

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Wednesday, July 9, 2025
81 Water Management Drive
Havana, FL 32333**

1. Opening Ceremonies

Called to order at 1:18 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston; Anna Upton

Absent: None.

2. Special Thanks and Recognition

None.

3. Public Comment

Public comment was given by Christy McElroy regarding the H&H study.

4. Changes to the Agenda

None.

5. Consideration of the following Items Collectively by Consent:

MOTIONED BY NICK PATRONIS, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, AND C IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for June 11, 2025

Approve the Minutes for June 11, 2025, Governing Board meeting.

B. Approval of the Financial Reports for the Month of May 2025

Approve the Financial Reports for the Month of May 2025.

C. Consideration of Grant Funding from DEP and Associated Expenditures for the St. Joseph Bay Assessment Project

Authorize the Executive Director to execute an agreement to accept grant funding from the Florida Department of Environmental Protection for up to \$2,000,000 and execute agreements and issue task orders with contractors to conduct work associated with the St. Joseph Bay Assessment Project, subject to legal counsel review and approval of District budget for Fiscal Year 2025-26.

6. Consideration of Fiscal Year 2025-2026 Tentative Budget, Millage Rate and Dates, Times, and Locations of Public Hearings on the Budget

MOTIONED BY KELLIE RALSTON, SECONDED BY JOHN ALTER, THAT THE GOVERNING BOARD SET THE AD VALOREM TAX MILLAGE RATE FOR FISCAL YEAR 2025-2026 AT THE ROLLED-BACK RATE OF 0.0207 OF A MILL, APPROVE THE FISCAL YEAR 2025-2026 TENTATIVE BUDGET AS PRESENTED, ALLOW STAFF TO MAKE RECOMMENDED ADJUSTMENTS AND CORRECTIONS, SUBMIT THE STANDARD FORMAT TENTATIVE BUDGET TO THE GOVERNOR'S OFFICE AND LEGISLATURE BY AUGUST 1, 2025, AND SCHEDULE THE PUBLIC HEARINGS ON THE BUDGET FOR WEDNESDAY, SEPTEMBER 10, 2025, AT 5:05 P.M. EASTERN TIME AT DISTRICT HEADQUARTERS IN HAVANA AND WEDNESDAY, SEPTEMBER 24, 2025, AT 5:05 P.M. CENTRAL TIME IN PANAMA CITY. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

7. Consideration of Competitive Raise for Employees

MOTIONED BY KELLIE RALSTON, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE A 2%, OR MINIMUM OF \$1,000 ANNUALIZED, COMPETITIVE PAY INCREASE FOR DISTRICT FULL-TIME EQUIVALENT POSITIONS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Request for Authorization to Undergo Rule Development on Chapters 40A-2 and 40A-8, F.A.C.

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE INITIATION OF RULE DEVELOPMENT ON CHAPTER 40A-2, F.A.C., REGULATION OF CONSUMPTIVE USES OF WATER, AND CHAPTER 40A-8, F.A.C., MINIMUM FLOWS AND MINIMUM WATER LEVELS, DURING THE NEXT TWELVE MONTHS AND APPROVE THE PROPOSED RULEMAKING ITEMS SET FORTH IN THE BOARD MEMO, TO BE INCLUDED IN THE 2025-2026 ANNUAL REGULATORY PLAN PURSUANT TO SECTION 120.74, F.S. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Distributed Wastewater Grant Program

Informational purposes only.

10. Legal Counsel Report

Breck Brannen provided a status update on the lawsuit listed below.

Northwest Florida Water Management District v. Kenneth Sadler and Mildred Sadler, husband and wife

11. Executive Director Report

Meeting was adjourned at 1:42 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending June 30, 2025

Balance Forward - Operating Funds \$ 34,350,127.72

Operating Funds Received in current month:

Revenue Receipts, Current	\$ 559,474.87	
Contracts Receivable	7,121,176.68	
Other Deposits/Refunds/Adjustments	15,911.13	
Transfers from Lands Accounts	0.00	
Total Deposits during month		<u>7,696,562.68</u>

Total Deposits and Balance Forward \$ 42,046,690.40

Disbursements:

