

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Wednesday, April 9, 2025
81 Water Management Drive
Havana, FL 32333**

1. Opening Ceremonies

Called to order at 1:01 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: None

2. Special Thanks and Recognition

Public comment was given by Christy McElroy regarding wetland concerns in Port St. Joe.

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD PROCLAIM APRIL AS SPRINGS PROTECTION AWARENESS AND WATER CONSERVATION MONTH. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

3. Changes to the Agenda

None.

4. Consideration of the following Items Collectively by Consent:

MOTIONED BY NICK PATRONIS, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, C, AND D IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for March 12, 2025

Approve the Minutes for March 12, 2025, Governing Board meeting.

B. Approval of the Financial Reports for the Month of February 2025

Approve the Financial Reports for the Month of February 2025.

C. Consideration of Change Order with Dewberry for Groundwater Network Resiliency and Adaptation Plan

Authorize the Executive Director to issue a Change Order with Dewberry to increase the task order budget by \$16,000 for the Groundwater Network Resiliency and Adaptation Plan.

D. Consideration of Task Orders with Contractors for Waterway Debris Removal

Authorize the Executive Director to issue task orders not to exceed \$7,500,000 for waterway debris removal, subject to legal counsel review.

5. Consideration of Amendment No. 2 to the Fiscal Year 2024-25 Budget

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE AND ADOPT RESOLUTION NO. 952 AMENDING THE FISCAL YEAR 2024-2025 BUDGET AND ALLOW STAFF TO REALIGN REVENUES AND RESERVES TO MAINTAIN THE PROPER BALANCE IN EACH FUND. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of ITB 25B-007 for 2025 Econfina Creek Sand Pine Timber Sale

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD AWARD THE 2025 ECONFINA CREEK SAND PINE TIMBER SALE TO THE FOLLOWING COMPANIES: UNIT 1 TO WHITFIELD TIMBER COMPANY, INC. AT \$12.05 PER TON; UNIT 2 AND UNIT 3 TO CEDAR CREEK TIMBER COMPANY, INC. AT \$10.60 PER TON FOR UNIT 2 AND \$11.60 PER TON FOR UNIT 3; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH THE HIGHEST BIDDERS, AT THE PER TON BID PRICES PREVIOUSLY STATED, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Authorization to File Rule for Final Adoption for the Recommended Minimum Flow for Middle Econfina Creek, Including Gainer, Williford, and Sylvan Spring Groups (Paul Thurman, p. 23)

MOTIONED BY NICK PATRONIS, SECONDED BY JERRY PATE, THAT THE GOVERNING BOARD AUTHORIZE THE EXECUTIVE DIRECTOR TO FILE THE RULE FOR FINAL ADOPTION WITH THE SECRETARY OF STATE FOR THE RECOMMENDED MINIMUM FLOW FOR MIDDLE ECONFINA CREEK, INCLUDING GAINER, WILLIFORD, AND SYLVAN SPRING GROUPS, SUBJECT TO LEGAL COUNSEL REVIEW. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Public Hearing on Consideration of Regulatory Matters

Called to order at 1:19 p.m.

A. Permit Renewal

A-1 Applicant: Johnathan Laird, City of Niceville
App. No.: 2B-091-247-11
Use: Public Supply

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-091-247-11, JOHNATHAN LAIRD, CITY OF NICEVILLE, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Legal Counsel Report

No legal matters to report.

10. Executive Director Report

Retirement recognition for Grace Adams after 22 years of service at the District.

New hire Chris Shortt, Regulatory Services.

Meeting was adjourned at 1:24 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending March 31, 2025

Balance Forward - Operating Funds \$37,667,079.36

Operating Funds Received in current month:

Revenue Receipts, Current	\$	365,378.33	
Contracts Receivable		1,425,042.29	
Other Deposits/Refunds/Adjustments		26,469.13	
Transfers from Lands Accounts		0.00	
Total Deposits during month		1,816,889.75	1,816,889.75

Total Deposits and Balance Forward \$ 39,483,969.11

Disbursements:

Employee Salaries		524,291.94	
Employee Benefits		316,927.82	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		863,256.71	
Operating Expenses - Services		166,683.62	
Operating Expenses - Commodities		148,850.73	
Operating Capital Outlay		55,612.00	
Grants and Aids		2,165,812.32	
Total Operating Expenses during month		4,241,435.14	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		23,799.61	
Total Funds Disbursed by check during month		4,265,234.75	
Bank Debits (Fees, Deposit Slips, etc.)		0.00	
Transfer to Land Acquisition Account		0.00	
Total Funds Disbursed		4,265,234.75	4,265,234.75

Cash Balance Operating Funds at month end \$ 35,218,734.36

Operating Depositories:

Petty Cash Fund		250.25	
Bank of America:			
General Fund Checking		2,128,295.06	
Payroll Account		6,000.00	
Passthrough (EFT) Account		0.00	
Investment Accounts:			
Fla. Board of Administration @ 4.51%			
General Fund		13,219,274.20	
Lands Fee Fund		3,487,682.16	
Ecosystem TF		194.83	
Water Prot. & Sust. Program TF		295.73	
Okaloosa Regional Reuse		103,781.32	
Mitigation Fund		16,272,960.81	

Total Operating Depositories at month end \$ 35,218,734.36

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending March 31, 2025

Land Acquisition Funds:

Fla. Board of Administration @ 4.51%	\$ 199,940.44	
Total Land Acquisition Funds		199,940.44

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 4.51%	44,966.86	
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Fla. Board of Administration Cypress Springs R&M Account @ 4.51%	<u>870,085.50</u>	
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Total Restricted Land Management Funds		<u>915,052.36</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,114,992.80</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 36,333,727.16</u></u>
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Approved: _____
Chairman or Executive Director

Date: _____ May 14, 2025

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending March 31, 2025
(Unaudited)

	Current Budget	Actuals Through 3/31/2025	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 4,025,000	\$ 3,473,550	\$ (551,450)	86%
Intergovernmental Revenues	102,271,467	3,324,478	(98,946,989)	3%
Interest on Invested Funds	96,250	765,043	668,793	795%
License and Permit Fees	655,000	334,480	(320,520)	51%
Other	1,159,363	149,121	(1,010,242)	13%
Fund Balance	28,816,044		(28,816,044)	0%
Total Sources	\$ 137,023,124	\$ 8,046,672	\$ (128,976,452)	6%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 9,213,763	\$ 2,712,038	\$ 2,824,658	\$ 3,677,067	29%	60%
Acquisition, Restoration and Public Works	85,845,195	6,580,727	22,840,264	56,424,203	8%	34%
Operation and Maintenance of Lands and Works	10,462,419	4,088,803	2,320,724	4,052,891	39%	61%
Regulation	4,833,522	1,908,829	175,691	2,749,002	39%	43%
Outreach	165,926	73,270	320	92,336	44%	44%
Management and Administration	3,149,707	1,205,704	68,007	1,875,995	38%	40%
Total Uses	\$ 113,670,532	\$ 16,569,372	\$ 28,229,665	\$ 68,871,495	15%	39%
Reserves	23,352,592			23,352,592	0%	0%
Total Uses and Reserves	\$ 137,023,124	\$ 16,569,372	\$ 28,229,665	\$ 92,224,087	12%	33%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of March 31, 2025, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
MARCH 2025

CHECKS	03/07/2025	\$ 84,666.75
ACH TRANSFERS	03/07/2025	266,562.84
DIRECT DISBURSMENTS	03/07/2025	90,003.25
CHECKS	03/14/2025	28,023.61
ACH TRANSFERS	03/14/2025	1,368,054.18
DIRECT DISBURSEMENTS	03/14/2025	850.00
VOIDED CHECKS	03/14/2025	-4,791.00
CHECKS	03/21/2025	15,681.96
ACH TRANSFERS	03/21/2025	85,947.42
DIRECT DISBURSEMENTS	03/21/2025	11,080.76
CHECKS	03/28/2025	1,287,706.39
ACH TRANSFERS	03/28/2025	383,846.29
RETIREMENT	03/31/2025	107,712.45

