water within the property. It is SOA's intention to continue to maximize the use of reclaimed water for irrigation purposes. The previously permitted average daily rates favored pumping from the groundwater source over pumping from surface water. SOA indicates that they can achieve a greater pumping rate from surface water and not rely as much on groundwater.

Staff previously used the Agricultural Field Scale Irrigation Requirements Simulation (AFSIRS) to determine the irrigation demand associated with the project. Staff recommends authorization of the AFSIRS derived amounts. SOA groundwater withdrawals represent an existing, long-term use of surface water and the Sand-and-Gravel aquifer. Hydrologic monitoring submitted as part of the application indicates that the allocations are not anticipated to interfere with existing legal uses. The Permittee is required to continue monitoring hydrologic conditions to assure the conditions for permit issuance will be met for the requested permit duration.

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

#### RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined average annual withdrawal of 1.79 million gallons per day (94.611 million gallons per month maximum) of surface water from on-site ponds for landscape irrigation and recreation use and a combined average annual withdrawal of 0.727 million gallons per day (38.43 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation use. Staff also recommends that the expiration date of the permit be January 1, 2029, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

#### FACILITY INFORMATION:

**Site Name:** Sandestin Owners Association, Inc.

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16051	BT #1	8	45	93	300	Sand-and-Gravel	Inactive	Landscape/Recreation
16054	CC #1	8	55	85	210	Sand-and-Gravel	Active	Landscape/Recreation
16055	CC #2	8	60	80	110	Sand-and-Gravel	Active	Landscape/Recreation
16056	CC #4	8	60	90	300	Sand-and-Gravel	Active	Landscape/Recreation
16057	CL #1	8	65	95	300	Sand-and-Gravel	Active	Landscape/Recreation
16114	NT #1	8	75	95	300	Sand-and-Gravel	Active	Landscape/Recreation

16115	NT #2	8	75	95	300	Sand-and-Gravel	Inactive	Landscape/Recreation
16116	NT #3	8	62	82	300	Sand-and-Gravel	Active	Landscape/Recreation
16119	SP #3	2	60	80	60	Sand-and-Gravel	Abandoned	Landscape/Recreation
16120	SP #4	2	60	80	40	Sand-and-Gravel	Abandoned	Landscape/Recreation
16122	TL #3	2	60	80	48	Sand-and-Gravel	Abandoned	Landscape/Recreation
16123	TL #6	8	70	110	210	Sand-and-Gravel	Active	Landscape/Recreation
16125	TL #7b	8	75	95	300	Sand-and-Gravel	Active	Landscape/Recreation
16126	TL #8	8	60	97	300	Sand-and-Gravel	Active	Landscape/Recreation

Pump Details						
District ID	Station Name	Pump Intake Diameter (inches)	Capacity (GPM)	Source Name	Status	Use Type
18584	SW/TLS #2	24	1500	On Site Ponds	Active	Landscape/Recreation
18585	SW/TLS #1	24	1500	On Site Ponds	Active	Landscape/Recreation
18586	SW/CL #1	24	900	On Site Ponds	Active	Landscape/Recreation
18587	SW/CCS#3	24	900	On Site Ponds	Active	Landscape/Recreation
18588	SW/CCS #2	24	3000	On Site Ponds	Active	Landscape/Recreation
18589	SW/CCS #1	24	2200	On Site Ponds	Active	Landscape/Recreation
18590	SW/BSS #1	18	1500	On Site Ponds	Active	Landscape/Recreation



18591	SW/BTS #1	24	3200	On Site Ponds	Active	Landscape/Recreation
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Monitoring Well Details					
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Status
16058	MO #1	4	60	80	Active
16059	MO #2	4	60	80	Active
16113	MO #3	4	60	80	Active

Connection Point				
District ID	Station Name	Station Type	Source Name	Status
329135	FLA010251 R-001	Connection Point	Florida Community Services of Walton Co.	Active

**WATER USE PERMIT**

<b>PERMIT NO.:</b>	<u>2B-131-5612-6</u>	<b>DATE ISSUED:</b>	<u>                    </u>
<b>PROJECT NAME:</b>	<u>Sandestin Owners Association</u>	<b>DATE RECEIVED:</b>	<u>June 5, 2023</u>

**A PERMIT AUTHORIZING:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.79 million gallons per day (94.611 million gallons per month maximum) of surface water from on-site ponds for landscape irrigation and recreation use and a combined average annual withdrawal of 0.727 million gallons per day (38.43 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation use.

