

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Northwest Florida Water Management District

TITLE: Reservation System Maintenance

Short description of the commodity or service desired: Maintenance and support of the District's reservation system for recreational sites. The vendor must be willing to invoice the District directly for reservations as the recreational sites are available at no cost to the customer.

CONTACT

Name: Danny Layfield

Address: 81 Water Management Drive, Havana, FL 32333

Telephone: 850-539-5999

Email: danny.layfield@nwfwater.com

Internal tracking number, if any: 25S-004

Date posted: 2/6/2025 Last day for receipt of information: 2/27/2025

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

81112105 - World wide web WWW site operation host services

83121703 - Internet related services

Quantity or Term (as appropriate):

1 year

Requestor (division, bureau, office, individual, as appropriate):

IT Bureau

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Vendor must provide functionality, customization, and support for a District Campsite Reservation System that allows the District to pay the vendor directly in lieu of charging customers for each reservation. This requirement is essential to provide campsites on District land at no cost to the public.

Intended Single Source:

Camplife, Inc

Estimated Dollar Amount:

Up to \$35,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Previous attempts to obtain competitive quotes for these services were unsuccessful as Camplife, Inc. was the only respondent who could provide the requested services with no cost to the customer.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Danny Layfield, Director Asset Management

Jack Furney, Director of Administrative Services

Caitlin Brongel, Chief of Staff

Andy Joslyn, Deputy Executive Director

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.