\$ 3,725,344.90

Chairman or Executive Director

May 14, 2025
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
6112	ACCESSREC LLC	3/7/2025	8,166.20	10'x50' ROLL OUT ACCESS MATTING. x2
5127	ALAN JAY FLEET SALES	3/7/2025	55,612.00	FY24-25 LAB FORD F-150 WITH TOPPER
2992	BANK OF AMERICA	3/7/2025	479.65	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	3/7/2025	1,144.20	JANUARY 2025 ACCOUNT ANALYSIS
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	3/7/2025	728.92	BCBS MEDICARE
735	CARLTON APPRAISAL COMPANY	3/7/2025	1,500.00	APPRAISAL
5131	CITY OF DEFUNIAK SPRINGS	3/7/2025	240.39	CITY OF DEFUNIAK SPRINGS WATER/SEWER
5617	CLOUD AUTO PARTS, INC.	3/7/2025	341.38	REPLACEMENT BATTERIES FOR WMD96276
648	FEDERAL EXPRESS CORPORATION	3/7/2025	30.01	FED EX
916	FPL NORTHWEST FLORIDA	3/7/2025	462.72	DEFUNIAK ELECTRIC
391	GADSDEN COUNTY TAX COLLECTOR	3/7/2025	39.30	TAG/REGISTRATION FOR 2025 GPS TRAILER
5113	JACKSON COUNTY CLERK OF THE COURT	3/7/2025	61.00	RECORDING FEES
6097	ODOM SEPTIC TANK	3/7/2025	1,000.00	EFO SEPTIC PUMPOUTS
4832	SUN LIFE FINANCIAL	3/7/2025	6,067.93	SUN LIFE ACCOUNT 4
4832	SUN LIFE FINANCIAL	3/7/2025	46.90	SUN LIFE ACCOUNT 5
4834	SUN LIFE FINANCIAL	3/7/2025	1,105.46	SUN LIFE ACCOUNT 1
4834	SUN LIFE FINANCIAL	3/7/2025	2,682.24	SUN LIFE ACCT 2
4834	SUN LIFE FINANCIAL	3/7/2025	87.27	EMPLOYEE ASSISTANCE PROGRAM
4833	SUN LIFE FINANCIAL	3/7/2025	1,033.31	SUN LIFE ACCOUNT 3
5250	SUN LIFE FINANCIAL - VISION	3/7/2025	605.08	SUN LIFE ACCOUNT 6
5822	TALQUIN ENVIRONMENTAL SERVICES LLC	3/7/2025	2,275.00	PUMP REPLACEMENT FOR IT BUILDING
6052	TINT PROS OF TALLAHASSEE	3/7/2025	289.00	WINDOW TINT FOR WMD-97186
6114	GREG JAMES, WAKULLA COUNTY CLERK OF CIRCUIT COURT	3/7/2025	52.50	RECORDING FEES
4626	WASTE PRO OF FLORIDA, INC	3/7/2025	212.74	SOLID WASTE HQ
4626	WASTE PRO OF FLORIDA, INC	3/7/2025	218.55	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
5081	WILLIAMS COMMUNICATIONS, INC.	3/7/2025	185.00	GPS INSTALL FOR WMD-97188
TOTAL CHECKS			\$ 84,666.75	
3293	ANGUS G. ANDREWS, JR.	3/7/2025	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	3/7/2025	14,969.00	ANALYSIS OF FRESHWATER & ESTUA
1617	CAPITAL HEALTH PLAN	3/7/2025	94,717.00	CHP MEDICAL
3269	CDW GOVERNMENT, INC.	3/7/2025	165.93	TOUGHBOOK ORDER FOR LAB
6109	CHAPEL BRANCH & LAGNIAPPE LLC	3/7/2025	17,385.00	ROAD REPAIR MATERIALS
3405	JOHN B. CROWE	3/7/2025	120.00	TRAVEL REIMBURSEMENT
45	DMS	3/7/2025	14.15	AIRCARDS AND HOTSPOTS
45	DMS	3/7/2025	8.56	CONFERENCE CALLS
45	DMS	3/7/2025	1,960.62	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	3/7/2025	652.16	DEFUNIAK LOCAL PHONE (WEST FL TELEPHONE SVC)
45	DMS	3/7/2025	9,855.51	HEADQUARTERS ETHERNET
45	DMS	3/7/2025	1,488.12	HEADQUARTERS LOCAL (PANAMA CITY PHONE SVC)
45	DMS	3/7/2025	90.04	MILTON LOCAL (GULF BREEZE TELEPHONE SVC)
45	DMS	3/7/2025	0.20	MILTON LONG DISTANCE
4855	ENVIRON SERVICES INCORPORATED	3/7/2025	2,162.50	JANITORIAL SERVICES FOR HQ
2453	ESCAMBIA COUNTY PROPERTY APPRAISER	3/7/2025	3,193.33	3RD QTR FY 24-25

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3002	FLORIDA STATE UNIVERSITY	3/7/2025	(247.83)	CREDIT ON ACCOUNT
3002	FLORIDA STATE UNIVERSITY	3/7/2025	1,128.93	OFFSITE DATA STORAGE
3492	GEOTECH ENVIRONMENTAL EQUIP, INC.	3/7/2025	1,098.60	SAMPLING SUPPLIES - TUBING AND FILTERS
3942	A & W VENTURES, L.C.	3/7/2025	305.00	PORTABLE ADA TOILET FOR PHIPPS PARK
5925	IAN WATERS	3/7/2025	110.00	TRAVEL REIMBURSEMENT
5728	MERIT FIRST LLC	3/7/2025	100,800.00	HURRICANE SERVICE DEBRIS
5802	MURPHY CASSIDY DIESEL REPAIRS	3/7/2025	91.13	MINOR REPAIRS FOR REG VEHICLES
5802	MURPHY CASSIDY DIESEL REPAIRS	3/7/2025	131.56	MINOR REPAIRS FOR REG VEHICLES
5947	PREVENTIA SECURITY LLC	3/7/2025	75.00	DEFUNIAK OFFICE FIRE/ALARM
1180	PRIDE ENTERPRISES	3/7/2025	1,418.56	PRIDE BENCHES
3482	SANTA ROSA COUNTY LANDFILL	3/7/2025	30.87	SOLID WASTE/LANDFILL SERVICES
4091	THE SHOE BOX	3/7/2025	169.00	SHOEBOX ORDER
4091	THE SHOE BOX	3/7/2025	472.65	CLOTHING - REG
4091	THE SHOE BOX	3/7/2025	34.00	RMD UNIFORM ORDER
5336	TETRA TECH, INC	3/7/2025	6,038.25	AGREEMENT FOR AS NEEDED SERVIC
TOTAL ACH DISBURSEMENTS			\$ 266,562.84	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	3/7/2025	2,125.75	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	3/7/2025	1,022.02	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	3/7/2025	86,855.48	BCBS MEDICAL
TOTAL DIRECT DISBURSEMENTS			\$ 90,003.25	
TOTAL AP			\$ 441,232.84	
5635	CAMPLIFE, INC	3/14/2025	16,758.00	CAMPLIFE RESERVATION SYSTEM SERVICE - 25S-004
4748	EAST MILTON WATER SYSTEM	3/14/2025	42.82	WATER MILTON OFFICE
6119	EDGARD PIERRE	3/14/2025	75.00	SECURITY FOR 3/12/25 GB MEETING
916	FPL NORTHWEST FLORIDA	3/14/2025	159.82	MILTON ELECTRIC
391	GADSDEN COUNTY TAX COLLECTOR	3/14/2025	119.55	TAG/REGISTRATION FOR LAB FY24-25 F-150
5373	GILMORE SERVICES	3/14/2025	750.00	DOC DESTRUCTION DECEMBER 2024
3640	GLASS PRO SHOP, INC	3/14/2025	765.00	WINDSHIELD REPLACEMENT FOR WMD-96884
3003	HAVANA FORD, INC.	3/14/2025	101.40	RUNNING PO FOR MINOR REPAIRS FOR HQ VEHICLES
3003	HAVANA FORD, INC.	3/14/2025	351.68	DOOR HANDLE REPLACEMENT FOR WMD-96878
3003	HAVANA FORD, INC.	3/14/2025	1,634.37	REPAIRS TO WMD-96219
3003	HAVANA FORD, INC.	3/14/2025	63.25	REPAIRS TO WMD-96219
666	JEFFERSON COUNTY PROPERTY APPRAISER	3/14/2025	215.07	2ND QTR FY 24-25
6107	MOMSHE'S CLEANERS LLC	3/14/2025	1,099.00	JANITORIAL SERVICES FOR DFO
3406	NEECE TRUCK TIRE CENTER INC.	3/14/2025	172.80	RUNNING PO FOR MINOR REPAIRS FOR WMD-96371
3406	NEECE TRUCK TIRE CENTER INC.	3/14/2025	1,792.20	TIRES FOR WMD-97186
423	OKALOOSA CO. TAX COLLECTOR	3/14/2025	2.27	PARCEL REFUND
110	TALQUIN ELECTRIC COOPERATIVE, INC.	3/14/2025	2,900.96	ELECTRIC HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	3/14/2025	88.50	SECURITY LIGHTS HQ

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
110	TALQUIN ELECTRIC COOPERATIVE, INC.	3/14/2025	752.92	WATER/SEWER HQ
6052	TINT PROS OF TALLAHASSEE	3/14/2025	179.00	WINDOW TINTING FOR FY24-25 REG F-150'S
TOTAL CHECKS			\$ 28,023.61	
5843	AQUATIC INFORMATICS INC	3/14/2025	85,917.69	AQUARIUS RENEWAL
3638	B & B DUGGER, INC	3/14/2025	31,510.15	AGREEMENT FOR PRESCRIBED BURNI
5450	CAITLIN BRONGEL	3/14/2025	316.38	TRAVEL REIMBURSEMENT
4845	CALHOUN COUNTY SHERIFF'S OFFICE	3/14/2025	1,348.16	LAW ENFORCEMENT/SECURITY SERVI
5951	D3 AIR AND SPACE OPERATIONS INC	3/14/2025	4,132.80	STAFF AUGMENTATION
3126	DEWBERRY ENGINEERS, INC	3/14/2025	62,708.50	AGREEMENT FOR WATER RESOURCES
4855	ENVIRON SERVICES INCORPORATED	3/14/2025	2,162.50	JANITORIAL SERVICES FOR HQ
2702	FISH AND WILDLIFE	3/14/2025	595.37	LAW ENFORCEMENT AND SECURITY O
2701	FLORIDA MUNICIPAL INSURANCE TRUST	3/14/2025	41,992.50	THIRD INSTALLMENT BILLING - 24/25 FUND YEAR
5235	JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS	3/14/2025	1,053,500.23	ENCUMBER CONTRACT 17-061 BLUE SPRING RD SEWER PRO
5368	KOUNTRY RENTAL NWF, INC.	3/14/2025	8,990.00	SERVICE FOR PORTABLE TOILETS-C
5728	MERIT FIRST LLC	3/14/2025	45,360.00	HURRICANE SERVICE DEBRIS
3813	PENNINGTON, P.A.	3/14/2025	10,550.00	LEGAL COUNSEL
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	3/14/2025	4,481.90	RECREATION SITE CLEAN UP AND M
5336	TETRA TECH, INC	3/14/2025	10,000.00	AGREEMENT FOR AS NEEDED SERVIC
6086	TOTAL CLEANING OF NWFL LLC	3/14/2025	600.00	JANITORIAL SERVICES EFO
5218	WAGeworks, INC.	3/14/2025	100.00	COBRA ADMINISTRATION
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	487.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	479.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	380.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	390.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	200.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	3/14/2025	225.00	RENTAL & SERVICE FOR PORTABLE
TOTAL ACH DISBURSEMENTS			\$ 1,368,054.18	
5944	REFUND NIC	3/14/2025	100.00	ERP REFUND PDEX-039-322073 WITHDRAWN
5944	REFUND NIC	3/14/2025	50.00	REFUND FOR OVERPAYMENT OF PERMIT #322630-1
5944	REFUND NIC	3/14/2025	50.00	187852010 - REFUND OVERPAYMENT FOR PERMIT 322599-3
5944	REFUND NIC	3/14/2025	100.00	ERP REFUND IND-005-320456-1 OVERPAYMENT
5944	REFUND NIC	3/14/2025	160.00	REFUND WITHDRAWN WELL PERMIT# 322695-1
5944	REFUND NIC	3/14/2025	320.00	ERP REFUND IND-073-321727-1 WITHDRAWAL

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5944	REFUND NIC	3/12/2025	70.00	ERP REFUND IND-033-294402-6 OVERPAYMENT
TOTAL DIRECT DISBURSEMENTS			\$ 850.00	
TOTAL AP			\$ 1,396,927.79	
2197	A J TROPHIES & AWARDS INC	3/21/2025	94.95	RIVER AND BAY CHAMPION PLAQUE FOR SEN BROXSON
2992	BANK OF AMERICA	3/21/2025	476.27	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	3/21/2025	983.80	FEBRUARY 2025 ONLINE ACCESS
6118	BILL CRAMER CHEVROLET CADILLAC GMC	3/21/2025	2,664.40	REPAIRS TO WMD-96216
6120	D.R. HORTON	3/21/2025	3,900.00	REFUND ERP PERMIT# 319076-1 OVERPAYMENT
2241	DEPT. OF THE INTERIOR - USGS	3/21/2025	4,471.00	GOES REFERENCE & POTENTIAL ET
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	209.28	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	191.52	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	218.36	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	107.81	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	149.54	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	162.71	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	157.48	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	139.76	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	3.19	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	101.83	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	3/21/2025	100.77	KONICA MINOLTA COPIER LEASE R&M
6071	LOXLEY SUPER STORAGE INC	3/21/2025	220.00	LOXLEY SUPER STORAGE P319206-1 OVERPMT REFUND
3406	NEECE TRUCK TIRE CENTER INC.	3/21/2025	88.21	RUNNING PO FOR MINOR REPAIRS FOR WMD-96371
5965	NIC SERVICES	3/21/2025	798.27	ONLINE PAYMENT CHARGES
71	PETTY CASH	3/21/2025	114.00	REIMBURSE PETTY CASH
5700	JOSH TATUM	3/21/2025	110.00	TRAVEL REIMBURSEMENT
3051	WALTON COUNTY CLERK OF COURT	3/21/2025	103.50	BOUNDARY LINE AGREEMENT RECORDING FEE (LOPLS)
4038	WINDSTREAM COMMUNICATIONS	3/21/2025	115.31	800 NUMBERS AND LONG DISTANCE
TOTAL CHECKS			\$ 15,681.96	
3126	DEWBERRY ENGINEERS, INC	3/21/2025	40,000.00	CONTRACTUAL SERVICES FOR RISK
5749	DUMPSTER SERVICES LLC	3/21/2025	550.00	30 YARD ROLL OFF DUMPSTER
5749	DUMPSTER SERVICES LLC	3/21/2025	1,140.00	COTTON LANDING KAYAK LAUNCH FILL AND SAND
2702	FISH AND WILDLIFE	3/21/2025	872.23	LAW ENFORCEMENT AND SECURITY O
4719	PHILIP GARRETT	3/21/2025	90.00	TRAVEL REIMBURSEMENT
2268	INNOVATIVE OFFICE SOLUTIONS, INC	3/21/2025	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
1695	JAMES MOORE & COMPANY	3/21/2025	22,000.00	INDEPENDANT AUDITOR SERVICES
4952	LAW, REDD, CRONA & MUNROE, P.A.	3/21/2025	6,804.00	INSPECTOR GENERAL SERVICES AGREEMENT 18-051
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P.A.	3/21/2025	49.00	LABORATORY TESTING
3185	YAMILA POSEY	3/21/2025	110.00	TRAVEL REIMBURSEMENT
4607	QUADIENT LEASING USA, INC	3/21/2025	686.61	MAILING SYSTEMS FOR HQ AND DEFUNIAK SPRINGS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
3960	GEORGE ROBERTS	3/21/2025	89.00	TRAVEL REIMBURSEMENT
4799	STAPLES CONTRACT & COMMERCIAL, INC.	3/21/2025	77.98	OFFICE SUPPLIES
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	3/21/2025	12,641.60	LAW ENFORCEMENT/SECURITY ON DI
TOTAL ACH DISBURSEMENTS			\$ 85,947.42	
5944	REFUND NIC	3/21/2025	1,400.00	REFUND ERP PERMIT #311990-2 WITHDRAWN
5944	REFUND NIC	3/21/2025	100.00	REFUND ERP PERMIT #IND-131-322482-1 OVERPAYMENT
5944	REFUND NIC	3/21/2025	50.00	REFUND OVERPAYMENT OF WELL PERMIT #322856-1
5944	REFUND NIC	3/21/2025	100.00	REFUND ERP PERMIT #322955 WITHDRAWN
5944	REFUND NIC	3/21/2025	100.00	REFUND ERP PERMIT #323117-1 WITHDRAWN
2967	BANK OF AMERICA	3/21/2025	8,056.37	FEBRUARY 2025 P-CARD CHARGES
2967	BANK OF AMERICA	3/21/2025	50.00	SUNPASS
2967	BANK OF AMERICA	3/21/2025	24.99	TALLAHASSEE DEMOCRAT DIGITAL SUBSCRIPTION
2967	BANK OF AMERICA	3/21/2025	19.99	PENSACOLA NEWS JOURNAL DIGITAL SUBSCRIPTION
2967	BANK OF AMERICA	3/21/2025	136.30	DFS AND HQ OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	3/21/2025	57.39	AMAZON OFFICE SUPPLIES
2967	BANK OF AMERICA	3/21/2025	131.94	BUSINESS CARDS - VISTAPRINT
2967	BANK OF AMERICA	3/21/2025	434.09	OFFICE/LAB SUPPLIES - AMAZON
2967	BANK OF AMERICA	3/21/2025	74.19	CASES FOR TABLETS-AMAZON
2967	BANK OF AMERICA	3/21/2025	345.50	LAB SUPPLIES - AMAZON
TOTAL DIRECT DISBURSEMENTS			\$ 11,080.76	
TOTAL AP			\$ 112,710.14	
95	AT&T	3/28/2025	657.28	PHONE SERVICE EFO
5131	CITY OF DEFUNIAK SPRINGS	3/28/2025	241.23	CITY OF DEFUNIAK SPRINGS WATER/SEWER
4676	CITY OF MILTON FLORIDA	3/28/2025	85.56	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	3/28/2025	77.73	SEWER MILTON OFFICE
3289	CITY OF TALLAHASSEE	3/28/2025	49.75	LAKESHORE AND I10
2241	DEPT. OF THE INTERIOR - USGS	3/28/2025	3,327.50	JOINT FUNDING AGREEMENT - 0048
4748	EAST MILTON WATER SYSTEM	3/28/2025	21.49	WATER MILTON OFFICE
2713	FL DEPT OF AG. & CONSUMER SERVICES	3/28/2025	22,890.00	CONTAINERIZED LONGLEAF SEEDLINGS
2291	GULF COAST ELECTRIC COOPERATIVE, INC	3/28/2025	403.47	ELECTRIC SERVICES EFO
410	GULF COUNTY TAX COLLECTOR	3/28/2025	6.46	PARCEL REFUND
3193	INSURANCE INFORMATION EXCHANGE	3/28/2025	285.10	BACKGROUND SCREENING
6115	INTERPRETIVE GRAPHICS	3/28/2025	4,298.09	INTERPRETIVE SIGN FRAMES
5795	JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS	3/28/2025	1,075,967.99	INDIAN SPRINGS SEWER PROJECT
6123	JAMES L BEAUCHAMP	3/28/2025	8,250.75	AG COST-SHARE COVER CROPS
5834	MOORE BASS CONSULTING, INC	3/28/2025	2,500.00	199905972 REFUND ERP MOORE BASS \$2500 OVERPAYT.
288	OKALOOSA CO. PROPERTY APPRAISER	3/28/2025	1,717.53	3RD QTR FY 24-25
5788	PAUL'S TERMITE AND PEST CONTROL	3/28/2025	600.00	RUNNING PO FOR PEST CONTROL AROUND HQ
5933	ROGERS BROTHERS LAND CLEARING LLC	3/28/2025	104,881.69	DISTRICT ROAD REPAIR SERVICES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5765	SMYRNA READY MIX CONCRETE LLC	3/28/2025	653.00	CONCRETE - COTTON LANDING PORTO SLAB
6058	TRIOAK ENTERPRISE LLC	3/28/2025	2,460.00	UTILITY TRAILER
4702	TRUCK N' CAR CONCEPTS, INC.	3/28/2025	525.00	2'" LEVELING KIT FOR WMD-97186
4358	UNIVERSITY OF FLORIDA (IFAS)	3/28/2025	28,093.35	SOD BASED CROP ROTATION SYSTEM
4557	VERIZON WIRELESS	3/28/2025	1,172.18	VERIZON CELL PHONES AND JET PACKS
4626	WASTE PRO OF FLORIDA, INC	3/28/2025	212.74	SOLID WASTE HQ
5612	WETLAND SOLUTIONS, INC.	3/28/2025	14,562.00	HYDROLOGIC & WATER QUALITY DAT
5612	WETLAND SOLUTIONS, INC.	3/28/2025	12,944.00	HYDROLOGIC & WATER QUALITY DAT
5081	WILLIAMS COMMUNICATIONS, INC.	3/28/2025	185.00	GPS INSTALL FOR POOL FY24-25 F150'S
5081	WILLIAMS COMMUNICATIONS, INC.	3/28/2025	185.00	GPS INSTALL FOR WMD-97185
5081	WILLIAMS COMMUNICATIONS, INC.	3/28/2025	452.50	GPS INSTALL FOR WMD-97187
TOTAL CHECKS			\$ 1,287,706.39	
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	3/28/2025	24,448.00	AGREEMENT FOR PRESCRIBED BURNI
3638	B & B DUGGER, INC	3/28/2025	126,000.00	AGREEMENT FOR PRESCRIBED BURNI
325	BAY CO. PROPERTY APPRAISER	3/28/2025	2,100.49	2ND QTR FY 24-25
5687	COLLINS LAND SERVICES, INC.	3/28/2025	5,850.72	HURRICANE MICHAEL REPAIR
5687	COLLINS LAND SERVICES, INC.	3/28/2025	169,138.44	HURRICANE MICHAEL REPAIR
5824	DAVID STANFORD	3/28/2025	110.00	TRAVEL REIMBURSEMENT
45	DMS	3/28/2025	652.07	DEFUNIAK LOCAL (WEST FL TELEPHONE SVC)
45	DMS	3/28/2025	1,959.87	DEFUNIAK ETHERNETAND LONG DISTANCE
45	DMS	3/28/2025	14.24	CONFERENCE CALLS
45	DMS	3/28/2025	1,488.12	HEADQUARTERS LOCAL (PANAMA CITY PHONE SVC)
45	DMS	3/28/2025	0.01	HEADQUARTERS LONG DISTANCE
45	DMS	3/28/2025	16.80	AIRCARDS AND HOTSPOTS
45	DMS	3/28/2025	9,855.51	HEADQUARTERS ETHERNET
45	DMS	3/28/2025	89.96	MILTON LOCAL (GULF BREEZE TELEPHONE SVC)
4807	WEX BANK	3/28/2025	1,157.10	WEX GPS TRACKING
4807	WEX BANK	3/28/2025	11,786.77	FEBRUARY 2025 FUEL/SERVICE CHARGES
839	FORESTRY SUPPLIERS, INC.	3/28/2025	2,043.98	OPERATING SUPPLIES
6122	HARIKRISHNA PARASU	3/28/2025	110.00	TRAVEL REIMBURSEMENT
76	LEON COUNTY PROPERTY APPRAISER	3/28/2025	2,176.92	3RD QTR FY 24-25
6065	OFF DUTY MANAGEMENT INC	3/28/2025	967.68	SECURITY SERVICES FOR ECONFINA CREEK WMA REC
5434	PRESIDIO NETWORKED SOLUTIONS LLC	3/28/2025	23,109.12	VMWARE RENEWAL - YEAR 1 OF 3
5651	SGS TECHNOLOGIE, LLC	3/28/2025	373.29	WEB HOSTING AND MAINTENANCE CONTRACT#19-022
4091	THE SHOE BOX	3/28/2025	254.40	JAMEY GILLEY UNIFORM ORDER
5218	WAGEWORKS, INC.	3/28/2025	142.80	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION
TOTAL ACH DISBURSEMENTS			\$ 383,846.29	
TOTAL AP			\$ 1,671,552.68	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
MARCH 2025

DIRECT DEPOSIT	03/08/2024	\$	270,366.51
CHECKS	03/07/2025		607.30
FLEX SPENDING TRANSFER	03/07/2025		1,685.91
DIRECT DEPOSIT	03/21/2025		260,395.00
CHECKS	03/21/2025		5,149.30
FLEX SPENDING TRANSFER	03/21/2025		1,685.83

\$ 539,889.85

APPROVED:

Chairman or Executive Director

May 14, 2025

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Director, Division of Administrative Services

DATE: May 14, 2025

SUBJECT: Consideration of Resolution No. 953 Committing Fund Balances
for the Fiscal Year Ending September 30, 2024, as Required By GASB
Statement No. 54

Recommendation

Staff recommends the Governing Board adopt Resolution No. 953 to commit fund balances for Fiscal Year 2023-2024 as follows:

- Commit \$6,478,081 from the General Fund balance for an Economic Stabilization Fund.
- Commit \$1,009,662 from the General Fund balance for Water Resource Evaluations.
- Commit \$1,364,447 from the General Fund balance for Water Supply Development Assistance Grants.
- Commit \$881,000 from the General Fund balance for Surface Water Projects.

Background

The Governmental Accounting Standards Board (GASB) Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions* establishes classifications to which government entities report their fund balances.

Under GASB 54, the Board is required to designate *committed* fund balances prior to September 30 each year. Since the District's fiscal year ends on this date, and outstanding revenues and expenditures have not yet been recorded, the Board adopted Resolution No. 941 on August 8, 2024, that specified estimated fund balance amounts as *committed*. As the District's financial statements ending September 30, 2024, are being finalized, actual

cash balances have been determined. Therefore, Resolution No. 953 is the update to Resolution No. 941 and specifies actual cash balance amounts as *committed*.

Fund balances are reported under a hierarchy of five classifications:

- *Non-spendable* – Represents assets that are nonliquid (such as inventory) or amounts legally or contractually required to be maintained intact (such as the principal amount of an endowment).
- *Restricted* – When constraints are placed on the use of resources for a specific purpose by enabling legislation (legally enforceable), external parties, or constitutional provisions.
- *Committed* – When constraints are created by the Governing Board on how it will spend its resources documented via a resolution by the Board. The restraints remain binding until rescinded or changed by the same method the constraints were created.
- *Assigned* – Designation of amounts by either the Governing Board or staff (if authorized) to be used for a specific purpose narrower than the purpose of the fund. Only used for General Fund reserves.
- *Unassigned* – The excess of total ending fund balances not otherwise restricted, committed, or assigned. Only the General Fund has an unassigned category since money remaining in any other fund is automatically designated or assigned to the purpose of the fund.

The District accounts for all financial resources through a General Fund, the District's primary operating fund, four Special Revenue Funds, and a Capital Projects Fund used to account for revenue sources that are limited to expenditures for specific purposes. Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are *restricted* or *committed* to expenditures for specific purposes other than debt service or capital projects. If the balance of a Special Revenue Fund is not formally restricted or committed by fiscal year end, then it must be reported as part of the General Fund for year-end audited financial statement purposes. A Capital Projects Fund is used to account for and report financial resources that are *restricted*, *committed*, or *assigned* to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Special Revenue Funds include these four funds:

- Regulation Fund - Provides for all regulatory permitting, licensing, and enforcement activities including the Environmental Resource Permitting Program, pursuant to Sections 373.413 and 373.4131, Florida Statutes. (Fund balance is *restricted*.)
- Special Projects Fund –
 - Accounts for all resource management projects and activities funded through revenue sources from grants and contracts with federal, state, or local government entities, as well as from an annual general operations state appropriation. Depending on agreements, some may allow for ending balance from these sources to revert to the General Fund.

- Accounts for revenue and expenditure of state funds annually appropriated for the District's Minimum Flows and Minimum Water Levels (MFLs) program for the purposes of Sections 373.041 and 373.042, Florida Statutes. (Fund balance is *restricted*.)
- Lands Management Fund - Accounts for activities associated with the management, improvement, maintenance, and restoration of District-owned lands. Revenues have been provided through timber sales, FEMA, and annual state appropriations for land management purposes. (Fund balance is *restricted*.)
- Mitigation Fund - Accounts for all District mitigation projects and activities funded primarily through the Florida Department of Transportation for the purposes of Section 373.4137, Florida Statutes. Expenditures include land acquisitions, restorations, monitoring, and other water resource related activities. (Fund balance is *restricted*.)

Capital Projects Funds include this fund:

- Capital Improvement & Land Acquisition Fund - Accounts for the acquisition of fixed assets and construction of major capital projects. The District uses the Capital Improvement & Land Acquisition Fund for all land acquisitions and capital construction and improvements. Funds have been provided mainly from Preservation 2000, Save our Rivers, and Florida Forever revenue sources. (Fund balance is *restricted*.)



Brett J. Cyphers
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 953 COMMITTING FUND BALANCE RESERVES FOR FISCAL YEAR 2023-2024 AS REQUIRED BY GASB Statement No. 54

WHEREAS, the 2023-2024 fiscal year of the Northwest Florida Water Management District extends from October 1, 2023, through September 30, 2024; and

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement No. 54 (GASB 54), a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010; and

WHEREAS, the Northwest Florida Water Management District implemented GASB 54 requirements, to apply to its financial statements beginning with the October 1, 2010, through September 30, 2011 fiscal year and prior to the end of each fiscal year thereafter; and

WHEREAS, the Northwest Florida Water Management District implemented a fund balance policy beginning in Fiscal Year 2010-2011, amended in Fiscal Year 2011-2012, which follows:

Fund balance measures the net financial resources available to finance expenditures of future periods.

The District's General Fund Balance will be Committed and Assigned to provide the District with sufficient working capital and a margin of safety to address unanticipated needs and emergencies without borrowing. The General Fund Balance may only be appropriated, by the Governing Board, by Resolution adopting a budget, or amendments to the Adopted Budget.

Fund Balances of the District may be committed for a specific source by Resolution of the Governing Board. Amendments or modifications of the committed fund balance must also be approved by the Governing Board by rescinding the Resolution or adopting a new Resolution.

When it is appropriate for fund balances to be assigned, the Board will assign funds or delegate authority to the Executive Director.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Northwest Florida Water Management District that fund balances will be committed for Fiscal Year 2023-2024 as follows:

Commit \$6,478,081 from the General Fund balance for an Economic Stabilization Fund.

Commit \$1,009,662 from the General Fund balance for Water Resource Evaluations.

Commit \$1,364,447 from the General Fund balance for Water Supply Development Assistance Grants.

Commit \$881,000 from the General Fund balance for Surface Water Projects.

ADOPTED AND APPROVED this 14th day of May 2025, A.D.

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Director, Division of Administrative Services

DATE: May 14, 2025

SUBJECT: Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2023-2024

Recommendation

Staff recommends the Governing Board accept the District's September 30, 2024, audited financial statements as presented.

Background

The District's independent audit firm, James Moore & Company, P.L., will present the results of their audit of the District's financial statements for the fiscal year ending September 30, 2024.

The Financial Report is provided as a separate document for your review and consideration.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Chief, Bureau of Asset Management Administration

DATE: April 29, 2025

SUBJECT: Approval of Resolution No. 954 to the Department of Environmental Protection
for Acquisition of the Johns Et al Tract; Econfina Creek WMA

Recommendation:

Staff recommends approval and adoption of Resolution No. 954 to the Department of Environmental Protection (DEP) for the Johns Et al acquisition in the Econfina Springs Groundwater Contribution Area.

Background:

Resolution No. 954, if approved, will assist the District in requesting funding from DEP for the purchase of the Johns Et al tract. A Purchase and Sale Agreement was approved for this tract by the Governing Board on March 13, 2025. The purchase will be made with funds from the Land Acquisition Trust Fund and will also have additional acquisition related costs. These costs include, but are not limited to, appraisal, review appraisal, survey, environmental site assessment, title insurance, and legal fees.

/cb



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 954 TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE JOHNS ET AL TRACT ACQUISITION; ECONFINA SPRINGS GROUNDWATER CONTRIBUTION AREA

WHEREAS, the Governing Board of the Northwest Florida Water Management District (hereinafter referred to as the "District") has the duty and responsibility under Chapter 373, Florida Statutes, for the management of water and related land resources and for preservation of natural resources, fish and wildlife; and

WHEREAS, the Legislature provided funds to the Department of Environmental Protection for distribution to Northwest Florida Water Management District in the Fiscal Year 2015-16 General Appropriations Act, line item 1639 (General Revenue and LATF), Fiscal Year 2017-2018 General Appropriations Act, line item 1606 (LATF) and FY 2019-20 General Appropriations Act, Section 61 (LATF), all from the Land Acquisition Trust Fund, created pursuant to Ch. 375.041, Florida Statutes, for land acquisition of properties for spring restoration, protection and management; and

WHEREAS, the District has pursued the purchase of the Johns Et al Tract for the purposes of water management, water supply, and the conservation and protection of water resources consistent with Section 373.59, Florida Statutes, and with the District's Five Year Plan of Acquisition as filed with the Secretary of the Department of Environmental Protection and the Florida Legislature; and

WHEREAS, the Johns Et al Tract is within the Econfina Springs Groundwater Contribution Area; and

WHEREAS, the District entered into a Purchase and Sale Agreement dated March 13, 2025, for the District's acquisition of the Johns Et al Tract; and

WHEREAS, closing on the Johns Et al Tract is scheduled for June 30, 2025, or before; and

WHEREAS, a general location map and legal description depicting the location of the Johns Et al Tract is attached hereto as Exhibit A and made a part hereof by reference; and

GEORGE ROBERTS
Chair
Panama City

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Vice Chair
Pensacola

NICK PATRONIS
Secretary
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DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

WHEREAS, the per acre purchase price for the Johns Et al tract is \$4,237.289. Additional associated costs will be requested under this resolution at a later date with the submission of a District invoice and appropriate documentation; and

WHEREAS, the legal interest to be acquired is fee simple; and

WHEREAS, the District certifies as to the following:

- (1) That the Johns Et al Tract is within the Econfina Springs Groundwater Contribution Area;
- (2) That the lands acquired are consistent with the District's updated Five Year Plan of Acquisition as filed on or before February 13, 2025, pursuant to Section 373.199, Florida Statutes, and are identified for acquisition using funding from the Land Acquisition Trust Fund;
- (3) That funds are to be used only for acquisition costs and fees associated with such acquisition;
- (4) That a copy of the certified appraisals which have been approved by this Governing Board is transmitted herewith;
- (5) That the purchase price is less than 100 percent of the appraised value used to determine the value of the property; and

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District does hereby request payment from the Land Acquisition Trust Fund of the State of Florida for the purchase of the fee simple interest in the above-described lands and that the warrant be issued by the Department of Financial Services of the State of Florida to Northwest Florida Water Management District. Additional associated costs are not being requested under this resolution at this time, but will be requested at a later date under this same resolution with a District invoice and supporting documentation.

ADOPTED AND APPROVED this 14th day of May A.D., 2025.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

George Roberts, Chair

ATTEST:

Nick Patronis, Secretary/Treasurer

EXHIBIT A

The land referred to herein below is situated in the County of Washington, State of Florida, and described as follows:

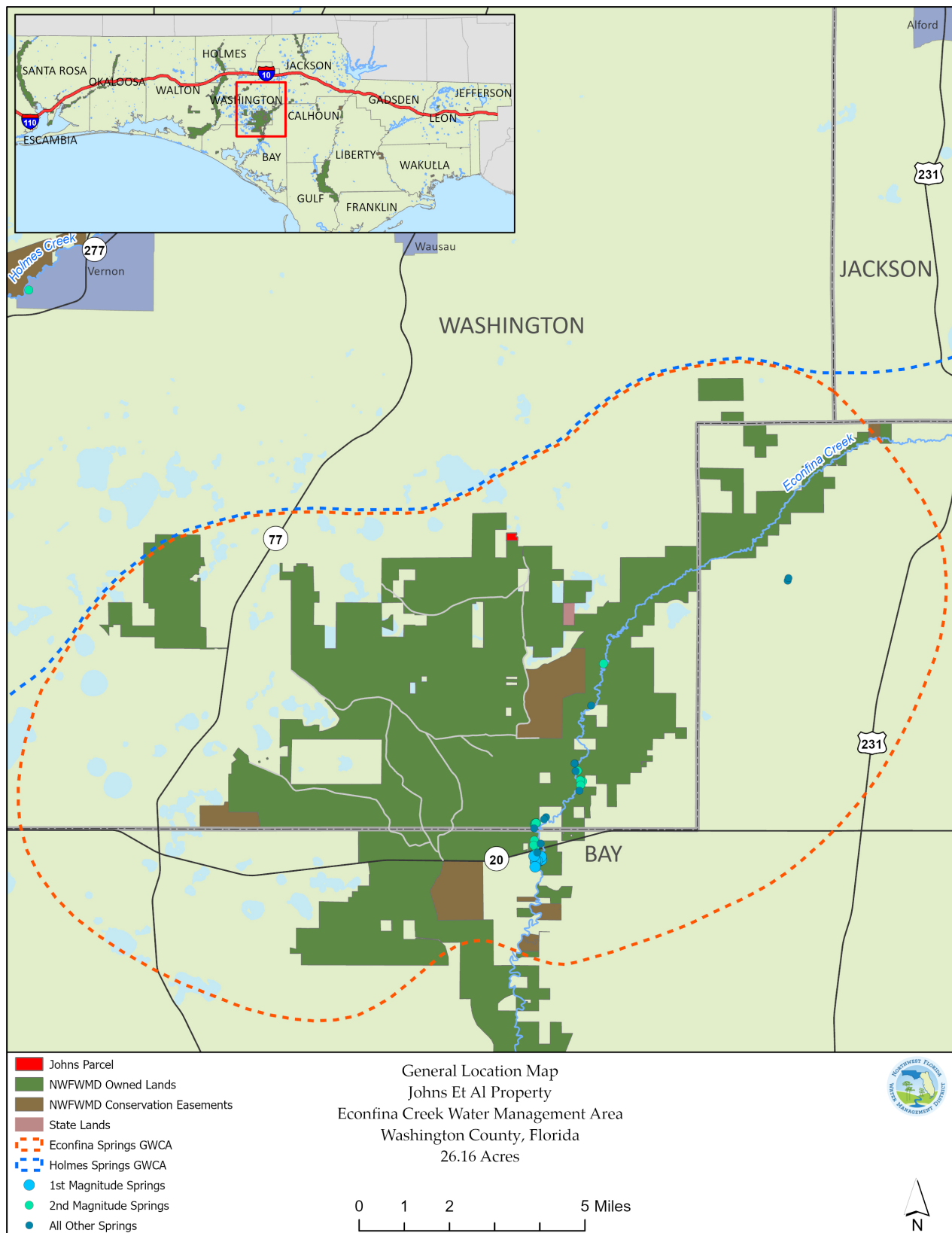
NW $\frac{1}{4}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 32, Township 2 North, Range 13 West, less 1 acre square in Northeast Corner being land conveyed in Deed Book 111, Page 431 and Deed Book 113, Page 179 from Leonard Johns.

And

NE $\frac{1}{4}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 32, Township 2 North, Range 13 West.

And

Commence at the Southwest Corner of the SE $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 32, Township 2 North, Range 13 West, thence run N $01^{\circ}31'34''$ W 250.43 feet, thence run N $87^{\circ}32'18''$ E 1210.58 feet, thence run S $02^{\circ}27'42''$ E 250.00 feet, thence S $87^{\circ}32'18''$ W 1214.66 feet to the Point of Beginning.



NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Director, Division of Administrative Services

DATE: May 14, 2025

SUBJECT: Consideration of Amendment No. 3 to the Fiscal Year 2024-2025 Budget
Adjusting Beginning Fund Balances

Recommendation

Staff recommends the Governing Board approve Amendment No. 3 to the Fiscal Year 2024-2025 Budget adjusting fund balances.

Background

Amendment No. 3 updates the beginning budgeted fund balances to the FY 2024-2025 budget, based on the audited financial statements as of September 30, 2024.

Each year, after completion and approval of the prior year's audited financial statements, the audited ending fund balances are brought forward into the current year's budget in the form of an amendment. Funds impacted by the adjusted balances include the General Fund, Capital Improvement and Land Acquisition Fund, Special Projects Fund, Lands Management Fund, Regulation Fund, and Mitigation Fund.

In addition to the fund balances, the audited financial statements provide the unearned revenue available for the current and future year budgets.

FY 2024-2025 Beginning Fund Balance and Available Resources

Fund	Fund Balance	Unearned Revenue	Available Resources
General Fund	19,682,183	0	19,682,183
Capital Improvement and Lands Acquisition Fund	193,729	849,655	1,043,384
Special Projects Fund	3,950,664	101,695	4,052,359
Lands Management Fund	2,413,253	51,923	2,465,176
Regulation Fund	4,802,033	150	4,802,183
Mitigation Fund	4,419,436	11,468,419	15,887,855
	35,461,298	12,471,842	47,933,140

These adjustments impact the beginning and ending fund balances and transfers across funds.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects & Planning

DATE: April 30, 2025

SUBJECT: Consideration of Additional Fiscal Year 2024-25 Springs Restoration Funding

Recommendation

Staff recommends the Governing Board (1) approve and accept the additional FY 2024-25 Springs Restoration Funding as shown in Table 1 totaling \$2,701,087, and (2) authorize the Executive Director to enter into agreements with DEP and cooperators to receive up to the amounts shown in Table 1 to implement springs restoration as described, subject to budget authority and legal counsel review.

Discussion

On April 11, 2024, staff recommended the Governing Board approve the FY 2024-25 Springs Restoration grant funding requests totaling approximately \$19.5 million from the Florida Department of Environmental Protection (DEP). Final approval of project funding was subject to project selection by DEP, the Governor's approval of the state's budget, and final adoption of the District's budget. On March 26, 2025, DEP released project selections and awarded more than \$60 million in FY 2024-25 springs restoration and protection projects statewide to enhance spring flow and improve water quality through wastewater upgrades and other enhancements.

Two of the projects approved by the Governing Board on April 11, 2024, received additional funding. Those projects are the Indian Springs Sewer and the Blue Springs Road Sewer projects in Jackson County. The projects and additional funding amounts received are shown in Table 1.

Table 1. NFWMD Additional FY 2024-25 Springs Restoration Funding

Spring Name	Project Name	County	Project Description	Initial Funding Request	Additional Funding	Total Project Cost
Jackson Blue Spring	Indian Springs Sewer	Jackson	Complete construction for septic to central sewer connection for Indian Springs Phase 2D and design for Phase 2E on the south side of Merritt's Mill Pond.	\$2,595,028	\$2,277,686	\$4,872,714
Jackson Blue Spring	Blue Springs Road Sewer	Jackson	Complete construction for septic to central sewer connection for Blue Springs Road Phase 3B and design for Phase 4 along Blue Spring Road.	\$3,178,132	\$423,401	\$3,601,533
Total, Table 1				\$5,773,160	\$2,701,087	\$8,474,247

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Resource Management Division

FROM: Jerrick Saquibal, Chief, Bureau of Resource Projects & Planning

DATE: April 30, 2025

SUBJECT: Consideration of Fiscal Year 2025-26 Springs Restoration and Alternative Water Supply Funding Requests

Recommendation

Staff recommends the Governing Board (1) approve the springs projects included in Table 1 totaling \$15,937,710, (2) approve the alternative water supply (AWS) projects included in Table 2 totaling \$20,757,120, (3) approve submittal of the springs and AWS projects to the Department of Environmental Protection (DEP) for funding consideration, and (4) authorize the Executive Director to enter into agreements with DEP and cooperators to receive up to the amounts requested and implement springs restoration and AWS projects as described, subject to budget authority and legal counsel review.

Discussion

The Governor's Office has proposed \$50 million for FY 2025-26 springs restoration and protection projects statewide. Projects eligible for consideration for springs restoration funding are capital projects that protect the quality and quantity of water that flows to and from springs and land acquisition projects to protect springs.

Additionally, the Governor's Office has proposed \$60 million for FY 2025-26 AWS projects statewide. Projects eligible for consideration for AWS funding include those that help communities plan for and implement alternative water supply projects, water conservation, and water resource development projects. Alternative water supply sources include reclaimed water, stormwater, surface water, brackish groundwater, desalination, and other non-traditional sources of water designated in a regional water supply plan.

In anticipation of legislative appropriation, the District issued a Notice of Funding Availability on December 13, 2024, for eligible springs restoration and protection and AWS projects, with applications due by February 21, 2025. For FY 2025-26, the District is requesting approximately \$15.9 million from DEP to implement priority springs restoration projects (Table 1) and approximately \$20.8 million to implement priority AWS projects in the panhandle (Table 2). Table 2 lists projects received that have been evaluated as meeting state AWS funding eligibility guidelines; the projects are listed in priority order based on staff evaluation of the projects according to the AWS funding guidelines and consideration of the District's approved Regional Water Supply Plan and overall water resource and

community benefits. Final approval of project funding is subject to project selection by DEP, the Governor's approval of the state's budget, and final adoption of the District's budget.

Table 1. NFWFMD FY 2025-26 Springs Restoration Funding Requests

Spring Name	Project Name	County	Project Description	Water Quality Benefits (Reductions lbs/yr)	State Funding Requested	Local Match	Total Project Cost
Jackson Blue Spring	Blue Springs Road Sewer	Jackson	Complete construction for septic to central sewer connection for Blue Springs Road Phase 3B and design for Phase 4 along Blue Spring Road.	Up to 78 lbs/yr TN	\$3,128,211	\$0	\$3,128,210
Cypress Spring	Cypress Spring Restoration	Washington	Complete shoreline restoration and water quality improvements at second magnitude spring along Holmes and Cypress creeks.	Reduced erosion and sedimentation	\$710,000	In-kind contributions include staff time for permitting coordination, procurement, and project oversight.	\$710,000
Wakulla Spring	Woodville Sewer System Project – Phase 2	Leon	Provide sanitary sewer to 355 developed properties in the Woodville Community area currently served by septic systems, as well as eight additional undeveloped properties.	Up to 3,323 lbs/yr TN	\$10,000,000	\$10,000,000	\$20,000,000
Wakulla Spring	Leon County Septic Upgrade Incentive Program	Leon	Provide ecological and nutrient management through nature-based solutions to areas downstream of Lake Henrietta and complete channel enhancements to Munson Slough.	150-300 lbs/yr TN 500,000 lbs/yr sediment	\$1,000,000	In-kind project management and administration	\$1,000,000
Wakulla Spring	Killearn Lakes WWTF Constructed Wetlands Phase 2	Leon	Project seeks to address limited effluent discharge for the Killearn Lakes WWTF (capacity will be increased from .826 MGD to 1.4 MGD) by increasing groundwater recharge constructed wetland from nine acres to 18.7 acres.	Up to 6,003 lbs/yr TN	\$1,099,500	\$1,099,500	\$2,199,000
Total, Table 1					\$15,937,710	\$11,099,500	\$27,037,210

Table 2. NFWMD FY 2025-26 Alternative Water Supply Funding Requests

Project Name	County or Region	Sponsor	Project Description	Quantity of Water Made Available (MGD)	Additional Storage Capacity (MG)	State Funding Requested	Local Match	Total Project Cost
City of Freeport Water Reclaim Storage Tank Project	Walton	City of Freeport	Enhance reclaimed water capacity and conserve groundwater supplies through the installation of an elevated 750,000-gallon storage tank.	0.75	0.75	\$5,903,500	\$50,000	\$5,953,500
Water Conservation Cost Share Grant Program	District-wide	NFWMD	Cost-share grants to be made available to public and non-profit utilities and local governments for water conservation projects (including water meter replacement) with quantifiable water savings. Will complement other water supply and water quality protection programs and be implemented over two to three years.	TBD	-	\$500,000	\$500,000 ^(b)	\$1,000,000
Indian Hills Reclaimed Water	Santa Rosa	Pace Water System, Inc.	Provide reclaimed water for residential irrigation to approximately 53 residences within the Indian Hills subdivision.	0.066	-	\$278,917	\$278,917	\$557,834
Acquisition of Two New Well Sites	Santa Rosa	Fairpoint Regional Utility System, Inc.	Acquire two sand-and-gravel aquifer sites and construct test wells (development of Wells #8 and #9) to provide adequate water supply for future demands.	2.0	-	\$250,000	\$250,000	\$500,000
Wakulla County Public Access Reuse System	Wakulla	Wakulla County	Design and construct a public access reuse system utilizing effluent from the Otter Creek WWTP.	0.966	-	\$1,306,311	\$68,753	\$1,375,064
Central Water Reclamation Facility Infiltration Wetlands	Escambia	Emerald Coast Utilities Authority	Create infiltration wetlands utilizing reclaimed water to recharge groundwater, offset future aquifer withdrawals, and protect against salt water intrusion.	-	5.2	\$5,250,000	\$5,250,000	\$10,500,000
City of Chipley Water Meter Replacement Project	Washington	City of Chipley	Replace 1,920 existing water meters to reduce water loss and conserve water resources system wide.	(a)	-	\$1,037,119	-	\$1,037,119
Gulf County Golf Course Reuse Line	Gulf	Gulf County	Construct eight miles of reuse line that will be used for irrigation at the Gulf County Golf Course.	0.128	-	\$5,300,000	\$27,893,220	\$33,193,220

Project Name	County or Region	Sponsor	Project Description	Quantity of Water Made Available (MGD)	Additional Storage Capacity (MG)	State Funding Requested	Local Match	Total Project Cost
City of Vernon Water Meter Replacement	Washington	City of Vernon	Replace approximately 474 aging water meters with new automatic meters to reduce water loss.	(a)	-	\$931,273	In-kind project management and administration	\$931,273

Total, Table 2

\$20,757,120

\$34,290,890

\$55,048,010

Notes

(a) Additional data and documentation required to support estimates of water savings and water made available.

(b) Local cooperator match required unless qualified for a reduction or waiver.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

District Headquarters
81 Water Management Drive
Havana, Florida 32333
10 Miles West of Tallahassee
U.S. Highway 90

Wednesday
May 14, 2025
1:05 p.m., ET

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I

• WATER USE PERMITS

A. Permit Modification

A-1 Applicant: Anthony Mathis, Point Baker Water System
 App. No.: 2B-113-143-9
 Use: Public Supply

Authorization Statement: This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.22 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for public supply use.

Duration Recommended: Same as previous permit (November 1, 2033)

Staff Recommendation: Approval

Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
04-April-2025
Application No.: 2B-113-143-9

Owner: Anthony Mathis
Point Baker Water System
6837 Highway 89
Milton, FL 32570-9531
(850) 623-4545

Applicant: Anthony Mathis
Point Baker Water System
6837 Highway 89
Milton, FL 32570-9531
(850) 623-4545

Agent: Jeff Jones
Baskerville-Donovan, Inc.
449 West Main Street
Pensacola, FL 32502
(850) 438-9661

Jonathan Blake
Baskerville-Donovan, Inc.
449 W Main St
Pensacola, FL 32502-5591
(850) 824-1442

Compliance Contact: Anthony Mathis
Point Baker Water System
6837 Highway 89
Milton, FL 32570-9531
(850) 623-4545

Project Name: Point Baker Water System, Inc.

County: Santa Rosa

WRCA: N/A

ARC: N/A

Objectors: No

Authorization Statement:

This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.22 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for public supply use.

Recommendation: Approval

Reviewers: Scott White; Dylan Cook; Alex Weinrich

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date remain November 1, 2033. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,220,000	1,220,000	1,220,000
Maximum Month (GAL)	53,500,000	53,500,000	53,500,000

DESCRIPTION:

Point Baker Water System requests modification of Individual Water Use Permit (IWUP) No. 2B-113-143-8 for the construction of a replacement public supply well and for the continued authorization of groundwater withdrawals from the Sand-and-Gravel aquifer for public supply use without changes to the currently permitted withdrawal amounts.

The current capacity of Point Baker Water System is insufficient to meet the future demand flows at an adequate pressure. The applicant plans to construct a new 1,000 gpm well and new 750,000 gallon elevated water storage tank to replace the existing 125,000 gallon elevated storage tank and existing 500 gpm well PBWS #3. This requires constructed improvements and modification to the permitted capacity in order to meet these needs in a timely manner.

District staff used the program DRAWDOWN to analyze potential impacts to the Sand-and-Gravel aquifer associated with the average daily withdrawals over the permit duration. Drawdowns of approximately 17.8 feet and 17.3 feet were simulated at distances of one-half mile and one mile, respectively, from the center of pumping. These drawdowns are not anticipated to interfere with existing legal uses.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined annual average withdrawal of 1.22 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for public supply use. Staff also recommends that the

expiration date of the permit remain November 1, 2033, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: Point Baker Water System, Inc.

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16636	PBWS #1 (Whitfield)	6	200	237	220	Sand & Gravel	Active	Public Supply
16638	PBWS #3 (Office)	18	190	237	550	Sand & Gravel	To Be Abandoned	Public Supply
16640	PBWS #5 (Mimosa)	16	181	245	750	Sand & Gravel	Active	Public Supply
16641	PBWS #6 (Lundy)	14	150	210	500	Sand & Gravel	Active	Public Supply
16642	PBWS #7 (Willard)	24	210	290	750	Sand & Gravel	Active	Public Supply
342135	PBWS #3R	18	200	237	750	Sand & Gravel	Proposed	Public Supply

Connection Point Details				
District ID	Station Name	Source Name	Status	Use Type
342140	Interconnection at Tanglewood	City of Milton	Inactive	Public Supply
342141	Interconnection at Willard Norris	City of Milton	Inactive	Public Supply
343517	Interconnection at Medicine Bow	City of Milton	Active	Public Supply
343518	Interconnection at Whiting Field Circle	City of Milton	Active	Public Supply

WATER USE PERMIT

PERMIT NO.:	<u>2B-113-143-9</u>	DATE ISSUED:	<u></u>
PROJECT NAME:	<u>Point Baker Water System, Inc.</u>	DATE RECEIVED:	<u>January 02, 2025</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.22 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for public supply use.

LOCATION:

STR: Sections 19, 20 and 9, Township 2 North, Range 28 West; Sections 16, 19 and 31, Township 3 North, Range 28 West

Santa Rosa County

ISSUED TO:

Point Baker Water System
6837 Highway 89
Milton, FL 32570-9531

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By: _____
Starsky Harrell
Division Director

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-113-143-9
Point Baker Water System, Inc.
DATED _____

Specific Conditions

1. This permit shall expire on November 1, 2033.
2. This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.22 million gallons per day (53.5 million gallons per month maximum) of groundwater from the Sand-and-Gravel aquifer for public supply use. The individual facilities authorized to make this combined withdrawal are shown in the table below. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
PBWS #1 (Whitfield)	AAA5234	Sec. 31, T3N, R28W
PBWS #3 (Office)	AAA5233	Sec. 9, T2N, R28W
PBWS #5 (Mimosa)	AAA5237	Sec. 20, T2N, R28W
PBWS #6 (Lundy)	AAA5235	Sec. 19, T3N, R28W
PBWS #7 (Willard)	AAG3657	Sec. 19, T2N, R28W
PBWS #3R	To be determined	Sec. 9, T2N, R28W

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA5234 for PBWS #1 (Whitfield)) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required including total water usage on Water Use Summary Reporting Form (Form 172). The Permittee shall separately report any bulk water purchased or sold using interconnections with other utilities on Water Use Summary Reporting Form (Form 172). Also, the Permittee shall record the meter readings on January 1 and December 31. The Permittee, prior to the installation of flow meter(s) on all wellhead(s), shall record the water usage based on pump run time or other approved methods for those wells without flow meters. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2026.
6. The Permittee shall install a flow meter at the wellhead of PBWS #3R within 30 days of well completion. The Permittee shall install and maintain, in working order, in-line totalizing flow meters at the wellhead(s) on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.

7. The Permittee, within one year of bringing well PBWS #3R online, shall either properly cap or plug and abandon well PBWS #3 (Office) in accordance with section 40A-3.531, F.A.C. The Permittee is required to continue monitoring well PBWS #3 (Office) until well PBWS #3R is brought online and well PBWS #3 (Office) is properly capped or plugged and abandoned.
8. The permittee by April 1, 2026, and at the time of requesting a permit modification or renewal, shall submit flowmeter calibration documentation and accuracy ratings for all active and inactive interconnections to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
9. The Permittee, by July 31, 2027, 2032, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
10. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31, and October 31 of each year:
 - a. Static water level measurements for well PBWS #7 (Willard) (AAG3657) conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).
11. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation/efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
 - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
 - b. The basis of the determinations made;
 - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
 - d. Any water conservation/efficiency measures planned for future implementation; and,
 - e. Installation of equipment which supports conservation.

The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.

12. The Permittee, by December 31, 2030, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
13. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below on an annual basis. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
 - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods or other District-approved methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
 - b. Maintain average residential per capita daily water use of 100 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
 - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign may consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, F.S. The Permittee shall provide a description of the public education and information campaign to the District by March 31st of each year.
 - d. The Permittee shall submit a copy of its rate structure annually. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a life-line initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently. The Permittee, by March 31, 2030, shall submit to the District the results of the evaluation, a schedule for considering the adoption of/changes to such a rate structure, and a projection of the amount of water to be conserved.
14. The Permittee, by March 31 of each year, shall report to the District the following information for the previous calendar year:

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				
TOTAL (Add items 1 through 3)				

15. The Permittee, prior to January 31, 2027, shall evaluate and submit to the District the feasibility of providing reclaimed water within its service area to users that would provide for a direct reduction in groundwater withdrawals. The investigation shall be sufficiently detailed to document the findings of the determination. If determined technically, economically, and environmentally feasible, the Permittee shall provide an implementation schedule for supplying the reclaimed water.
16. The Permittee shall conduct and submit to the District, at the time of renewal, a quantitative analysis of hydrologic monitoring results over the duration of the 20-year permit period to include hydrographs. Specifically, the evaluation shall address any observed impacts to Sand-and-Gravel aquifer water level(s) and water quality. The analysis shall evaluate impacts to water levels and water quality by analyzing available water level data, water quality data, pumping data, rainfall data, and hydrogeological data. The Permittee shall discuss any observable trends in the data and provide an evaluation of whether observed trends are a potential result of the Permittee's water use.

17. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
18. The Permittee shall properly plug and abandon any well determined unsuitable for its intended use, not properly operated and maintained, or removed from service. The well(s) shall be plugged and abandoned to District Standards in accordance with section 40A-3.531, Florida Administrative Code.
19. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
20. The Permittee shall not utilize water to fill or augment the level of water bodies for aesthetic purposes.

Standard Conditions

21. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
22. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
23. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
24. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
25. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
26. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
27. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.

28. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
29. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
30. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
31. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Chief, Bureau of Asset Management Administration

DATE: April 29, 2025

SUBJECT: Overview of Payment in Lieu of Taxes for Calendar Year 2024

Section 373.59, Florida Statutes, requires the District to make Payment in Lieu of Taxes (PILT) annually on District land purchases to qualifying counties. The payment reflects the ad valorem tax losses incurred as a result of these purchases. A county qualifies if its population is 150,000 people or fewer.

Due to one property exchange, the sale of one surplus tract and making full PILT payments versus pro-rated PILT payments on 12 tracts acquired in 2023 in Washington County, the PILT amount for Washington County increased by \$1,644.51. PILT payments for all other counties remain the same.

Counties that qualify include the following along with their respective payment for the 2024 calendar year. Since 1992 and including the 2024 amounts, the District will have paid \$2.321 million to qualifying counties.

<u>County</u>	<u>PILT Amount for 2024</u>
Calhoun	\$ 5,828.71
Holmes	\$ 1,997.13
Jackson	\$ 9,281.89
Liberty	\$ 7,533.05
Wakulla	\$ 3,273.43
Walton	\$ 19,328.40
Washington	<u>\$ 43,996.15</u>
TOTAL	\$ 91,238.76

cb

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: May 6, 2025

There are no pending cases in which the District is a party.