**LOCATION:**

STR: Sections 14, 23, 24, 25, 26, 27, 34, and 35, Township 2 South, Range 21 West

Walton County

**ISSUED TO:**

Sandestin Owners Association, Inc.  
215 Grand Boulevard  
Miramar Beach, FL 32550

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

**PERMIT IS CONDITIONED UPON:**

See conditions on attached "Exhibit A," dated \_\_\_\_\_.

**AUTHORIZED BY:** Northwest Florida Water Management District  
Division of Regulatory Services

By:

\_\_\_\_\_  
Signature

**"EXHIBIT A"**  
**CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-131-5612-6**  
**Sandestin Owners Association, Inc.**  
**DATED \_\_\_\_\_**

**Specific Conditions**

1. This permit shall expire on January 1, 2029.
2. This Permit authorizes the Permittee to make an average annual withdrawal of 1.79 million gallons per day (94.611 million gallons per month maximum) of surface water from on-site ponds for landscape irrigation and recreation use and a combined average annual withdrawal of 0.727 million gallons per day (38.43 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for landscape irrigation and recreation use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

**Groundwater**

Facility ID #	FLUWID	Location SEC,TWN,RNG
TL #6	AAB1377	Sec. 27, T2S, R21W
TL #7b	AAB1378	Sec. 27, T2S, R21W
CC #1	AAB1374	Sec. 24, T2S, R21W
CC #2	AAB1375	Sec. 23, T2S, R21W
CC #4	AAB1376	Sec. 23, T2S, R21W
BT #1	AAB1373	Sec. 25, T2S, R21W
TL #3	To Be Assigned	Sec. 27, T2S, R21W
NT #1	AAE0565	Sec. 23, T2S, R21W
NT #2	AAE0571	Sec. 23, T2S, R21W
SP #3	AAE0567	Sec. 34, T2S, R21W
SP #4	AAE0568	Sec. 34, T2S, R21W
NT #3	AAD3721	Sec. 23, T2S, R21W
CL #1	AAE0570	Sec. 25, T2S, R21W
TL #8	AAE0569	Sec. 27, T2S, R21W

## Surface Water

Facility ID #	FLUWID	Location SEC,TWN,RNG
SW/TLS #1	--	Sec. 27, T2S, R21W
SW/TLS #2	--	Sec. 27, T2S, R21W
SW/BSS #1	--	Sec. 24, T2S, R21W
SW/BTS #1	--	Sec. 23, T2S, R21W
SW/CL #1	--	Sec. 23, T2S, R21W
SW/CCS #1	--	Sec. 25, T2S, R21W
SW/CCS #2	--	Sec. 23, T2S, R21W
SW/CCS #3	--	Sec. 23, T2S, R21W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAB1377 for TL #6) and shall reference each surface water intake and transfer pump by its facility identification number when submitting reports or otherwise corresponding with the District.
5. The Permittee shall irrigate using surface water and reclaimed water only. The Permittee shall not irrigate directly from the groundwater wells.
6. The Permittee may subtract the reclaimed water pumped to calculate the net surface water withdrawals and may also subtract surface water that is transferred by pumping from one surface water site to another. Groundwater that has been introduced into any surface water body shall not be deducted from surface water totals. The Permittee shall maximize the use of reclaimed water and report the amounts received from suppliers each month. Additionally, as the availability of reclaimed water increases, the Permittee shall reduce its groundwater and surface water withdrawals proportionately.
7. The Permittee, by January 31 of each year, shall submit a water use report of total water usage for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required including total water usage on Water Use Summary Reporting Form 172 for all production wells, surface water intakes, and transfer pumps at connection points to reuse providers. The Permittee shall record and report the amount of reclaimed water received on a monthly and annual basis on Annual Water Use Reporting Form 166. The Permittee, prior to the installation of flow meter(s) on the wellhead(s) of wells BT #1 and CL #1, shall record the water usage based on pump run time or other approved methods. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com). The next report is due by January 31, 2024.
8. The Permittee, by June 1, 2025, shall install and maintain, in working order, an in-line totalizing flow meter at the well head of well CL #1. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meter has been installed and report the initial meter readings.
9. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on all production wells and on each surface water intake and transfer pump. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide

documentation to the District that the required flow meters have been installed and report the initial meter readings.