Employee Salaries	504,160.13	
Employee Benefits	351,458.17	
Employee Flexible Spending Account	0.00	
Contractual Services (Professional)	588,709.45	
Operating Expenses - Services	156,663.93	
Operating Expenses - Commodities	72,087.48	
Operating Capital Outlay	562,931.98	
Grants and Aids	823,128.21	
Total Operating Expenses during month	3,059,139.35	
Payables, Prior Year	0.00	
Other Disbursements or (Credits)	51,656.11	
Total Funds Disbursed by check during month	3,110,795.46	
Bank Debits (Fees, Deposit Slips, etc.)	0.00	
Transfer to Land Acquisition Account	0.00	

Total Funds Disbursed 3,110,795.46

Cash Balance Operating Funds at month end \$ 38,935,894.94

Operating Depositories:

Petty Cash Fund	250.25	
General Fund Checking	1,677,352.31	
Payroll Account	6,000.00	
Passthrough (EFT) Account	0.00	
Investment Accounts @ 4.47%		
General Fund	17,164,763.46	
Lands Fee Fund	3,526,766.47	
Ecosystem TF	197.03	
Water Prot. & Sust. Program TF	299.03	
Okaloosa Regional Reuse	104,944.34	
Mitigation Fund	16,455,322.05	

Total Operating Depositories at month end \$ 38,935,894.94

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending June 30, 2025

Land Acquisition Funds:

Fla. Board of Administration @ 4.47%	\$ 202,181.07	
Total Land Acquisition Funds		202,181.07

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 4.47%	45,470.76	
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Fla. Board of Administration Cypress Springs R&M Account @ 4.47%	<u>879,836.02</u>	
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Total Restricted Land Management Funds		<u>925,306.78</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,127,487.85</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,127,487.85</u></u>
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Approved: _____
Chairman or Executive Director

Date: August 13, 2025

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending June 30, 2025
(Non-Final and Unaudited)

	Current Budget	Actuals Through 6/30/2025	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 4,025,000	\$ 3,914,800	\$ (110,200)	97%
Intergovernmental Revenues	102,271,467	13,609,789	(88,661,678)	13%
Interest on Invested Funds	96,250	1,142,482	1,046,232	1187%
License and Permit Fees	655,000	476,171	(178,829)	73%
Other	1,159,363	407,791	(751,572)	35%
Fund Balance	35,461,298		(35,461,298)	0%
Total Sources	\$ 143,668,378	\$ 19,551,032	\$ (124,117,346)	14%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 9,213,763	\$ 3,768,439	\$ 2,514,379	\$ 2,930,946	41%	68%
Acquisition, Restoration and Public Works	85,845,195	11,069,386	21,626,114	53,149,695	13%	38%
Operation and Maintenance of Lands and Works	10,462,419	6,578,794	1,231,386	2,652,239	63%	75%
Regulation	4,833,522	2,842,577	180,683	1,810,263	59%	63%
Outreach	165,926	110,487	115	55,324	67%	67%
Management and Administration	3,149,707	1,877,221	55,757	1,216,729	60%	61%
Total Uses	\$ 113,670,532	\$ 26,246,903	\$ 25,608,433	\$ 61,815,195	23%	46%
Reserves	29,997,846			29,997,846	0%	0%
Total Uses and Reserves	\$ 143,668,378	\$ 26,246,903	\$ 25,608,433	\$ 91,813,041	18%	36%

¹ Encumbrances represent unexpended balances of open purchase orders.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of June 30, 2025, and covers the interim period since the most recent audited financial statements.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
JUNE 2025

RETIREMENT	06/05/2025	156,869.14
CHECKS	06/06/2025	664,333.64
ACH TRANSFERS	06/06/2025	274,923.83
DIRECT DISBURSMENTS	06/06/2025	80,656.63
CHECKS	06/13/2025	88,171.93
ACH TRANSFERS	06/13/2025	274,209.11
DIRECT DISBURSMENTS	06/13/2025	4,360.00
CHECKS	06/20/2025	184,123.84
ACH TRANSFERS	06/20/2025	202,513.20
DIRECT DISBURSMENTS	06/20/2025	132,716.83
CHECKS	06/27/2025	416,733.47
ACH TRANSFERS	06/27/2025	111,258.74

