

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT**

**MEMORANDUM**

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director  
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Director, Division of Administrative Services

DATE: December 12, 2024

SUBJECT: Consideration of Amendment No. 1 to the Fiscal Year 2024-2025 Budget

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**Recommendation**

Staff recommends the Governing Board adopt Resolution No. 948 amending the Fiscal Year 2024-2025 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

**Background**

Amendment 1 realigns budget through transfers of \$31,489 across funds and programs. This amendment does not increase or decrease the District’s total budget.

Budget realignments include:

- \$31,489 in Salaries and Benefits budget and transfer of one position from the Information Technology Bureau to the Regulatory Services Division to fund the Regulatory Services Outreach Liaison position.

Summary of Fund Impact to Expense Budget:

<b><u>Fund Source</u></b>	<b><u>Increase</u></b>	<b><u>Decrease</u></b>	<b><u>Impact</u></b>
General Fund	\$0	(\$0)	\$0
Land Acquisition Fund	\$0	(\$0)	\$0
Projects Fund	\$0	(\$16,670)	(\$16,670)
Lands Management Fund	\$0	(\$0)	\$0
Regulation Fund	\$31,489	(\$14,819)	\$16,670
Mitigation Fund	\$0	(\$0)	\$0
	<u>\$31,489</u>	<u>(\$31,489)</u>	<u>0</u>



# Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712  
*(U.S. Highway 90, 10 miles west of Tallahassee)*

Lyle Seigler  
*Executive Director*

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## **RESOLUTION NO. 948 AMENDMENT NUMBER 1 TO FISCAL YEAR 2024-2025 BUDGET**

**WHEREAS**, Chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

**WHEREAS**, by Resolution No. 945, after a public hearing on September 30, 2024, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2024 through September 30, 2025; and

**WHEREAS**, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

**WHEREAS**, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

**WHEREAS**, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

**NOW THEREFORE BE IT RESOLVED** by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated December 12, 2024, requesting Amendment No. 1 to the Fiscal Year 2024-2025 budget. Amendment No. 1 provides for budget transfers in the amount of \$31,489. This amendment recognizes the reallocation of budget authority and one position across funds and programs to properly reflect activities performed and estimated costs. This amendment does not increase or decrease the District’s total budget.

**ADOPTED AND APPROVED** this 12<sup>th</sup> day of December, 2024, A.D.

**ATTEST:**

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George Roberts, Chair

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Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS  
Chair  
Panama City

JERRY PATE  
Vice Chair  
Pensacola

NICK PATRONIS  
Secretary  
Panama City

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GUS ANDREWS  
DeFuniak Springs

TED EVERETT  
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KELLIE RALSTON  
Tallahassee

ANNA UPTON  
Tallahassee