10. The Permittee, by April 30, 2024, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for flow meters at the intakes on SW/TLS #2, SW/BTS #1, and SW/CCS #2 to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).
11. The Permittee, by October 31, 2028, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).
12. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for monitor wells MO #1 (AAE0652), MO #2 (AAE0566), and MO #3 (AAE0564) conducted during the first two weeks of January, April, July, and October using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.). The Permittee shall submit this data to the District by the last day of the month in which it is collected (e.g. static water levels measured during the first two weeks of January must be submitted by January 31).

13. The Permittee shall collect water quality samples for laboratory analyses from monitor well MO #3 (AAE0652) within the first two weeks of January, April, July, and October in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, and total dissolved solids. The Permittee shall submit results from tests conducted in January, April, July, and October to the District using the Water Quality Report Form (Form 167) by February 28, May 31, August 31, and November 30, respectively, of each year. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record. The Permittee, if preferred, may submit the report electronically by e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).

14. The Permittee, by January 1, 2025, shall provide for the proper plugging and abandonment of well NT #2, in accordance with section 40A-3.531, Florida Administrative Code.
15. The Permittee, by January 1, 2025, shall either properly plug and abandon well BT #1 in accordance with section 40A-3.531, Florida Administrative Code, or the Permittee shall install, calibrate, and maintain, in working order, an in-line totalizing flow meter at the well head. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meter has been installed and report the initial meter readings.
16. The Permittee, by January 1, 2025, shall submit photo documentation and copies of any written authorizations of abandonment for wells TL #3, SP #3, and SP #4.
17. The Permittee, by October 31, 2028, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices at the facility and a list of measures that provide for the enhancement of water conservation and efficiency measures, including water reuse and recycling, reducing water demand and water losses, and preventing exceedance of the authorized amounts. The list shall include, but is not limited to:
  - a. The evaluation undertaken, identifying/detecting leaks and inaccurate flow meters and verify treatment losses;
  - b. The basis of the determinations made;
  - c. Other water conservation practices the Permittee determines are feasible to implement;
  - d. Any water conservation/efficiency measures planned for future implementation; and,
  - e. Installation of equipment which supports conservation.The Permittee shall include the measures implemented during the previous reporting period. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.
18. The Permittee shall annually evaluate the efficiency of each of its irrigation units and undertake necessary maintenance, repairs and upgrades to provide for the proper efficiency of its equipment. The Permittee shall maintain and repair the irrigation system to avoid the inefficient use of or loss of water through pipe leaks, broken sprinkler heads, and clogged emitters. The Permittee shall maintain the irrigation system to prevent wasteful runoff from the property associated with irrigation.
19. The Permittee shall equip the well and irrigation system with an anti-siphoning device if chemicals are to be applied through the irrigation system, as required by section 487.064, F.S.
20. The Permittee shall use "Florida-friendly" landscape techniques, as described in section 373.185, F.S., when designing or modifying the landscape of the irrigated sites.
21. The Permittee shall maintain rain sensing devices which will override any automatic irrigation system when adequate rainfall occurs and shall operate its irrigation system to prevent wasteful runoff.
22. The Permittee shall enhance irrigation efficiency by restricting irrigation activity during the higher evapotranspiration period of 10:00 a.m. to 4:00 p.m.
23. The Permittee, prior to the construction, alteration and/or enhancement of any surface water withdrawal, diversion, or management system, shall contact the District to determine if a permit will be required. A permit would be required by the District for activities including creek sandbagging, sump excavation, and any maintenance beyond that considered routine or custodial.
24. The Permittee shall ensure that any new irrigation system(s) purchased is/are of an efficiency rating of 90% or greater.

25. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
26. The Permittee shall maximize the use of surface water prior to the use of the Sand-and-Gravel aquifer wells.
27. The Permittee shall not utilize water to fill or augment the level of water bodies for aesthetic purposes.

#### **Standard Conditions**

28. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
29. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
30. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
31. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
32. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
33. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
34. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
35. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.



36. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
37. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
38. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

WATER USE TECHNICAL STAFF REPORT  
09-Nov-2023  
Application No.: 2B-131-146-14

**Owner:** Alicia Keeter  
South Walton Utility Company, Inc.  
369 Miramar Beach Dr.  
Miramar Beach, FL 32550  
850-837-2988

**Applicant:** Same as Owner

**Agent:** Seth Tatman  
Jacobs Engineering Group Inc.  
25 W Cedar Street Suite 350  
Pensacola, FL 32502  
850-401-1236

**Compliance Contact:** Joe Ream  
369 Miramar Beach Drive  
Miramar Beach, FL 32550  
850-837-2988

**Project Name:** SWUCI Coastal Wells  
**County:** Walton; Okaloosa  
**WRCA:** Water Resource Caution Area of Okaloosa and Walton counties  
**ARC:** N/A  
**Objectors:** No

**Authorization Statement:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.13 million gallons per day (100.0 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

**Recommendation:** Approval  
**Reviewers:** Hari Parasu; Skyler Johnson; Cindy Fischler

**RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:**

Staff recommends the permit expiration date be January 1, 2029. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

**WITHDRAWAL INFORMATION:**

<b>Floridan Aquifer Water Use</b>	<b>Permitted</b>	<b>Requested</b>	<b>Recommended</b>
Average Day (GPD)	1,130,000	1,130,000	1,130,000
Maximum Month (GAL)	146,000,000	100,000,000	100,000,000

**DESCRIPTION:**

South Walton Utility Company, Inc. (SWUCI) requests renewal of Individual Water Use Permit (IWUP) No. 2B-131-146-13 for the continued authorization of groundwater withdrawals from the Floridan aquifer for public supply use with reductions to the currently permitted withdrawal amounts.

SWUCI Coastal Well Field withdraws water from the Floridan aquifer and has imported an average of 79 percent of its use from the SWUCI Rock Hill Inland Well Field to meet the demands of approximately 42,106 residents. SWUCI plans to maintain the currently permitted allocations for the Coastal Well Field and continue to increase their imports from the SWUCI Rock Hill Inland Well Field. The recommended average daily rate is considered reasonable and adequate to meet the applicant's water use demands for the requested permit duration.

The South Walton Utility Company's groundwater withdrawals represent an existing, long-term use of the Floridan aquifer. Considering that no additional withdrawals are requested, no additional impacts to the Floridan aquifer are anticipated. No harm to existing legal uses of water or the water resources is anticipated to occur from the proposed withdrawals. The Permittee is required to continue monitoring hydrologic conditions to assure the conditions for permit issuance will be met for the requested permit duration.

**PERMIT APPLICATION REVIEW:**

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

**RECOMMENDATION:**

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined average annual withdrawal of 1.13 million gallons per day (100.0 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use. Staff also recommends that the expiration date of the permit be January 1, 2029, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

## FACILITY INFORMATION:

**Site Name:** SWUCI Coastal Well Field

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
314692	SWUCI #1	16	479	683	700	Floridan Aquifer	Active	Public Supply
314708	SWUCI #2	18	400	600	950	Floridan Aquifer	Active	Public Supply
314709	SWUCI #3	10	426	572	650	Floridan Aquifer	Active	Public Supply
314710	SWUCI #4	16	555	655	550	Floridan Aquifer	Active	Public Supply
314711	SWUCI #5	16	435	730	550	Floridan Aquifer	Active	Public Supply
314716	SWUCI #6	16	495	713	1000	Floridan Aquifer	Active	Public Supply
314721	SWUCI #7	20	480	700	1000	Floridan Aquifer	Active	Public Supply

Monitoring Well Details						
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Source Name	Status
314713	SWUC MO #3 West	6	498	700	Floridan Aquifer	Active
314731	SWUC MO #4 Mack Bayou	6	425	600	Floridan Aquifer	Active

Connection Point				
District ID	Station Name	Station Type	Source Name	Status
TBD	SWU-WRP	Connection Point	Rockhill Wellfield (SWUC)	Active
TBD	SWU-DWU	Connection Point	Destin Water Users	Active

**WATER USE PERMIT**

<b>PERMIT NO.:</b>	<u>2B-131-146-14</u>	<b>DATE ISSUED:</b>	<u></u>
<b>PROJECT NAME:</b>	<u>SWUCI Coastal Wells</u>	<b>DATE RECEIVED:</b>	<u>September 14, 2023</u>

**A PERMIT AUTHORIZING:**

This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.13 million gallons per day (100.0 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

**LOCATION:**

STR: Sections 19, 24, 27, and 30, Township 2 South, Range 21 West; Sections 23, 25, 26, 28 and 30, Township 2 South, Range 22 West

Walton County

**ISSUED TO:**

South Walton Utility Company, Inc.  
369 Miramar Beach Dr.  
Miramar Beach, FL 32550

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

**PERMIT IS CONDITIONED UPON:**

See conditions on attached "Exhibit A," dated \_\_\_\_\_.