\$ 2,590,870.36

Chairman or Executive Director

August 13, 2025
Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	6/6/2025	360.99	PHONE SERVICE EFO
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	6/6/2025	765.36	BCBS MEDICARE
4274	CITY OF NICEVILLE	6/6/2025	572,465.99	RECLAIMED WATER TO DEER MOSS C
4748	EAST MILTON WATER SYSTEM	6/6/2025	25.22	WATER MILTON OFFICE
916	FPL NORTHWEST FLORIDA	6/6/2025	597.18	DEFUNIAK ELECTRIC
6160	NORMA HASTY	6/6/2025	36,921.12	AG COST-SHARE CONSERVATION EQU
5788	PAUL'S TERMITE AND PEST CONTROL	6/6/2025	40.00	RUNNING PO FOR PEST CONTROL AROUND HQ
3713	PRINCIPAL LIFE INSURANCE COMPANY	6/6/2025	9,326.88	LIFE/AD&D/LTD/DENTAL/VIS
105	TALLAHASSEE DEMOCRAT	6/6/2025	78.36	LEGAL AD - WATER USE PERMITS
6149	THE TRAILOR SHOP	6/6/2025	9,685.00	NORSTAR BED INSTALL FOR LANDS FY24-25 F-350
6058	TRIOAK ENTERPRISE LLC	6/6/2025	8,820.00	STAND BEHIND MOWER/WALK BEHIND MOWERS
6058	TRIOAK ENTERPRISE LLC	6/6/2025	4,158.00	STAND BEHIND MOWER/WALK BEHIND MOWERS
5855	WASTE AWAY GROUP INC	6/6/2025	248.02	DUMPSTER SERVICES FOR COTTON LANDING - CHOCTAW
4626	WASTE PRO OF FLORIDA, INC	6/6/2025	212.74	SOLID WASTE HQ
4626	WASTE PRO OF FLORIDA, INC	6/6/2025	660.78	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
5612	WETLAND SOLUTIONS, INC.	6/6/2025	16,180.00	HYDROLOGIC & WATER QUALITY DAT
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	487.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	479.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	380.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	390.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	200.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	6/6/2025	225.00	RENTAL & SERVICE FOR PORTABLE
TOTAL CHECKS			\$ 664,333.64	
3293	ANGUS G. ANDREWS, JR.	6/6/2025	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
3228	AMANDA BEDENBAUGH	6/6/2025	251.63	TRAVEL REIMBURSEMENT
1617	CAPITAL HEALTH PLAN	6/6/2025	91,658.43	CHP MEDICAL
45	DMS	6/6/2025	16.35	AIRCARDS AND HOTSPOTS
45	DMS	6/6/2025	9.91	CONFERENCE CALLS
45	DMS	6/6/2025	8.09	DEFUNIAK LONG DISTANCE
45	DMS	6/6/2025	652.49	DEFUNIAK LOCAL (WEST FL TELEPHONE SVC)
45	DMS	6/6/2025	7,518.33	HEADQUARTERS ETHERNET
45	DMS	6/6/2025	1,487.66	HEADQUARTERS LOCAL (PANAMA CITY PHONE SVC)
45	DMS	6/6/2025	89.96	MILTON LOCAL (GULF BREEZE TELEPHONE SVC)

