

FY 2025-2026 Pilot Distributed Wastewater Grant Program



GENERAL CONDITIONS FOR RECEIVING FUNDS

- **Cooperative Agreement.** Each award recipient must enter into a cooperative agreement with the District. The agreement will specify the scope of work with tasks and deliverables, project schedule, reporting requirements, project management, and invoicing. An example agreement can be provided upon request.
- **Completion of Projects.** Projects awarded funding must be completed within 24 months of execution of the cooperative agreement.
- **Ownership of Facilities.** Applicants with capital projects will be required to construct, own, operate, and maintain all facilities, and/or show compliance with all capital facilities requirements, in accordance with state, federal, and local regulations. If partnerships with non-governmental entities (such as homeowner associations, private developers, etc.) are planned, copies of lease, easement, operational or other partnership agreements will be required.
- **Monitoring Plan.** Applicants are required to develop a sampling plan and conduct sampling for all proposed construction and/or installation projects. Sampling must include pre- and post-project conditions and include sampling points to capture inflow, outflow, and downgradient flows. If awarded funds, the applicants will be required to develop a standard quality assurance plan using a [template](#) provided by the Florida Department of Environmental Protection.
- **Outreach Plan.** Applicants are required to implement public outreach as part of the project, including the development of a public outreach plan as a deliverable.
- **Compliance with Permits.** Applicants will be required to obtain all applicable federal, state, and local permits to complete a project and certify that the project is in compliance with said permits. Additionally, applicants will be required to maintain compliance with all District permits from time of application throughout the life of the project. Applicants who are not in compliance with any District permit will not be considered for funding award.
- **Project Funding.** Grant funding provided may cover 100 percent of the total project cost. However, a 50 percent match of the overall project cost is encouraged for projects that do not serve financially disadvantaged communities.
- **Funding Provisions.** Funding will be provided on a reimbursement basis no more frequently than monthly. In cases of financial hardship, the District may consider funding on a cost-incurred basis for work completed on a case-by-case basis. At a minimum, the grantee is required to submit an annual invoice for work completed through the end of each District fiscal year (September 30). Grant funds shall not be applied to any costs incurred prior to the date of grant agreement execution.
- **Communication and Reporting.** The grantee will be required to provide monthly status reports (email, phone call) and formal quarterly reports throughout the life of the project. A final report summarizing all work accomplished is also required.
- **Local Construction Services – Capital Projects.** For competitive solicitation of construction projects where state funds will comprise any of the construction costs, local contractor preference conditions for maintaining a place of business, hiring employees or engaging subcontractors, or prior payment of taxes or assessments, are not allowable. Please see [s. 255.0991, F.S.](#), for more information.