**AUTHORIZED BY:** Northwest Florida Water Management District  
Division of Regulatory Services

By: \_\_\_\_\_  
Signature

**"EXHIBIT A"**  
**CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-131-146-14**  
**South Walton Utility Company, Inc.**  
**DATED \_\_\_\_\_**

**Specific Conditions**

1. This permit shall expire on January 1, 2029.
2. This Permit authorizes the Permittee to make a combined average annual withdrawal of 1.13 million gallons per day (100.0 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use. The individual facilities authorized to make this combined withdrawal are shown in the table below in the following condition. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
SWUCI #1	AAA0457	Sec. 28, T2S, R21W
SWUCI #2	AAA6927	Sec. 27, T2S, R21W
SWUCI #3	AAA0458	Sec. 29, T2S, R21W
SWUCI #4	AAA0460	Sec. 26, T2S, R21W
SWUCI #5	AAA6928	Sec. 25, T2S, R21W
SWUCI #6	AAA0459	Sec. 25, T2S, R22W
SWUCI #7	AAB1321	Sec. 23, T2S, R22W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA0457 for SWUC# 1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report of total water usage for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required on Water Use Summary Reporting Form (Form 173). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com). The next report is due by January 31, 2024.
6. The Permittee shall maintain, in working order, in-line totalizing flow meters at the well heads on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.
7. The Permittee, by June 30, 2027, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy rating to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to [compliance@nwfwater.com](mailto:compliance@nwfwater.com).

8. The Permittee, by June 30, 2027, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
9. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation and efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
  - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
  - b. The basis of the determinations made;
  - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
  - d. Any water conservation/efficiency measures planned for future implementation; and,
  - e. Installation of equipment which supports conservation.

The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.

10. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:

Static water level measurements for all monitor and production wells (SWUC #1, SWUC #2, SWUC #3, SWUC #4, SWUC #5, SWUC #6, SWUC #7, SWUC MO #3 West, and SWUC MO #4 Mack Bayou) conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).

11. The Permittee shall collect water quality samples for laboratory analyses from all production wells (SWUC #1, SWUC #2, SWUC #3, SWUC #4, SWUC #5, SWUC #6, SWUC #7) within the first two weeks of January, April, July, and October in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, and total dissolved solids. The Permittee shall submit results from tests conducted in January, April, July, and October to the District using the Water Quality Report Form (Form 167) by



February 28, May 31, August 31, and November 30, respectively, each year. At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.

12. The Permittee shall collect water quality samples for laboratory analyses from monitor wells SWUC MO #3 West (AAB1323) and SWUC MO #4 Mack Bayou (AAD9002) within the first two weeks of August 2019 and August 2023. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: chloride, sodium, total dissolved solids, calcium, magnesium, potassium, fluoride, bromide, silica, iron, alkalinity, strontium, and sulfate. The Permittee shall submit results from tests conducted in August 2019, and August 2023 to the District using the Water Quality Report Form (Form 167) by September 30 each year, respectively.
13. The Permittee shall submit a compliance report by January 1, 2025. At a minimum, the compliance report must include a groundwater model evaluating the impacts of the withdrawals on existing legal uses, offsite land uses, and water resources and associated environmental features, and sufficient information to demonstrate continued reasonable assurance that the Permittee's use of water will continue to meet the conditions for permit issuance set forth in Rule 40A-2, F.A.C., for the remaining duration of the permit. Guidance is provided in Section 3.0 of the Water Use Permit Applicant's Handbook. The compliance report shall include:
  - a. Model Report: All models developed are subject to District approval and must be fully documented in a report and include a description of the conceptual model, model parameters and input data, calibration results, water budget, and model output including drawdown maps for the scenarios listed in Section 3.0 of the Water Use Permit Applicant's Handbook. Model files shall also be submitted.
  - b. No Quantity or Quality Changes: Documentation that continued use of the withdrawal quantities authorized under this permit will not cause quantity or quality changes that adversely impact the water resources, including both surface water and groundwater.
  - c. No Impacts to Existing Legal Uses: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely affect existing legal uses and offsite land uses.
  - d. No Impacts to Water Resources: Documentation that the continued use of the withdrawal quantities authorized under this permit will not adversely impact wetlands, springs, surface waters, or groundwater.
  - e. Saline Water Intrusion: Documentation demonstrating that the withdrawals are not predicted to have the potential to cause harmful saline water intrusion.
  - f. Pollution of the Water Resources: Documentation demonstrating that the withdrawals are not predicted to cause harmful water quality impacts to the sources through the induced movement of pollutants.
14. The Permittee, prior to June 30, 2027, shall evaluate and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water. The Permittee shall maximize the use of reclaimed water. Additionally, as the availability of reclaimed increases, the Permittee shall reduce its groundwater withdrawals proportionately.