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
45	DMS	6/6/2025	0.06	MILTON LONG DISTANCE
6121	EMPOWER CONTRACTING SOLUTIONS INC	6/6/2025	15,820.90	PERFORMANCE BOND 25-032
6121	EMPOWER CONTRACTING SOLUTIONS INC	6/6/2025	103,024.00	DISTRICT ROAD REPAIR SERVICES
3002	FLORIDA STATE UNIVERSITY	6/6/2025	743.54	OFFSITE DATA STORAGE
1695	JAMES MOORE & COMPANY	6/6/2025	8,791.00	INDEPENDANT AUDITOR SERVICES
3603	JIM STIDHAM & ASSOCIATES, INC.	6/6/2025	12,418.00	AGREEMENT FOR AS NEEDED SERVIC
6065	OFF DUTY MANAGEMENT INC	6/6/2025	1,451.52	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
5651	SGS TECHNOLOGIE, LLC	6/6/2025	4,928.00	WEBSITE MAINTENANCE AND ADMINISTRATION
5651	SGS TECHNOLOGIE, LLC	6/6/2025	4,800.00	WEBSITE MAINTENANCE
3213	SHI INTERNATIONAL CORP	6/6/2025	5,653.00	COHESITY DR REPLICATION IMPLEMENTATION
5700	JOSH TATUM	6/6/2025	199.02	TRAVEL REIMBURSEMENT
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	6/6/2025	4,481.90	RECREATION SITE CLEAN UP AND M
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	6/6/2025	2,460.00	REPLACE DAMAGED WOOD ON CANOE PLATFORM IN PERDIDO
5218	WAGeworks, INC.	6/6/2025	142.80	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION
5365	AARON WAITS	6/6/2025	192.24	TRAVEL REIMBURSEMENT
TOTAL ACH DISBURSEMENTS			\$ 274,923.83	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	6/6/2025	2,073.25	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	6/6/2025	996.77	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	6/6/2025	77,586.61	BCBS MEDICAL
TOTAL DIRECT DISBURSEMENTS			\$ 80,656.63	
TOTAL AP			\$ 1,019,914.10	
6159	68V PAY DIRT LLC	6/13/2025	4,000.00	REFUND 322623-1 ERP PERMIT OVERPAYMENT
5768	ALFORD BROTHERS INC	6/13/2025	100.80	MINOR REPAIRS FOR REG VEHICLES
687	DUNCAN CAIRNS	6/13/2025	1,903.20	HEALTH INSURANCE PREMIUM REIMBURSEMENT
5900	FLOYD W NELSON	6/13/2025	5,040.00	REC SITE MAINTENANCE
916	FPL NORTHWEST FLORIDA	6/13/2025	270.84	MILTON ELECTRIC
6144	GEE & GEE FARMS LLC	6/13/2025	42,000.00	AG COST-SHARE CONSERVATION EQU
5908	JOHNSTON MATERIALS SUPPLY LLC	6/13/2025	5,577.75	ROAD REPAIR MATERIALS
4033	JOHNSTON TRUCKING, LLC	6/13/2025	6,832.65	PHIPPS PARK RECREATION IMPROVEMENTS
4033	JOHNSTON TRUCKING, LLC	6/13/2025	1,708.06	PHIPPS PARK RECREATION IMPROVEMENTS
3198	MILTON AUTO PARTS, INC.	6/13/2025	203.88	DEF FOR DIESEL VEHICLES
5933	ROGERS BROTHERS LAND CLEARING LLC	6/13/2025	15,399.48	CHIPOLA RIVER WMA ROAD AND TRAIL R&M
6158	LOVEGRASS LLC	6/13/2025	1,080.00	REFUND 321187-1 ERP PERMIT OVERPAYMENT
110	TALQUIN ELECTRIC COOPERATIVE, INC.	6/13/2025	88.50	SECURITY LIGHTS HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	6/13/2025	371.23	WATER/SEWER HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	6/13/2025	3,310.22	ELECTRIC HQ

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5015	WESTON TRAWICK, INC.	6/13/2025	285.32	RUNNING PO FOR ELECTRICAL REPAIRS FOR HQ, NOT TO E
TOTAL CHECKS			\$ 88,171.93	
4522	AECOM TECHNICAL SERVICES, INC	6/13/2025	104,893.00	EPA FARMER TO FARMER GRANT
5089	ATKINS NORTH AMERICA, INC.	6/13/2025	13,511.97	PEA ENGINEERING SERVICES
5089	ATKINS NORTH AMERICA, INC.	6/13/2025	64,543.00	PEA ENGINEERING SERVICES
5721	CARAHSOFT TECHNOLOGY CORPORATION	6/13/2025	10,545.70	LINKEDIN - YEAR 2 RENEWAL
3771	CHOCTAWHATCHEE BASIN ALLIANCE	6/13/2025	14,443.73	CBA RESTORATION PROGRAM
3771	CHOCTAWHATCHEE BASIN ALLIANCE	6/13/2025	14,309.39	CBA RESTORATION PROGRAM
5951	D3 AIR AND SPACE OPERATIONS INC	6/13/2025	5,264.40	STAFF AUGMENTATION
6148	DOODIE CALLS LLC	6/13/2025	305.00	PORTABLE ADA TOILET FOR PHIPPS PARK
6121	EMPOWER CONTRACTING SOLUTIONS INC	6/13/2025	17,751.00	1-3"" ROCK DELIVERED TO YELLOW RIVER WMA
5368	KOUNTRY RENTAL NWF, INC.	6/13/2025	11,585.00	SERVICE FOR PORTABLE TOILETS-C
5802	MURPHY CASSIDY DIESEL REPAIRS	6/13/2025	127.72	MINOR REPAIRS FOR REG VEHICLES
6065	OFF DUTY MANAGEMENT INC	6/13/2025	1,436.40	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
5703	OTT HYDROMET CORPORATION	6/13/2025	32.80	ECOLOG 1000 SIM CARDS
3813	PENNINGTON, P.A.	6/13/2025	14,575.00	MAY 2025 LEGAL COUNSEL
5947	PREVENTIA SECURITY LLC	6/13/2025	75.00	DEFUNIAK OFFICE FIRE/ALARM
5700	JOSH TATUM	6/13/2025	110.00	TRAVEL REIMBURSEMENT
6086	TOTAL CLEANING OF NWFL LLC	6/13/2025	600.00	JANITORIAL SERVICES EFO
5218	WAGeworks, INC.	6/13/2025	100.00	COBRA ADMINISTRATION
TOTAL ACH DISBURSEMENTS			\$ 274,209.11	
5944	REFUND NIC	6/13/2025	30.00	18364211 - REFUND WITHDRAWN WELL PERMIT #324427-1
5944	REFUND NIC	6/13/2025	4,000.00	REFUND 322623-2 ERP PERMIT OVERPAYMENT
5944	REFUND NIC	6/13/2025	10.00	17922051 - REFUND WITHDRAWN WELL PERMIT #324393-1
5944	REFUND NIC	6/13/2025	50.00	17985405 - REFUND WITHDRAWN WELL PERMIT #324402-1
5944	REFUND NIC	6/13/2025	50.00	211513642 - REFUND WITHDRAWN WELL PERMIT #324455-1
5944	REFUND NIC	6/13/2025	50.00	17982541 - REFUND WITHDRAWN WELL PERMIT #324401-1
5944	REFUND NIC	6/13/2025	170.00	REFUND 303489-4 ERP PERMIT OVERPAYMENT
TOTAL DIRECT DISBURSEMENTS			\$ 4,360.00	
TOTAL AP			\$ 366,741.04	
5768	ALFORD BROTHERS INC	6/20/2025	95.89	MINOR REPAIRS FOR REG VEHICLES
5768	ALFORD BROTHERS INC	6/20/2025	106.90	MINOR REPAIRS FOR POOL VEHICLES
5917	DRAYTON ARNOLD	6/20/2025	31,125.00	COST-SHARE CONSERVATION EQUIPM
4518	ENGINEERED COOLING SERVICES, INC.	6/20/2025	1,260.93	RUNNING PO FOR HVAC REPAIRS AT HQ
3309	FAST SIGNS	6/20/2025	257.85	OFFICE NAME PLATES

