



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

Dear Water Well Contractor:

This letter is a reminder that your water well contractor license will expire on July 31, 2025. Your license renewal is either incomplete or has not been received by the District as of this date. As of August 1, 2025, you will no longer be authorized to obtain well permits from the District if your license is not renewed. Any work performed without an active license or active permit will be in violation of, and subject to, the enforcement action under Chapter 373, Florida Statutes, and Chapter 40A-3, Florida Administrative Code.

Should you fail to renew your water well contractor's license by July 31, 2025, your license will automatically revert to inactive status. After July 31, in addition to the standard \$50 renewal fee, a late fee of \$75 will be required for license renewal. Any application for license renewal submitted after one year from the July 31, 2025 deadline will require you to reapply for the license and pass the Water Well Contractor Examination.

If you have any unresolved enforcement actions against your license, you may be required to resolve these actions prior to license renewal.

Please call the District office at (850) 539-5999, if we can be of further assistance to you.

Payments for your license renewal can be submitted online if you have an online Epermitting account by logging into your account at <https://permitting.sjrwm.com/nwepmitting/jsp/start.jsp>. Or, if submitted by mail, please type or print the information below, sign and return the bottom portion of this letter to the District with a check or money order with the appropriate fee. **DO NOT SEND CASH.**

Name of Contractor: _____ License No.: _____

I hereby make application for renewal of my water well contractor's license, pursuant to Section 373.324, Florida Statutes. I understand that I am required under Section 373.324(2) to have completed, and obtained CEU Administrator approval of, 12 hours of continuing education after July 31, 2023 in order to qualify for license renewal, unless waived by statute.

Signature _____ Date _____

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