15. The Permittee shall continue to expand and enhance its reuse system, with the goal to provide for 100 percent beneficial reuse of available wastewater flows to offset groundwater withdrawals. The Permittee, by June 30, 2027, shall provide the District with a progress report regarding the reuse utilization goal.
16. The Permittee shall consider implementation of an ordinance to provide for enhanced irrigation efficiency, including alternate days and specific times for irrigation (e.g., odd/even days and 4 p.m. to 10 a.m.). The Permittee shall provide descriptions of any new ordinances under consideration which further the goal of enhanced irrigation efficiency and shall provide copies of any such ordinance once adopted.
17. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
  - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
  - b. Maintain average residential per capita daily water use of 110 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
  - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign shall consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of section 373.62, Florida Statutes. The Permittee shall provide a description of the public education and information campaign to the District by March 31 of each year.
  - d. The Permittee shall submit a copy of its rate structure annually. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a lifeline initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently.
18. The Permittee, by March 31 of each year, shall report to the District the following information for the previous year.

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

19. In the Water Resource Caution Area, new and expanded uses of the Floridan Aquifer System for golf course, recreation, or landscape irrigation, or other non-potable uses, are determined not to be consistent with the public interest and are prohibited under section 40A-2.802(1)(b), F.A.C.
20. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.

### **Standard Conditions**

21. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
22. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
23. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.

24. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
25. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
26. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
27. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.
28. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
29. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
30. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
31. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered

by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: December 1, 2023

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**1. *Michael Lee vs. Northwest Florida Water Management District*, Walton County Circuit Court Case No. 2023-CA-000266**

This is a personal injury suit brought by Michael Lee, plaintiff. Plaintiff alleges that he was riding his bicycle on September 28, 2022, when he was struck and injured by a District vehicle. The complaint was filed in March 2023 and served on June 19, 2023. The complaint was forwarded to the District's liability insurance carrier and a claim was made. The insurance carrier has retained the Coppins Monroe law firm in Tallahassee as defense counsel for the District.

Through defense counsel, the District has answered the complaint, denied the allegations, and raised affirmative defenses.

Responses to the District's initial discovery requests have been received by defense counsel. Plaintiff has served initial discovery upon the District and responses are pending. Depositions of the plaintiff and the District's employee driver have been set for January 11, 2024. The Court has not set a trial date or any other deadlines at this time.

**2. *William G. Merryman, Petitioner*, Petition for Declaratory Statement**

This petition for declaratory statement was filed with the District in accordance with Section 120.565, Florida Statutes, on October 2, 2023. In the petition, the petitioner seeks the opinion of the District regarding the interpretation of Rule 62-330.301, F.A.C., Environmental Resource Permit Applicant's Handbook Volume I, s. 373.430, Fla. Stat., and s. 373.219, Fla. Stat. The petitioner apparently owns property in Clay County, Florida, which he contends is impacted by a project permitted by the St. Johns River Water Management District. Similar, if not identical, petitions appear to have been filed in each water management district.

This petition is set for disposition on the December Consent Agenda.

3. (i) ***William G. Merryman, petitioner, vs. St. Johns River Water Management District, England-Thims & Miller, Loblolly Partners, LLC, Alterra Group, LLC, Lyndsay Keller, Esq., Lewis Ritter, Esq., and William Pyburn, respondents*** (dismissed)

and

- (ii) ***William G. Merryman, petitioner, vs. Northwest Florida Water Management District, respondent***

Petitions for Administrative Hearing

These petitions seek a hearing on (i) the previously filed Petition for Declaratory Statement filed by the same Petitioner and (ii) the dismissal of the foregoing Petition.

The first Petition was dismissed without prejudice and that dismissal has become a final, non-appealable order by the passage of time.

The second Petition is set for disposition on the December Consent Agenda.