

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Caitlin Brongel, Chief of Staff

FROM: Jack Furney, Director, Division of Administrative Services

DATE: December 14, 2023

SUBJECT: Consideration of Amendment No. 1 to the Fiscal Year 2023-2024 Budget

Recommendation

Staff recommends the Governing Board adopt Resolution No. 935 amending the Fiscal Year 2023-2024 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

Amendment 1 realigns budget through transfers of \$116,970 across funds and programs. This amendment does not increase or decrease the District’s total budget.

Budget realignments include:

- \$116,970 in Salaries and Benefits and transfer of one position from the Regulatory Services Division to the Office of Executive Director (OED) to fund the Assistant Executive Director position.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
General Fund	\$116,970	(\$0)	\$116,970
Land Acquisition Fund	\$0	(\$0)	\$0
Projects Fund	\$0	(\$0)	\$0
Lands Management Fund	\$0	(\$0)	\$0
Regulation Fund	\$0	(\$116,970)	(\$116,970)
Mitigation Fund	\$0	(\$0)	\$0
	<u>\$116,970</u>	<u>(\$116,970)</u>	<u>0</u>



Lyle Seigler
Executive Director

Northwest Florida Water Management District

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RESOLUTION NO. 935 AMENDMENT NUMBER 1 TO FISCAL YEAR 2023-2024 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 933, after a public hearing on September 28, 2023, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2023 through September 30, 2024; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated December 14, 2023, requesting Amendment No. 1 to the Fiscal Year 2023-2024 budget. Amendment No. 1 provides for budget transfers in the amount of \$116,970. This amendment recognizes the reallocation of budget authority and one position across funds and programs to properly reflect activities performed and estimated costs. This amendment does not increase or decrease the District's total budget.

ADOPTED AND APPROVED this 14th day of December, 2023, A.D.

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee