

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Wednesday, May 14, 2025
81 Water Management Drive
Havana, FL 32333**

1. Opening Ceremonies

Called to order at 1:01 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Kellie Ralston; Anna Upton

Absent: George Roberts, Chair; Ted Everett

2. Special Thanks and Recognition

MOTIONED BY NICK PATRONIS, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD PROCLAIM MAY 18-24, 2025, AS WATER REUSE WEEK IN NORTHWEST FLORIDA. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

3. Public Comment

None.

4. Changes to the Agenda

None.

5. Consideration of the following Items Collectively by Consent:

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, C, D, AND E IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for April 9, 2025

Approve the Minutes for April 9, 2025, Governing Board meeting.

B. Approval of the Financial Reports for the Month of March 2025

Approve the Financial Reports for the Month of March 2025.

C. Consideration of Resolution No. 953 Committing Fund Balances for the Fiscal Year Ending September 30, 2024, as Required by GASB Statement No. 54

Approve and adopt Resolution No. 953 to commit fund balances for Fiscal Year 2023-2024.

D. Consideration of Acceptance of the Audited Financial Statements for Fiscal Year 2023-2024

Accept the District's September 30, 2024, audited financial statements as presented.

E. Approval of Resolution No. 954 to the Department of Environmental Protection for Acquisition of the Johns et al. Tract; Econfin Creek WMA

Approve and adopt Resolution No. 954 to the Department of Environmental Protection for the Johns et al. acquisition in the Econfin Springs Groundwater Contribution Area.

6. Consideration of Amendment 3 to the Fiscal Year 2024-2025 Budget Adjusting Beginning Fund Balances

MOTIONED BY NICK PATRONIS, SECONDED BY KELLIE RALSTON, THAT THE GOVERNING BOARD APPROVE AMENDMENT NO. 3 TO THE FISCAL YEAR 2024-2025 BUDGET ADJUSTING FUND BALANCES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Additional Fiscal Year 2024-25 Springs Restoration Funding

MOTIONED BY JOHN ALTER, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD APPROVE AND ACCEPT THE ADDITIONAL FY 2024-25 SPRINGS RESTORATION FUNDING AS SHOWN IN TABLE 1 TOTALING \$2,701,087, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH DEP AND COOPERATORS TO RECEIVE UP TO THE AMOUNTS SHOWN IN TABLE 1 TO IMPLEMENT SPRINGS RESTORATION AS DESCRIBED, SUBJECT TO BUDGET AUTHORITY AND LEGAL COUNSEL REVIEW.

Table 1. NFWFMD Additional FY 2024-25 Springs Restoration Funding

Spring Name	Project Name	County	Project Description	Initial Funding Request	Additional Funding	Total Project Cost
Jackson Blue Spring	Indian Springs Sewer	Jackson	Complete construction for septic to central sewer connection for Indian Springs Phase 2D and design for Phase 2E on the south side of Merritt's Mill Pond.	\$2,595,028	\$2,277,686	\$4,872,714
Jackson Blue Spring	Blue Springs Road Sewer	Jackson	Complete construction for septic to central sewer connection for Blue Springs Road Phase 3B and design for Phase 4 along Blue Spring Road.	\$3,178,132	\$423,401	\$3,601,533
Total, Table 1				\$5,773,160	\$2,701,087	\$8,474,247

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Consideration of Fiscal Year 2025-26 Springs Restoration and Alternative Water Supply Funding Requests

MOTIONED BY NICK PATRONIS, SECONDED BY ANNA UPTON, THAT THE GOVERNING BOARD APPROVE THE SPRINGS PROJECTS INCLUDED IN TABLE 1 TOTALING \$15,937,710, APPROVE THE ALTERNATIVE WATER SUPPLY PROJECTS INCLUDED IN TABLE 2 TOTALING \$20,757,120, APPROVE SUBMITTAL OF THE SPRINGS AND AWS PROJECTS TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FUNDING CONSIDERATION, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENTS WITH DEP AND COOPERATORS TO RECEIVE UP TO THE AMOUNTS REQUESTED AND IMPLEMENT SPRINGS RESTORATION AND AWS PROJECTS AS DESCRIBED, SUBJECT TO BUDGET AUTHORITY AND LEGAL COUNSEL REVIEW.

Table 1. NFWMD FY 2025-26 Springs Restoration Funding Requests

Spring Name	Project Name	County	Project Description	Water Quality Benefits (Reductions lbs/yr)	State Funding Requested	Local Match	Total Project Cost
Jackson Blue Spring	Blue Springs Road Sewer	Jackson	Complete construction for septic to central sewer connection for Blue Springs Road Phase 3B and design for Phase 4 along Blue Spring Road.	Up to 78 lbs/yr TN	\$3,128,211	\$0	\$3,128,210
Cypress Spring	Cypress Spring Restoration	Washington	Complete shoreline restoration and water quality improvements at second magnitude spring along Holmes and Cypress creeks.	Reduced erosion and sedimentation	\$710,000	In-kind contributions include staff time for permitting coordination, procurement, and project oversight.	\$710,000
Wakulla Spring	Woodville Sewer System Project – Phase 2	Leon	Provide sanitary sewer to 355 developed properties in the Woodville Community area currently served by septic systems, as well as eight additional undeveloped properties.	Up to 3,323 lbs/yr TN	\$10,000,000	\$10,000,000	\$20,000,000
Wakulla Spring	Leon County Septic Upgrade Incentive Program	Leon	Provide ecological and nutrient management through nature-based solutions to areas downstream of Lake Henrietta and complete channel enhancements to Munson Slough.	150-300 lbs/yr TN 500,000 lbs/yr sediment	\$1,000,000	In-kind project management and administration	\$1,000,000
Wakulla Spring	Killeam Lakes WWTF Constructed Wetlands Phase 2	Leon	Project seeks to address limited effluent discharge for the Killeam Lakes WWTF (capacity will be increased from .826 MGD to 1.4 MGD) by increasing groundwater recharge constructed wetland from nine acres to 18.7 acres.	Up to 6,003 lbs/yr TN	\$1,099,500	\$1,099,500	\$2,199,000
Total, Table 1					\$15,937,710	\$11,099,500	\$27,037,210

Table 2. NFWMD FY 2025-26 Alternative Water Supply Funding Requests

Project Name	County or Region	Sponsor	Project Description	Quantity of Water Made Available (MGD)	Additional Storage Capacity (MG)	State Funding Requested	Local Match	Total Project Cost
City of Freeport Water Reclaim Storage Tank Project	Walton	City of Freeport	Enhance reclaimed water capacity and conserve groundwater supplies through the installation of an elevated 750,000-gallon storage tank.	0.75	0.75	\$5,903,500	\$50,000	\$5,953,500
Water Conservation Cost Share Grant Program	District-wide	NFWMD	Cost-share grants to be made available to public and non-profit utilities and local governments for water conservation projects (including water meter replacement) with quantifiable water savings. Will complement other water supply and water quality protection programs and be implemented over two to three years.	TBD	-	\$500,000	\$500,000 ^(b)	\$1,000,000
Indian Hills Reclaimed Water	Santa Rosa	Pace Water System, Inc.	Provide reclaimed water for residential irrigation to approximately 53 residences within the Indian Hills subdivision.	0.066	-	\$278,917	\$278,917	\$557,834
Acquisition of Two New Well Sites	Santa Rosa	Fairpoint Regional Utility System, Inc.	Acquire two sand-and-gravel aquifer sites and construct test wells (development of Wells #8 and #9) to provide adequate water supply for future demands.	2.0	-	\$250,000	\$250,000	\$500,000
Wakulla County Public Access Reuse System	Wakulla	Wakulla County	Design and construct a public access reuse system utilizing effluent from the Otter Creek WWTP.	0.966	-	\$1,306,311	\$68,753	\$1,375,064
Central Water Reclamation Facility Infiltration Wetlands	Escambia	Emerald Coast Utilities Authority	Create infiltration wetlands utilizing reclaimed water to recharge groundwater, offset future aquifer withdrawals, and protect against salt water intrusion.	-	5.2	\$5,250,000	\$5,250,000	\$10,500,000
City of Chipley Water Meter Replacement Project	Washington	City of Chipley	Replace 1,920 existing water meters to reduce water loss and conserve water resources system wide.	(a)	-	\$1,037,119	-	\$1,037,119
Gulf County Golf Course Reuse Line	Gulf	Gulf County	Construct eight miles of reuse line that will be used for irrigation at the Gulf County Golf Course.	0.128	-	\$5,300,000	\$27,893,220	\$33,193,220
City of Vernon Water Meter Replacement	Washington	City of Vernon	Replace approximately 474 aging water meters with new automatic meters to reduce water loss.	(a)	-	\$931,273	In-kind project management and administration	\$931,273
Total, Table 2						\$20,757,120	\$34,290,890	\$55,048,010

NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Public Hearing on Consideration of Regulatory Matters

Called to order at 1:26 p.m.

A. Permit Modification

A-1 Applicant: Anthony Mathis, Point Baker Water System
App. No.: 2B-113-143-9
Use: Public Supply

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-113-143-9, ANTHONY MATHIS, POINT BAKER WATER SYSTEM, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

10. Overview of PILT for Calendar Year 2024

Informational purposes only.

11. 2025 Operation Outdoor Freedom Hunting and Fishing Update

Informational purposes only.

12. Legal Counsel Report

No legal matters to report.

13. Executive Director Report

Meeting was adjourned at 1:46 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending April 30, 2025

Balance Forward - Operating Funds		\$35,218,734.36	
Operating Funds Received in current month:			
Revenue Receipts, Current	\$	335,025.10	
Contracts Receivable		4,869,613.25	
Other Deposits/Refunds/Adjustments		17,656.74	
Transfers from Lands Accounts		0.00	
Total Deposits during month		<u>5,222,295.09</u>	
Total Deposits and Balance Forward	\$		40,441,029.45
Disbursements:			
Employee Salaries		522,519.33	
Employee Benefits		283,230.54	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		615,365.60	
Operating Expenses - Services		115,546.94	
Operating Expenses - Commodities		85,026.75	
Operating Capital Outlay		0.00	
Grants and Aids		<u>1,163,976.51</u>	
Total Operating Expenses during month		2,785,665.67	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		<u>49,837.56</u>	
Total Funds Disbursed by check during month		2,835,503.23	
Bank Debits (Fees, Deposit Slips, etc.)		0.00	
Transfer to Land Acquisition Account		<u>0.00</u>	
Total Funds Disbursed			<u>2,835,503.23</u>
Cash Balance Operating Funds at month end	\$		37,605,526.22
Operating Depositories:			
Petty Cash Fund		250.25	
General Fund Checking		5,594,713.42	
Payroll Account		6,000.00	
Passthrough (EFT) Account		628.00	
Investment Accounts @ 4.48%			
General Fund		12,065,792.25	
Lands Fee Fund		3,500,538.69	
Ecosystem TF		195.55	
Water Prot. & Sust. Program TF		296.82	
Okaloosa Regional Reuse		104,163.90	
Mitigation Fund		<u>16,332,947.34</u>	
Total Operating Depositories at month end	\$	37,605,526.22	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending April 30, 2025

Land Acquisition Funds:

Fla. Board of Administration @ 4.48%	\$ 200,677.50	
Total Land Acquisition Funds		200,677.50

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 4.48%	45,132.61	
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Fla. Board of Administration Cypress Springs R&M Account @ 4.48%	<u>873,292.87</u>	
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Total Restricted Land Management Funds		<u>918,425.48</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,119,102.98</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 38,724,629.20</u></u>
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Approved: _____
Chairman or Executive Director

Date: June 11, 2025

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending April 30, 2025
(Unaudited)

	Current Budget	Actuals Through 4/30/2025	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 4,025,000	\$ 3,627,084	\$ (397,916)	90%
Intergovernmental Revenues	102,271,467	6,205,034	(96,066,433)	6%
Interest on Invested Funds	96,250	887,912	791,662	923%
License and Permit Fees	655,000	384,145	(270,855)	59%
Other	1,159,363	149,953	(1,009,410)	13%
Fund Balance	28,816,044		(28,816,044)	0%
Total Sources	\$ 137,023,124	\$ 11,254,128	\$ (125,768,996)	8%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 9,213,763	\$ 3,066,601	\$ 2,713,679	\$ 3,433,483	33%	63%
Acquisition, Restoration and Public Works	85,845,195	7,875,145	23,661,074	54,308,976	9%	37%
Operation and Maintenance of Lands and Works	10,462,419	4,725,911	1,953,430	3,783,077	45%	64%
Regulation	4,833,522	2,212,091	184,122	2,437,308	46%	50%
Outreach	165,926	84,277	275	81,374	51%	51%
Management and Administration	3,149,707	1,404,432	62,746	1,682,529	45%	47%
Total Uses	\$ 113,670,532	\$ 19,368,459	\$ 28,575,326	\$ 65,726,748	17%	42%
Reserves	23,352,592			23,352,592	0%	0%
Total Uses and Reserves	\$ 137,023,124	\$ 19,368,459	\$ 28,575,326	\$ 89,079,340	14%	35%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of April 30, 2025, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
APRIL 2025

CHECKS	04/04/2025	\$	59,383.73
ACH TRANSFERS	04/04/2025		155,300.15
DIRECT DISBURSEMENTS	04/04/2025		710.00
VOID CHECKS	04/09/2025		-450.00
CHECKS	04/11/2025		341,949.00
ACH DISBURSEMENTS	04/11/2025		169,703.65
DIRECT DISBURSEMENTS	04/11/2025		85.00
CHECKS	04/18/2025		865,337.99
ACH TRANSFERS	04/18/2025		136,209.57
DIRECT DISBURSEMENTS	04/18/2025		15,821.23
CHECKS	04/25/2025		126,543.63
ACH TRANSFERS	04/25/2025		245,617.25
DIRECT DISBURSEMENT	04/25/2025		73,662.34
RETIREMENT	04/29/2025		105,488.87
		\$	<u>2,295,362.41</u>

Chairman or Executive Director

June 11, 2025

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5835	1 HOUR , INC	4/4/2025	562.99	60X24 TYPE 2A.5"" THICK PANEL -APPLIED VINYL PRINT
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/4/2025	728.92	BCBS MEDICARE
5850	BRYAN MOORE	4/4/2025	19,500.75	AG COST-SHARE COVER CROPS
916	FPL NORTHWEST FLORIDA	4/4/2025	409.33	DEFUNIAK ELECTRIC
391	GADSDEN COUNTY TAX COLLECTOR	4/4/2025	39.30	TAG/REGISTRATION FOR LANDS 2025 GPS TRAILER
3003	HAVANA FORD, INC.	4/4/2025	68.85	RUNNING PO FOR MINOR REPAIRS FOR HQ VEHICLES
3003	HAVANA FORD, INC.	4/4/2025	147.74	RUNNING PO FOR MINOR REPAIRS FOR HQ VEHICLES
666	JEFFERSON COUNTY PROPERTY APPRAISER	4/4/2025	215.07	3RD QTR FY 24-25
5752	MARCUS BISHOP FARMS LLC	4/4/2025	19,500.75	AG COST-SHARE COVER CROPS
5293	WALTER LYNN MCKEITHAN	4/4/2025	12,321.12	AG COST-SHARE COVER CROPS
5876	TED BRUNER	4/4/2025	5,491.36	AG COST-SHARE COVER CROPS
6052	TINT PROS OF TALLAHASSEE	4/4/2025	179.00	WINDOW TINTING FOR FY24-25 REG F-150'S
4626	WASTE PRO OF FLORIDA, INC	4/4/2025	218.55	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
TOTAL CHECKS			\$ 59,383.73	
3293	ANGUS G. ANDREWS, JR.	4/4/2025	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
1617	CAPITAL HEALTH PLAN	4/4/2025	89,055.32	CHP MEDICAL
3126	DEWBERRY ENGINEERS, INC	4/4/2025	9,000.00	ELEVATION SURVEY OF MONITORING
5749	DUMPSTER SERVICES LLC	4/4/2025	1,100.00	FILL DIRT ECONFINA EQUIPMENT POLE BARN
5749	DUMPSTER SERVICES LLC	4/4/2025	550.00	30 YARD ROLL OFF DUMPSTER
5749	DUMPSTER SERVICES LLC	4/4/2025	1,320.00	FILL DIRT ECONFINA EQUIPMENT POLE BARN
3942	A & W VENTURES, L.C.	4/4/2025	305.00	PORTABLE ADA TOILET FOR PHIPPS PARK
5802	MURPHY CASSIDY DIESEL REPAIRS	4/4/2025	127.72	MINOR REPAIRS FOR REG VEHICLES
5435	NV5 GEOSPATIAL INC	4/4/2025	7,638.40	PARCEL DATA
6065	OFF DUTY MANAGEMENT INC	4/4/2025	483.84	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
5947	PREVENTIA SECURITY LLC	4/4/2025	75.00	DEFUNIAK OFFICE FIRE/ALARM
6080	ROBERT STEELE	4/4/2025	126.00	TRAVEL REIMBURSEMENT
4091	THE SHOE BOX	4/4/2025	197.99	SAFETY BOOTS-J. JONES
3213	SHI INTERNATIONAL CORP	4/4/2025	5,247.00	COHESITY M365 BACKUP AND RECOVERY
3213	SHI INTERNATIONAL CORP	4/4/2025	13,178.88	SENTINELONE RENEWAL
3074	ST. JOHNS RIVER WATER MGMT DISTRICT	4/4/2025	18,720.00	DISTRICT E-PERMITTING SYSTEM- 14-063
5884	TRE INDUSTRIES LLC	4/4/2025	50.00	LABORATORY TESTING
TOTAL ACH DISBURSEMENTS			\$ 155,300.15	
5944	REFUND NIC	4/4/2025	220.00	196708518 REFUND ERP PERMIT 323327 JPETTIT
5944	REFUND NIC	4/4/2025	320.00	199754044 REFUND ERP PERMIT 323233 WITHDRAWN
5944	REFUND NIC	4/4/2025	35.00	REFUND 322596-2 WELL PERMIT OVERPAYMENT
5944	REFUND NIC	4/4/2025	135.00	WITHDRAWAL/OVERPAYMENT- PERMITS 323222-1/323084-2
TOTAL DIRECT DISBURSEMENTS			\$ 710.00	
TOTAL AP			\$ 215,393.88	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
6139	3M FARMS LLC	4/11/2025	9,735.89	AG COST-SHARE COVER CROPS
6136	ALBERT MILTON	4/11/2025	26,625.00	AG COST-SHARE CONSERVATION EQU
5768	ALFORD BROTHERS INC	4/11/2025	89.95	MINOR REPAIRS FOR REG VEHICLES
5768	ALFORD BROTHERS INC	4/11/2025	90.80	RUNNING PO FOR MINOR REPAIRS ON RMD VEHICLES
5768	ALFORD BROTHERS INC	4/11/2025	49.95	MINOR REPAIRS FOR REG VEHICLES
6116	BIO-TECH CONSULTING LLC	4/11/2025	1,907.20	MITIGATION SITE MANAGEMENT AND
6135	CHANLEY W CARTER	4/11/2025	4,312.27	AG COST-SHARE COVER CROPS
6126	DUSTYN SWEENEY	4/11/2025	3,120.00	AG COST-SHARE COVER CROPS
6119	EDGARD PIERRE	4/11/2025	75.00	SECURITY FOR GB MEETING
6121	EMPOWER CONTRACTING SOLUTIONS INC	4/11/2025	55,185.00	DISTRICT ROAD REPAIR SERVICES
2679	EXPRESS FORESTRY SERVICE, LLC	4/11/2025	8,130.35	HAND PLANTING SERVICES
2679	EXPRESS FORESTRY SERVICE, LLC	4/11/2025	9,265.00	TREE PLANTING
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/11/2025	29.26	FAR AD FEES FOR ITBS, RFPS &PUBLIC NOTICES FOR ASM
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	4/11/2025	32.34	LEGAL ADS FOR GOVERNING BOARD
3078	GEORGIA-FLORIDA BURGLAR ALARM CO, INC	4/11/2025	2,114.25	HQ SECURITY MONITORING AND MAI
5373	GILMORE SERVICES	4/11/2025	34.50	DOC DESTRUCTION DECEMBER 2024
5566	JAMIE ALLEN GREEN	4/11/2025	14,997.66	AG COST-SHARE COVER CROPS (ROW
6128	HERMAN D LARAMORE	4/11/2025	16,501.50	AG COST-SHARE COVER CROPS
3193	INSURANCE INFORMATION EXCHANGE	4/11/2025	184.77	BACKGROUND SCREENING
6137	JOE REGISTER	4/11/2025	16,274.88	AG COST-SHARE COVER CROPS
5231	JP ENGINEERING, LLC	4/11/2025	8,900.00	REFUND OVERPAYMENT ERP PERMIT #322330-1
5599	KEITH MCNEILL PLUMBING CONTRACTOR, INC	4/11/2025	450.00	RUNNING PO FOR MINOR PLUMBING AROUND HQ
6089	KEY HEATING AND COOLING	4/11/2025	2,442.00	DUCT CLEANING/REPLACEMENT FOR FRONT DESK AC UNIT
6141	KIM BISHOP FARMS LLC	4/11/2025	19,500.75	AG COST-SHARE COVER CROPS
6142	MELVIN FAMILY FARM	4/11/2025	16,501.50	AG COST-SHARE COVER CROPS
3406	NEECE TRUCK TIRE CENTER INC.	4/11/2025	1,185.40	TIRES FOR WMD-96835
3406	NEECE TRUCK TIRE CENTER INC.	4/11/2025	1,245.93	REPAIRS TO WMD-96835
5841	PATRICIA WILLIAMS	4/11/2025	4,217.78	AG COST-SHARE COVER CROPS
4577	SOUTHERN TIRE MART, LLC	4/11/2025	594.50	WMD96276 SPARE TIRE
6110	SWEAT US, LLC	4/11/2025	105,379.70	2025 SAND PINE & HARDWOOD ERAD
110	TALQUIN ELECTRIC COOPERATIVE, INC.	4/11/2025	88.50	SECURITY LIGHTS HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	4/11/2025	345.37	WATER/SEWER HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	4/11/2025	2,618.58	ELECTRIC HQ
75	WALTON COUNTY PROPERTY APPRAISER	4/11/2025	2,307.88	3RD QTR FY 24-25
5855	WASTE AWAY GROUP INC	4/11/2025	780.04	DUMPSTER SERVICES FOR COTTON LANDING - CHOCTAW
6125	WEN SOUTH LLC	4/11/2025	70.00	REFUND ERP PERMIT # 317347-2 OVERPAYMENT
4716	WILDERNESS GRAPHICS, INC.	4/11/2025	1,908.50	3X2 HORIZONTAL STANDARD PERMPRINT SIGN -GOPHER TOR
4716	WILDERNESS GRAPHICS, INC.	4/11/2025	869.00	INTERPRETIVE SIGNS- PHIPPS
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	487.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	479.00	RENTAL & SERVICE FOR PORTABLE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	380.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	390.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	200.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	4/11/2025	225.00	RENTAL & SERVICE FOR PORTABLE
TOTAL CHECKS			\$ 341,949.00	
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	4/11/2025	9,035.00	AGREEMENT FOR PRESCRIBED BURNI
4845	CALHOUN COUNTY SHERIFF'S OFFICE	4/11/2025	1,685.20	LAW ENFORCEMENT/SECURITY SERVI
97	THE DEFUNIAK HERALD	4/11/2025	63.00	LEGAL AD - WATER USE PERMITS
3126	DEWBERRY ENGINEERS, INC	4/11/2025	17,027.50	AGREEMENT FOR WATER RESOURCES
5999	DOUBLE B TRUCKING LLC	4/11/2025	25,087.50	PERFORMANCE BOND REFUND
2702	FISH AND WILDLIFE	4/11/2025	20,347.43	COOPERATIVE MANAGEMENT SAND HI
3002	FLORIDA STATE UNIVERSITY	4/11/2025	743.54	OFFSITE DATA STORAGE
839	FORESTRY SUPPLIERS, INC.	4/11/2025	204.11	HIP BOOTS
5923	HGS LLC	4/11/2025	24,920.00	MITIGATION SITE MANAGEMENT AND
5925	IAN WATERS	4/11/2025	90.00	TRAVEL REIMBURSEMENT
2268	INNOVATIVE OFFICE SOLUTIONS, INC	4/11/2025	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
5368	KOUNTRY RENTAL NWF, INC.	4/11/2025	9,171.45	SERVICE FOR PORTABLE TOILETS-C
6065	OFF DUTY MANAGEMENT INC	4/11/2025	1,451.52	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
3813	PENNINGTON, P.A.	4/11/2025	10,925.00	LEGAL COUNSEL
3482	SANTA ROSA COUNTY LANDFILL	4/11/2025	10.00	SOLID WASTE/LANDFILL SERVICES
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	4/11/2025	4,481.90	RECREATION SITE CLEAN UP AND M
5336	TETRA TECH, INC	4/11/2025	43,023.50	AGREEMENT FOR AS NEEDED SERVIC
6086	TOTAL CLEANING OF NWFL LLC	4/11/2025	600.00	JANITORIAL SERVICES EFO
TOTAL ACH DISBURSEMENTS			\$ 169,703.65	
5944	REFUND NIC	4/11/2025	85.00	WITHDRAWN/OVERPAYMENT -PERMITS 322705-1 & 323271-1
TOTAL DIRECT DISBURSEMENT			\$ 85.00	
TOTAL AP			\$ 511,737.65	
6124	ADAM BAGGETT	4/18/2025	19,500.75	AG COST-SHARE COVER CROPS
5502	CODY ALAN ALFORD	4/18/2025	16,501.50	AG COST-SHARE COVER CROPS
5501	ROBERT A ALFORD	4/18/2025	16,501.50	AG COST-SHARE COVER CROPS
2992	BANK OF AMERICA	4/18/2025	480.04	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	4/18/2025	986.65	MARCH 2025 ONLINE ACCESS
5580	JAMES BARNES	4/18/2025	6,129.76	AG COST-SHARE COVER CROPS
6031	BENJAMIN HASTY	4/18/2025	7,095.65	AG COST-SHARE COVER CROPS

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4274	CITY OF NICEVILLE	4/18/2025	567,078.48	RECLAIMED WATER TO DEER MOSS C
3784	CULLIGAN WATER SERVICES, INC	4/18/2025	291.00	BOTTLED WATER FOR EFO
5938	DANIEL ZEKE WILLIAMS	4/18/2025	4,400.40	AG COST-SHARE COVER CROPS
6048	DAVID MARCUS REGISTER JR	4/18/2025	1,481.00	DIESEL FUEL TRANSFER TANK AND INSTALL
3002	FLORIDA STATE UNIVERSITY	4/18/2025	34,877.96	ST JOSEPH BAYS ESTUARY PROGRAM
3759	FORD FARMS	4/18/2025	17,221.32	AG COST-SHARE COVER CROPS
916	FPL NORTHWEST FLORIDA	4/18/2025	180.72	MILTON ELECTRIC
6144	GEE & GEE FARMS LLC	4/18/2025	16,501.50	AG COST-SHARE COVER CROPS
5789	GERMAINE WILLIAMS	4/18/2025	12,108.25	AG COST-SHARE COVER CROPS
5541	LONNIE ALLEN GILBERT	4/18/2025	8,657.24	AG COST-SHARE COVER CROPS
5566	JAMIE ALLEN GREEN	4/18/2025	8,930.61	AG COST-SHARE COVER CROPS (LIV
2029	HILLER SYSTEMS, INC	4/18/2025	903.16	FIRE EXTINGUISHER INSPECTION FOR MFO
6138	JASON THOMAS	4/18/2025	8,630.51	AG COST-SHARE COVER CROPS
6133	JOHN MARK PEACOCK	4/18/2025	16,501.50	AG COST-SHARE COVER CROPS
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	187.68	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	221.58	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	277.49	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	102.54	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	171.54	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	155.45	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	161.88	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	133.96	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	3.24	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	105.02	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	4/18/2025	102.74	KONICA MINOLTA COPIER LEASE R&M
6012	LYNNIE RAY HASTY	4/18/2025	11,265.02	AG COST-SHARE COVER CROPS
6132	MARY LU ANDREU	4/18/2025	1,870.17	AG COST-SHARE COVER CROPS
6143	MELTON FARMS	4/18/2025	16,501.50	AG COST-SHARE COVER CROPS
6107	MOMSHE'S CLEANERS LLC	4/18/2025	1,099.00	JANITORIAL SERVICES FOR DFO
5965	NIC SERVICES	4/18/2025	1,746.94	ONLINE PAYMENT CHARGES
423	OKALOOSA CO. TAX COLLECTOR	4/18/2025	3.42	PARCEL REFUND
71	PETTY CASH	4/18/2025	121.00	PETTY CASH REIMBURSEMENT
4892	JEFF & GINGER PITTMAN PARTNERSHIP	4/18/2025	19,500.75	AG COST-SHARE COVER CROPS
4068	RING POWER CORPORATION	4/18/2025	1,869.59	DIAGNOSTIC/REPAIR TO FORKLIFT AT HQ
5629	ROAD MART OF FLORIDA, LLC	4/18/2025	556.28	REPLACE HUB ASSEMBLY, R/F WHEEL SPEED/ABS SENSOR,
6145	RUSSELL E SIMS	4/18/2025	19,500.75	AG COST-SHARE COVER CROPS
5011	SERVICE PLUS OFFICE MACHINES, INC.	4/18/2025	1,093.50	PAPER FOR GIS PLOTTER
5930	SHANNON GODWIN	4/18/2025	2,687.00	AG COST-SHARE COVER CROPS
5861	SHEDRICK MCGRIFF	4/18/2025	16,119.97	AG COST-SHARE COVER CROPS
3768	SMITH TRACTOR CO, INC	4/18/2025	434.34	DIAGNOSTIC FOR JD TRACTOR ID#2195
5764	SOUTHERN CLEANING SUPPLY LLC	4/18/2025	472.90	RECREATION SITE CLEANUP SUPPLIES
4577	SOUTHERN TIRE MART, LLC	4/18/2025	249.00	REPLACEMENT TRAILER TIRE
6077	WALDORFF ACE HARDWARE INC	4/18/2025	274.12	CORRUGATED PIPE
6127	W.L. BURLE ENGINEERS, PA	4/18/2025	150.00	REFUND DRILLER LICENSE 101591- WITHDRAWN
5081	WILLIAMS COMMUNICATIONS, INC.	4/18/2025	185.00	GPS INSTALL FOR POOL FY24-25 F150'S

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5565	JAMES H WILLIAMS	4/18/2025	3,055.12	AG COST-SHARE COVER CROPS
TOTAL CHECKS			\$ 865,337.99	
325	BAY CO. PROPERTY APPRAISER	4/18/2025	2,100.49	3RD QTR FY 24-25
4742	BRECK BRANNEN	4/18/2025	106.80	TRAVEL REIMBURSEMENT
5951	D3 AIR AND SPACE OPERATIONS INC	4/18/2025	5,887.60	STAFF AUGMENTATION
5426	DIVERSIFIED PROFESSIONAL SERVICES CORP	4/18/2025	24,775.00	LANDS IMPROVEMENTS
5999	DOUBLE B TRUCKING LLC	4/18/2025	47,020.97	DISTRICT ROAD REPAIRS
2702	FISH AND WILDLIFE	4/18/2025	1,105.43	LAW ENFORCEMENT AND SECURITY O
4961	PETER FOLLAND	4/18/2025	146.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	4/18/2025	90.00	TRAVEL REIMBURSEMENT
5925	IAN WATERS	4/18/2025	126.00	TRAVEL REIMBURSEMENT
5925	IAN WATERS	4/18/2025	126.00	TRAVEL REIMBURSEMENT
1695	JAMES MOORE & COMPANY	4/18/2025	14,200.00	INDEPENDANT AUDITOR SERVICES
3603	JIM STIDHAM & ASSOCIATES, INC.	4/18/2025	22,275.00	AGREEMENT FOR AS NEEDED SERVIC
6065	OFF DUTY MANAGEMENT INC	4/18/2025	483.84	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
5950	PRESS PRINT GRAPHICS LLC	4/18/2025	2,345.00	REC SITE SIGNAGE
3104	SOUTHERN WATER SERVICES, LLC	4/18/2025	325.00	CARTER CHECK STATION WATER TESTING
5700	JOSH TATUM	4/18/2025	110.00	TRAVEL REIMBURSEMENT
5884	TRE INDUSTRIES LLC	4/18/2025	50.00	LABORATORY TESTING
3454	USDA, APHIS, WILDLIFE SERVICES	4/18/2025	2,216.44	AGREEMENT FOR NUISANCE WILDLIF
5218	WAGeworks, INC.	4/18/2025	100.00	COBRA ADMINISTRATION
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	4/18/2025	12,620.00	LAW ENFORCEMENT/SECURITY ON DI
TOTAL ACH DISBURSEMENTS			\$ 136,209.57	
2967	BANK OF AMERICA	4/18/2025	10,591.57	MARCH 2025 P-CARD PURCHASES
2967	BANK OF AMERICA	4/18/2025	24.99	TALLAHASSEE DEMOCRAT DIGITAL SUBSCRIPTION
2967	BANK OF AMERICA	4/18/2025	19.99	PENSACOLA NEWS JOURNAL DIGITAL SUBSCRIPTION
2967	BANK OF AMERICA	4/18/2025	230.13	AMAZON -OFFICE SUPPLIES
2967	BANK OF AMERICA	4/18/2025	642.87	WORK BOOTS, COMPRESSOR, WINCH RECOVERY EQUIP
2967	BANK OF AMERICA	4/18/2025	31.98	BUSINESS CARDS - C. CLARK
2967	BANK OF AMERICA	4/18/2025	165.21	OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	4/18/2025	1,745.53	AMAZON -TABLETS & SCREEN PROTECTORS FOR LANDS
2967	BANK OF AMERICA	4/18/2025	700.01	AMAZON -TABLETS & SCREEN PROTECTORS FOR MITIGATION
2967	BANK OF AMERICA	4/18/2025	254.99	OFFICE SUPPLIES/BOOTS - AMAZON
2967	BANK OF AMERICA	4/18/2025	83.96	REG BUSINESS CARDS -VISTA PRINT
5944	REFUND NIC	4/18/2025	150.00	REFUND DRILL LICENSE #101588- WITHDRAWN
5944	REFUND NIC	4/18/2025	1,150.00	REFUND 9409-10 APPLICATION FEE OVERPAYMENT
5944	REFUND NIC	4/18/2025	30.00	203094674 - REFUND OVERPAYMENT FOR PERMIT 323520-1
TOTAL DIRECT DISBURSEMENTS			\$ 15,821.23	
TOTAL AP			\$ 1,017,368.79	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5131	CITY OF DEFUNIAK SPRINGS	4/25/2025	246.32	CITY IF DEFUNIAK WATER/SEWER
4676	CITY OF MILTON FLORIDA	4/25/2025	85.56	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	4/25/2025	42.08	SEWER MILTON OFFICE
3289	CITY OF TALLAHASSEE	4/25/2025	49.75	LAKESHORE AND I10
319	THE COUNTY RECORD	4/25/2025	14.00	LEGAL ADS - ERP PERMITS
5914	CRH AUTO REPAIR INC	4/25/2025	2,204.52	WMD96274 REPAIRS AND MAINTENANCE
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	4/25/2025	1,940.96	LABORATORY ANALYSIS - ECONFINA COLIFORM
1859	FL DEPT. OF ENVIRONMENTAL PROTECTION	4/25/2025	9,203.74	LAB ANALYSIS - GW QUALITY TREND AND MFL MONITORING
5931	EDWARD GODWIN	4/25/2025	2,515.38	AG COST-SHARE COVER CROPS
5790	GADSDEN COUNTY TIMES	4/25/2025	52.50	LEGAL ADS - ERP PERMITS
2291	GULF COAST ELECTRIC COOPERATIVE,INC	4/25/2025	362.70	ELECTRIC SERVICES / EFO
5154	TOWN OF HAVANA	4/25/2025	10,800.00	LINCOLN AVENUE WATERLINE GRANT
5926	JEFFREY CLAUDE PITTMAN JR	4/25/2025	19,500.75	AG COST-SHARE COVER CROPS
5858	LUCIOUS WILLIAMS JR	4/25/2025	11,456.99	AG COST-SHARE COVER CROPS
5175	MCARTHUR FARMS	4/25/2025	16,501.50	AG COST-SHARE COVER CROPS
3713	PRINCIPAL LIFE INSURANCE COMPANY	4/25/2025	9,188.59	LIFE/AD&D / LTD/ DENTAL/VIS
4068	RING POWER CORPORATION	4/25/2025	3,782.00	SKID STEER AUGER
6134	THOMPSON BRO ANGUS FARMS INC	4/25/2025	19,500.75	AG COST-SHARE COVER CROPS
5280	HORACE WILLIAMS	4/25/2025	18,983.98	AG COST-SHARE COVER CROPS
4038	WINDSTREAM COMMUNICATIONS	4/25/2025	111.56	800 NUMBERS AND LONG DISTANCE
TOTAL CHECKS			\$ 126,543.63	
5089	ATKINS NORTH AMERICA, INC.	4/25/2025	10,304.08	PEA ENGINEERING SERVICES
3586	ATTACK-ONE FIRE MANAGEMENT SVCS, INC	4/25/2025	13,758.50	AGREEMENT FOR PRESCRIBED BURNI
5987	BOING US HOLDCO INC	4/25/2025	994.50	DFS CARWASH
771	CITY OF MARIANNA	4/25/2025	15,619.68	TARA ESTATES SEWER PROJECT
2241	DEPT. OF THE INTERIOR - USGS	4/25/2025	35,125.00	JOINT FUNDING AGREEMENT-0023
2241	DEPT. OF THE INTERIOR - USGS	4/25/2025	56,562.50	JOINT FUNDING AGREEMENT-0022
4855	ENVIRON SERVICES INCORPORATED	4/25/2025	2,162.50	JANITORIAL SERVICES FOR HQ
4807	WEX BANK	4/25/2025	1,197.00	WEX GPS TRACKING
4807	WEX BANK	4/25/2025	13,067.77	MARCH 2025 FUEL /SERVICE CHARGES
2702	FISH AND WILDLIFE	4/25/2025	24,765.09	COOPERATIVE MANAGEMENT SAND HI
4961	PETER FOLLAND	4/25/2025	126.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	4/25/2025	126.00	TRAVEL REIMBURSEMENT
6065	OFF DUTY MANAGEMENT INC	4/25/2025	1,451.52	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
5703	OTT HYDROMET CORPORATION	4/25/2025	48,192.05	REPLACEMENT LOGGERS AND ACCESSORIES
6080	ROBERT STEELE	4/25/2025	146.00	TRAVEL REIMBURSEMENT
5590	KENNETH N STOUTAMIRE	4/25/2025	9,359.06	AG COST-SHARE COVER CROPS
5895	WILCO MANUFACTURING LLC	4/25/2025	12,660.00	MARSH RUNNER RENTAL
TOTAL ACH DISBURSEMENTS			\$ 245,617.25	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/25/2025	2,125.75	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/25/2025	1,022.02	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	4/25/2025	70,514.57	BCBS MEDICAL
TOTAL DIRECT DISBURSEMENTS			<u>\$ 73,662.34</u>	
TOTAL AP			<u><u>\$ 445,823.22</u></u>	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
APRIL 2025

DIRECT DEPOSIT	04/04/2025	\$	262,364.94
CHECKS	04/05/2025		3,821.60
FLEX SPENDING TRANSFER	04/05/2025		1,514.16
DIRECT DEPOSIT	04/18/2025		268,213.72
CHECKS	04/18/2025		2,712.24
FLEX SPENDING TRANSFER	04/18/2025		1,514.16

\$ 540,140.82

APPROVED:

Chairman or Executive Director

June 11, 2025

Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Division of Resource Management

FROM: John Crowe, Chief, Bureau of Hydrologic Assessment, Response & Resilience

DATE: May 28, 2025

SUBJECT: Consideration of Revenue Contract with the Florida Department of Environmental Protection for Continued Integrated Water Resource Monitoring

Recommendation

Staff recommend the Governing Board authorize the Executive Director to execute an amendment to the current agreement for continuation of the Integrated Water Resources Monitoring program with a contract amount of up to \$150,000 for the period of July 1, 2025, through June 30, 2026.

Background

The Florida Department of Environmental Protection (DEP) created the Integrated Water Resources Monitoring program in 1996: a multi-resource, comprehensive, integrated program to monitor surface water and groundwater quality. The District has participated in the program since its inception. The large volume of water quality data produced has supported timely, accurate assessment of the quality of the District's water resources. This data is available to the public through DEP's online Watershed Information Network.

This contract consists of two projects for the collection of surface water and groundwater quality data from sites across the District.

- The Water Quality Status Project consists of the annual collection of 85 samples from five resource types: confined aquifers, rivers, large lakes, streams, and unconfined aquifers. A new set of random sample sites are selected for each resource every year.
- The Groundwater Quality Trend Project involves monthly sampling of seven wells and one first magnitude spring at five fixed monitoring locations and is designed to track water quality changes over time.

The Florida Department of Environmental Protection will compensate the District up to \$150,000 for this data collection on a fee schedule/cost reimbursement basis.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Resource Management Division

FROM: Jerriek Saquibal, Bureau Chief, Resource Project and Planning

DATE: May 27, 2025

SUBJECT: Consideration of Additional District Grant Funding for the Town of Havana Lincoln Avenue Waterline Project

Recommendation

Staff recommends the Governing Board authorize the Executive Director to amend Agreement No. 24-078 with the Town of Havana to increase the grant funding for the Lincoln Avenue Waterline project by \$7,500, from \$130,000 to \$137,500, subject to legal counsel review.

Discussion

The Lincoln Avenue Waterline project was previously approved by the Governing Board in April 2024 to install approximately 1,150 linear feet (LF) of 6-inch waterline and appurtenant structures to an underserved neighborhood in the Town of Havana in Gadsden County. The District provided \$130,000 in funding for this project. This project replaced a 2-inch waterline that was undersized and did not provide adequate water pressure for utility connections. As of this date, the project construction is 95% complete.

On May 6, 2025, the Town of Havana requested \$7,500 in additional funding to install 250 LF of 6-inch waterline along Jefferson Avenue E, replacing the existing 2-inch waterline. This additional line replacement will better serve the community by providing a grid connection, enhancing the connectivity of the community and protecting it from potential service interruptions.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Division of Resource Management

FROM: Paul Thurman, Bureau Chief, Water Resource Evaluation

DATE: May 27, 2025

SUBJECT: Consideration of Grant Funding from DEP and Associated Expenditures for the St. Joseph Bay Assessment Project

Recommendation

Staff recommends the Governing Board authorize the Executive Director to:

1. Execute an agreement with the Florida Department of Environmental Protection (DEP) to accept up to \$2,000,000 to develop a hydrodynamic model for the St. Joseph Bay Assessment project; and
2. Execute agreements and issue task orders with contractors to conduct work associated with the funding provided above, subject to legal counsel review and approval of District budget for Fiscal Year 2025-26.

Discussion

This request is for the District to accept grant funding from the DEP to continue work on the St. Joseph Bay Assessment Project and develop a hydrodynamic model for the system capable of simulating circulation in the bay. The St. Joseph Bay Assessment Project has historically involved collecting discharge and water quality data in St. Joseph Bay and the Intracoastal Waterway. Planned modeling activities include: continued and additional data collection, development of a modeling plan, model construction and calibration, and scenario runs.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff

FROM: Danny Layfield, Director, Division of Asset Management

DATE: May 22, 2025

SUBJECT: Consideration of Request for Authorization to Declare and Dispose of Property

Recommendation

Staff recommends the Governing Board approve to declare property item numbers 3874, 01111, 00713, 0114, 01155, 03243, 01186, and 3870 as surplus, authorize staff to dispose of the items in accordance with established procedures, and remove them from the District's property records.

Background

As inventory wears out, breaks, becomes obsolete, or has no further value to the District, staff determine whether it is fiscally prudent to spend funds to keep these items in service or dispose of them. These vehicles are no longer dependable and require substantial repairs to keep in reliable service. Due to age, mileage and poor condition of these items, it is not cost effective to continue to maintain them. All vehicles identified below have completely depreciated and have no value.

All vehicles listed will be auctioned by Florida Auction Network, LLC.

Property ID #	Vin Number	Year/Make/Model	Mileage	Estimated Value
3874	1FTZR45E39PA54602	2009/Ford/Ranger	141,075	0.00
01111	1FTRX14W57NA68332	2007/Ford/F-150	173,053	0.00
00713	1FTRX14W39KC51944	2009/Ford/F-150	189,310	0.00
0114	1FTEX1EW5AFC11505	2010/Ford/F-150	179,461	0.00
01155	1FTEX1EF5HKC14034	2016/Ford/F-150	158,883	0.00
03243	1FDWF37P73EC27931	2003/Ford/F-350	63,919	0.00
01186	1GTV2LEC4HZ350968	2017/GMC/Sierra	194,230	0.00
3870	1FTZR45E39PA51490	2009/Ford/Ranger	137,540	0.00

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
PUBLIC HEARING FOR REGULATORY MATTERS
A G E N D A

Franklin County Courthouse Annex
34 Forbes Street
Apalachicola, FL 32320

Wednesday
June 11, 2025
1:05 p.m., ET

Note: Appeal from any NFWFMD Final Agency Action requires a record of the proceedings. Although Governing Board meetings are normally recorded, affected persons are advised that it may be necessary for them to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based. Persons with disabilities or handicaps who need assistance or reasonable accommodation in order to participate in these meetings should contact the District at least 72 hours in advance of these meetings to make appropriate arrangements.

PART I

• WATER USE PERMITS

A. Permit Modification

A-1 Applicant: Seth Green, City of Sopchoppy
 App. No.: 2B-129-6273-4
 Use: Public Supply

This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.35 million gallons per day (48.6 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Duration Recommended: Same as previous permit (December 1, 2031)
Staff Recommendation: Approval
Public Comment Received: No

WATER USE TECHNICAL STAFF REPORT
12-May-2025
Application No.: 2B-129-6273-4

Owner: City of Sopchoppy
P.O. Box 1219
Sopchoppy, FL 32358
(850) 962-4611

Applicant: Seth Green
City of Sopchoppy
P.O. Box 1219
Sopchoppy, FL 32358
(850) 962-4611

Agent: Jeffrey W. Jones
Baskerville-Donovan, Inc.
449 W Main St
Pensacola, FL 32502-5591
(850) 438-9661

**Compliance
Contact:** Seth Green
City of Sopchoppy
P.O. Box 1219
Sopchoppy, FL 32358
(850) 962-4611

Project Name: City of Sopchoppy

County: Wakulla

WRCA: N/A

ARC: N/A

Objectors: No

Authorization Statement:

This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.35 million gallons per day (48.6 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

Recommendation: Approval

Reviewers: Scott White; Dylan Cook; Alex Weinrich

RECOMMENDED PERMIT DURATION AND COMPLIANCE REPORTING:

Staff recommends the permit expiration date remain December 1, 2031. The Permittee is required to submit and comply with all information and data pursuant to the conditions set forth in the permit.

WITHDRAWAL INFORMATION:

Water Use	Permitted	Requested	Recommended
Average Day (GPD)	1,350,000	1,350,000	1,350,000
Maximum Month (GAL)	48,600,000	48,600,000	48,600,000

DESCRIPTION:

The City of Sopchoppy requests modification of Individual Water Use Permit (IWUP) No. 2B-129-6273-3 to construct two public supply wells with the continued authorization of groundwater withdrawals from the Floridan aquifer for public supply use without changes to the currently permitted withdrawal amounts.

The City of Sopchoppy is proposing to construct two public supply wells to replace failing well CS #7 (one for use and the other for redundancy). The two new wells will not be operated simultaneously and will operate in a manner similar to the existing well. Therefore, it is anticipated that no new impacts will occur beyond those already permitted. The replacement wells are not anticipated to constitute harm to existing legal uses, offsite land uses, or water resources and associated environmental features.

PERMIT APPLICATION REVIEW:

Section 373.223, Florida Statutes (F.S.), and section 40A-2.301, Florida Administrative Code (F.A.C.), require an applicant to establish that the proposed use of water:

- (a) Is a reasonable-beneficial use;
- (b) Will not interfere with any presently existing legal use of water; and,
- (c) Is consistent with the public interest.

In addition, the above requirements are detailed further in the District's Water Use Permit Applicant's Handbook. District staff have reviewed the water use permit application pursuant to the above-described requirements and have determined that the application meets the conditions for issuance of this permit.

RECOMMENDATION:

It is the determination of the staff that the water use amounts recommended, as conditioned, are reasonable-beneficial, consistent with the public's interest, and will not interfere with any presently existing legal use of water. This determination has been made according to provisions of Chapter 373, F.S., and Chapter 40A-2, F.A.C.

Staff recommends that the applicant be granted an Individual Water Use Permit for a combined annual average withdrawal of 1.35 million gallons per day (48.6 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use. Staff also recommends that the expiration date of the permit remain December 1, 2031, and that the permit be conditioned as per the "Conditions for Issuance" included in Exhibit A of the permit document.

FACILITY INFORMATION:

Site Name: City of Sopchoppy

Well Details								
District ID	Station Name	Casing Diameter (inches)	Casing Depth (feet)	Total Depth (feet)	Capacity (GPM)	Source Name	Status	Use Type
16774	CS #1	8	121	260	300	Floridan Aquifer (Undiff)	Active	Public Supply
16775	CS #2	8	85	200	200	Floridan Aquifer (Undiff)	Active	Public Supply
16776	CS #3	12	100	200	300	Floridan Aquifer (Undiff)	Active	Public Supply
16777	CS #4	12	62	200	450	Floridan Aquifer (Undiff)	Active	Public Supply
16778	CS #5	8	160	190	200	Floridan Aquifer (Undiff)	Active	Public Supply
16779	CS #6	6	35	175	200	Floridan Aquifer (Undiff)	Active	Public Supply
16780	CS #7	8	155	180	150	Floridan Aquifer (Undiff)	To be abandoned	Public Supply
344321	CS #7A	16	155	180	150	Floridan Aquifer (Undiff)	Proposed	Public Supply
344322	CS #7B	16	155	180	150	Floridan Aquifer (Undiff)	Proposed	Public Supply

WATER USE PERMIT

PERMIT NO.:	<u>2B-129-6273-4</u>	DATE ISSUED:	<u></u>
PROJECT NAME:	<u>City of Sopchoppy</u>	DATE RECEIVED:	<u>March 18, 2025</u>

A PERMIT AUTHORIZING:

This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.35 million gallons per day (48.6 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use.

LOCATION:

STR: Sections 77, 76, and 86 Hartsfield Survey; Section 12, Township 5 South, Range 3 West; Section 3, Township 5 South, Range 2 West; Section 20, Township 3 South, Range 1 West; Section 25, Township 4 South, Range 2 West

Wakulla County

ISSUED TO:

City of Sopchoppy
P.O. Box 1219
Sopchoppy, FL 32358

Permittee agrees to hold and save the Northwest Florida Water Management District and its successors harmless from any and all damages, claims, or liabilities which may arise from permit issuance. Said application, including all maps and specifications attached thereto, is by reference made a part hereof.

This permit does not convey to the Permittee any property rights nor any rights or privileges other than those specified herein, nor relieve the Permittee from complying with any law, regulation or requirement affecting the rights of other bodies or agencies.

This permit may be revoked, modified or transferred at any time pursuant to the appropriate provisions of Chapter 373, Florida Statutes, and Chapter 40A-2, Florida Administrative Code.

PERMIT IS CONDITIONED UPON:

See conditions on attached "Exhibit A," dated _____.

AUTHORIZED BY: Northwest Florida Water Management District
Division of Regulatory Services

By: _____
Division Director

"EXHIBIT A"
CONDITIONS FOR ISSUANCE OF PERMIT NUMBER 2B-129-6273-4
City of Sopchoppy
DATED _____

Specific Conditions

1. This permit shall expire on December 1, 2031.
2. This Permit authorizes the Permittee to make a combined annual average withdrawal of 1.35 million gallons per day (48.6 million gallons per month maximum) of groundwater from the Floridan aquifer for public supply use. The individual facilities authorized to make this combined withdrawal are shown in the table below. The total combined amounts of water withdrawn by all facilities listed shall not exceed the amounts identified above.
3. Individual Withdrawal Facility Authorization

Facility ID #	FLUWID	Location SEC,TWN,RNG
CS #1	AAA7837	Sec. 12, T5S, R3W
CS #2	AAA0244	Sec. 3, T5S, R2W
CS #3	AAA7838	Sec. 86 Hartsfield Survey
CS #4	AAA7839	Sec. 25, T4S, R2W
CS #5	AAA7840	Sec. 77 Hartsfield Survey
CS #6	AAA7847	Sec. 20, T3S, R1W
CS #7	AAA7846	Sec. 76 Hartsfield Survey
CS #7A	To be determined	Sec. 76 Hartsfield Survey
CS #7B	To be determined	Sec. 76 Hartsfield Survey

4. The Permittee shall include the Individual Water Use Permit number and the well's Florida Unique Identification Number (e.g. AAA7837 for CS #1) when submitting reports or otherwise corresponding with the District.
5. The Permittee, by January 31 of each year, shall submit a water use report for the previous calendar year (January – December), even if no water is used. The Permittee shall record the data required including total water usage on Water Use Summary Reporting Form (Form 172). The Permittee shall report any bulk water purchased or sold using interconnections with other utilities. Also, the Permittee shall record the meter readings on January 1 and December 31. The Permittee, prior to the installation of flow meter(s) on the wellhead(s) of wells CS #7A and CS #7B, shall record the water usage based on pump run time or other approved methods. The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com. The next report is due by January 31, 2026.
6. The Permittee shall install flow meters at the wellheads of wells CS #7A and CS #7B within 30 days of well completion. The Permittee shall install and maintain, in working order, in-line totalizing flow meters at the well heads on all production wells. The meters shall be maintained to be at least 95% accurate and any meter determined defective must be replaced within 30 days of its discovery. The

Permittee, within 30 days of meter installation, shall provide documentation to the District that the required flow meters have been installed and report the initial meter readings.

7. The Permittee, within one year of bringing well CS #7A or well CS #7B online, whichever is constructed first, shall either properly cap or plug and abandon well CS #7 in accordance with section 40A-3.531, F.A.C.
8. The Permittee, by July 31 every year, shall conduct and submit to the District the results of a comprehensive evaluation of water use practices in the Permittee's service area and a list of measures that provide for the enhancement of water conservation/efficiency measures, reduce water demand and water losses, and prevent exceedance of the authorized amounts. The list shall include but is not limited to:
 - a. The evaluation undertaken to identify/detect leaks and inaccurate flow meters and verify treatment losses;
 - b. The basis of the determinations made;
 - c. Other water conservation practices the Permittee determines are feasible to implement within a year of permit issuance or renewal;
 - d. Any water conservation/efficiency measures planned for future implementation; and,
 - e. Installation of equipment which supports conservation.

The Permittee shall include the measures implemented during the previous year. If the Permittee determines that any of the listed measures are no longer feasible, the report shall describe the specific reasons they cannot be implemented.

9. The Permittee shall ensure its Water Conservation and Efficiency Program achieves the goals listed below on an annual basis. The Permittee, by March 31 of each year and at the time of permit modification or renewal, shall report to the District its performance regarding each element of the Water Conservation and Efficiency Program during the previous calendar year.
 - a. Achieve and maintain total and real water losses less than or equal to 10 percent of the distribution system, unless the Permittee demonstrates using American Water Works Association (AWWA) methods or other District-approved methods that a higher loss rate is appropriate for the distribution system. The Permittee shall report water losses each year, compare estimated water losses to the goal(s), and briefly describe ongoing or planned water loss reduction measures.
 - b. Maintain average residential per capita daily water use of 100 gallons or less. The residential per capita water use shall be calculated as the amount of water used by residential dwelling units divided by the residential population served. The residential population served can be estimated as the number of residential dwelling units served multiplied by the average persons per household derived from US Census data. Adjustments to account for seasonal or tourist populations can be made, if adequately documented. The Permittee shall report a summary description of status regarding the per capita use goal.
 - c. Initiation or continued implementation and enhancement of a public education and information campaign to promote water conservation and efficiency. The campaign shall consist of activities such as informative billing, periodic mail outs to customers, website announcements, newspaper notices, etc. Public education and information efforts shall be implemented at least annually. The Permittee shall provide a description of the public education and information campaign. The Permittee shall utilize a strategy designed to regularly reach year-round and part-time residents and tourists. The campaign may consist of newspaper notices and articles, periodic radio and television announcements, periodic mail-outs to customers and the posting of signs and informational brochures in the rooms of hotels, motels and rental property. The campaign shall be

oriented to emphasize the program being implemented and water conservation in general, and on at least an annual basis, shall also specifically inform existing customers of ways to save water, ways to detect leaks, reduce demands, enhance efficiency, and detail the automatic irrigation shut-off requirement of Chapter 373.62, F.S. The Permittee shall provide a description of the public education and information campaign to the District by March 31st of each year.

d. The Permittee shall submit a copy of its rate structure annually. The Permittee shall perform a rate structure evaluation with the intended purpose of creating or maintaining a structure to promote water use efficiency and discourage waste while providing for a life-line initial rate. Any refinements shall take into consideration the water use characteristics of the service area and provide financial incentives to customers to conserve and use water efficiently. The Permittee, by October 31, 2030, shall submit to the District the results of the evaluation, a schedule for considering the adoption of/changes to such a rate structure, and a projection of the amount of water to be conserved.

10. The Permittee, by March 31 of each year, shall report to the District the following information for the previous calendar year:

a.

Use Type	Average Number of Active Meter Connections	Annual Average Water Use (Gallons per Day)
1. Residential (also complete table below)		
2. Commercial and Industrial Uses		
3. Agricultural Uses		
4. Non-Residential Recreational/Aesthetic Uses		
5. Water Sold/Transferred to Other Utilities		
6. Institutional Uses (schools, hospitals, etc.)		
7. Fire Protection and Other Utility Uses		
8. Other _____ (describe)		
TOTAL (Add items 1 through 8)		

b.

Residential Water Service Category	Number of Metered Connections	Number of Dwelling Units	Population Served (if available)	Annual Average Metered Use (Gallons per Day)
1. Single Family Dwelling Units				
2. Multiple Family Dwelling Units				
3. Mobile Home Dwelling Units				

TOTAL (Add items 1 through 3)				
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11. The Permittee shall submit to the District in a single electronic submittal the following information by January 31, April 30, July 31 and October 31 of each year:
 - a. Static water level measurements for well CS #7A conducted during the first two weeks of each month for the previous three months (e.g. measurements for January, February, and March shall be submitted by April 30) using a District-approved water level measuring device. Water levels shall be taken following a 24-hour non-pumping period, as much as is practicable, reported as depth-to-water below a pre-defined measuring point. All measurements shall be taken from the same measuring point. If the measuring point is different from land surface elevation, then the Permittee shall provide the measuring point distance above or below land surface. All static water level reports shall include the date and time the well was turned off, date and time the measurement was taken, method and device used, and the water level measurement to 0.01 foot for steel/electric tape and 1.0 foot precision for airline methods, respectively. The Permittee, if utilizing the airline method, shall also report airline length, gauge reading, linear distance of the airline terminus from land surface, and a description of where the airline terminates (e.g. land surface, pump base, pressure gauge, etc.).
12. The Permittee shall collect water quality samples for laboratory analyses from well CS #7A within the first two weeks of January and July in each year. Prior to sampling, the Permittee shall purge a minimum of three well volumes and report, with each set of test results: the duration of purging, purge volume, and purge rates used. All sampling and analysis methodologies used shall conform to standards established in Chapter 62-160, F.A.C., Quality Assurance. Furthermore, all water quality analysis shall be conducted by a laboratory with National Environmental Laboratory Accreditation Program (NELAP) and Florida Department of Health Rule 64E-1, F.A.C., certification for the constituents of concern. The water quality analyses shall include the following constituents: sodium, chloride, and total dissolved solids. The Permittee shall submit results from tests conducted to the District by the last day of the following month of each year (ie, January sampling due February 28). At the time of modification or renewal, the Permittee shall submit a summary and analysis of the water quality data collected for the wells for the entire period of record.
13. The Permittee, by October 31, 2030, and at the time of requesting a permit modification or renewal, shall submit documentation of the flow meter calibration and accuracy ratings for all flow meters to the District using the Flow Meter Accuracy Report Form (Form 170). The Permittee, if preferred, may submit the report electronically by downloading the correct form from the District website, filling it out properly, and e-mailing it to compliance@nwfwater.com.
14. The Permittee, by December 31, 2030, and at the time of permit renewal or modification shall provide a map showing areas where service is actually provided as well as the overall franchise area allocated to the utility by the county, Public Service Commission or other authorizing entity. Definable areas within a service area that are served by domestic potable wells shall be delineated as non-served unless the area will be supplied by the utility within the term of the permit. The Permittee shall submit the map in digital format compatible with ESRI ArcGIS software, if available.
15. The Permittee shall conduct and submit to the District by October 31, 2031, and at the time of permit modification or renewal, a quantitative analysis of hydrologic monitoring results over the duration of the 15-year permit period (years 2016 through 2031) to include hydrographs. Specifically, the evaluation shall address any observed impacts to Floridan aquifer water level(s) and water quality. The analysis shall evaluate impacts to water levels and water quality by analyzing

available water level data, water quality data, pumping data, rainfall data, and hydrogeological data. The Permittee shall discuss any observable trends in the data and provide an evaluation of whether observed trends are a potential result of the Permittee's water use.

16. The Permittee, by October 31, 2025, shall submit to the District the 2024 Conservation Measures and 2024 Public Supply Tables.
17. The Permittee shall encourage and provide for the efficient and non-wasteful use of water, and shall implement water conservation measures, including a proactive leak detection program, designed to enhance water use efficiency and reduce water demand and water losses.
18. The Permittee shall properly plug and abandon any well determined unsuitable for its intended use, not properly operated and maintained, or removed from service. The well(s) shall be plugged and abandoned to District Standards in accordance with Section 40A-3.531, Florida Administrative Code.

Standard Conditions

19. All water uses authorized by this permit shall be implemented as conditioned by this permit, including any documents incorporated by reference in a permit condition. The District may revoke this permit, in whole or in part, or take enforcement action, pursuant to sections 373.136 or 373.243, F.S., unless a permit modification has been obtained to address the noncompliance.
20. The Permittee shall immediately notify the District in writing of any previously submitted information that is later discovered to be inaccurate.
21. This permit does not convey to the Permittee any property rights or privileges other than those specified herein, nor relieve the Permittee from complying with any applicable local government, state, or federal law, rule, or ordinance.
22. The Permittee shall notify the District in writing within 45 days of any sale, transfer, or conveyance of ownership or any other loss of permitted legal control of the project and/or related facilities from which the permitted water use is made. Where Permittee's control of the land subject to the permit was demonstrated through a lease, the Permittee must either submit documentation showing that it continues to have legal control or transfer control of the permitted system/project to the new landowner or new lessee. All transfers of ownership are subject to the requirements of section 40A-2.351, F.A.C. Alternatively, the Permittee may surrender the water use permit to the District, thereby relinquishing the right to conduct any activities under the permit.
23. Nothing in this permit should be construed to limit the authority of the District to declare a water shortage and issue orders pursuant to Chapter 373, F.S. In the event of a declared water shortage, the Permittee must adhere to the water shortage restrictions, as specified by the District. The Permittee is advised that during a water shortage, reports shall be submitted as required by District rule or order.
24. With advance notice to the Permittee, District staff with proper identification shall have permission to enter, inspect, observe, collect samples, and take measurements of permitted facilities to determine compliance with the permit conditions and permitted plans and specifications. The Permittee shall either accompany District staff onto the property or make provision for access onto the property.
25. The Permittee may seek modification of any term of an unexpired permit. The Permittee is advised that section 373.239, F.S., and section 40A-2.331, F.A.C., are applicable to permit modifications.

26. The District reserves the right to curtail permitted withdrawal and diversion rates if the withdrawal or diversion causes harm to legal uses of water, offsite land use, or water resources and associated environmental features that existed at the time of permit application.
27. The Permittee shall maximize the use of reclaimed water if it is available and its use is environmentally, economically and technically feasible.
28. The Permittee shall not utilize water to fill or augment the level of water bodies for aesthetic purposes.
29. The Permittee shall not cause harmful saltwater intrusion. The District reserves the right to curtail permitted withdrawal rates if withdrawals cause harmful saline water intrusion.
30. The Permittee's consumptive use of water as authorized by this permit shall not reduce a flow or level below any minimum flow or level established by the District or the Department of Environmental Protection pursuant to sections 373.042 and 373.0421, F.S. If the Permittee's use of water causes or contributes to such a reduction, then the District shall modify or revoke the permit, in whole or in part, unless the Permittee implements all provisions applicable to the Permittee's use in a District-approved recovery or prevention strategy.
31. The Permittee shall mitigate any harm caused by withdrawals or diversions permitted herein on legal water uses, offsite land use, and water resources and associated environmental features which existed at the time of permit application. Mitigation may include modification of the Permittee's pumping schedule (i.e., duration, withdrawal rates, time of day, etc.), the lowering of the affected pump(s) or the replacement of the well(s) including proper plugging and abandonment of the well(s) that is replaced. The Permittee, upon receipt of an allegation of interference, shall retain the services of an appropriate licensed professional to investigate the alleged interference. The Permittee shall ensure their chosen professional investigates any alleged interference within 48 hours of the allegation being made and provides the conclusions of the investigation to the entity alleging the impact within 72 hours of the allegation being made. If it is determined that the use of a well has been impaired as a result of the Permittee's operation, the Permittee shall complete the required mitigation within 30 days. The Permittee shall be responsible for the payment of services rendered by the licensed professional. The Permittee, within 30 days of any allegation of interference, shall submit a report to the District including the date of the allegation, the name and contact information of the party making the allegation, the result of the investigation made, and any mitigation action undertaken.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: June 3, 2025

There are no pending cases in which the District is a party.