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	6/20/2025	35.14	LEGAL ADS FOR GOVERNING BOARD
5154	TOWN OF HAVANA	6/20/2025	111,862.98	LINCOLN AVENUE WATERLINE GRANT
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	210.66	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	256.50	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	344.97	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	101.54	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	180.66	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	162.38	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	146.87	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	133.22	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	6.72	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	102.65	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	6/20/2025	97.83	KONICA MINOLTA COPIER LEASE R&M
6107	MOMSHE'S CLEANERS LLC	6/20/2025	1,099.00	JANITORIAL SERVICES FOR DFO
5965	NIC SERVICES	6/20/2025	941.96	ONLINE PAYMENT CHARGES
4068	RING POWER CORPORATION	6/20/2025	7,036.00	6 WAY DOZER BLADE FOR CAT TRACK LOADER WMD 02364
3941	TYLER TECHNOLOGIES, INC.	6/20/2025	19,883.27	DISASTER RECOVERY SERVICE 6/24/25-6/23/26
3941	TYLER TECHNOLOGIES, INC.	6/20/2025	7,280.92	MUNIS - PACE RENEWAL/CONFERENCE
3941	TYLER TECHNOLOGIES, INC.	6/20/2025	1,199.00	2025 MUNIS CONFERENCE REGISTRATION
6161	VERNON CREAMER	6/20/2025	10.00	212536330 - REFUND WITHDRAWN WELL PERMIT #324395-2
5081	WILLIAMS COMMUNICATIONS, INC.	6/20/2025	185.00	DRIVER ID KIT INSTALL INTO WMD-96870
TOTAL CHECKS			\$ 184,123.84	
3638	B & B DUGGER, INC	6/20/2025	69,000.00	AGREEMENT FOR PRESCRIBED BURNI
3638	B & B DUGGER, INC	6/20/2025	69,000.00	AGREEMENT FOR PRESCRIBED BURNI
611	CAROL L. BERT	6/20/2025	134.00	TRAVEL REIMBURSEMENT
4845	CALHOUN COUNTY SHERIFF'S OFFICE	6/20/2025	1,853.72	LAW ENFORCEMENT/SECURITY SERVI
5951	D3 AIR AND SPACE OPERATIONS INC	6/20/2025	3,600.00	GUEST WIFI SEGMENTATION
4855	ENVIRON SERVICES INCORPORATED	6/20/2025	2,162.50	JANITORIAL SERVICES FOR HQ
2702	FISH AND WILDLIFE	6/20/2025	1,475.95	LAW ENFORCEMENT AND SECURITY O
2701	FLORIDA MUNICIPAL INSURANCE TRUST	6/20/2025	41,992.50	4TH INSTALLMENT FY 24-25
5993	JAMEY GILLEY	6/20/2025	116.00	TRAVEL REIMBURSEMENT
2516	HAINES J. LAYFIELD JR.	6/20/2025	134.00	TRAVEL REIMBURSEMENT
6162	MORGAN COOK	6/20/2025	224.06	TRAVEL REIMBURSEMENT
2663	PATIENTS FIRST LAKE ELLA MEDICAL CENTER, P	6/20/2025	196.00	LABORATORY TESTING
1180	PRIDE ENTERPRISES	6/20/2025	6,419.73	HEAVY DUTY GATES
4607	QUADIENT LEASING USA, INC	6/20/2025	686.61	MAILING SYSTEMS FOR HQ AND DEFUNIAK SPRINGS
5885	SYDNEY BUNCH	6/20/2025	200.93	TRAVEL REIMBURSEMENT
5895	WILCO MANUFACTURING LLC	6/20/2025	5,317.20	MARSH RUNNER RENTAL
TOTAL ACH DISBURSEMENTS			\$ 202,513.20	

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
4605	PENNINGTON LAW FIRM TRUST ACCOUNT	6/20/2025	111,714.98	CLOSING FUNDS FOR JOHNS IT ET AI ACQUISITION
2967	BANK OF AMERICA	6/20/2025	8,089.58	MAY 2025 P-CARD CHARGES
2967	BANK OF AMERICA	6/20/2025	50.00	SUNPASS
2967	BANK OF AMERICA	6/20/2025	59.99	DIGITAL SUBSCRIPTION - PANAMA CITY NEWS HERALD
2967	BANK OF AMERICA	6/20/2025	24.99	TALLAHASSEE DEMOCRAT DIGITAL SUBSCRIPTION
2967	BANK OF AMERICA	6/20/2025	24.99	PENSACOLA NEWS JOURNAL DIGITAL SUBSCRIPTION
2967	BANK OF AMERICA	6/20/2025	635.44	LAB/OFFICE SUPPLIES - AMAZON
2967	BANK OF AMERICA	6/20/2025	50.99	URINAL MATS FOR HQ
2967	BANK OF AMERICA	6/20/2025	93.06	SERVER RACK SCREWS
2967	BANK OF AMERICA	6/20/2025	140.98	LANDS TABLET CARRYING CASE AND SHIPPING WRAP
2967	BANK OF AMERICA	6/20/2025	189.86	REG OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	6/20/2025	263.46	LAB/OFFICE SUPPLIES - AMAZON
2967	BANK OF AMERICA	6/20/2025	436.88	TOW HITCH, FUEL TRANSFER PUMP, GAS CAP, TAB SLEEVE
2967	BANK OF AMERICA	6/20/2025	241.64	REG HQ OFFICE SUPPLIES & CHAIR-AMAZON
2967	BANK OF AMERICA	6/20/2025	229.99	STANDING DESK FOR DFS OFFICE-AMAZON
5944	REFUND NIC	6/20/2025	100.00	REFUND 323629-1 ERP ONLINE DISCOUNT
5944	REFUND NIC	6/20/2025	100.00	REFUND 314589-2 ERP PERMIT ONLINE DISCOUNT
5944	REFUND NIC	6/20/2025	220.00	REFUND 324348-1 ERP OVERPAYMENT
5944	REFUND NIC	6/20/2025	320.00	REFUND 322726-1 ERP PERMIT OVERPAYMENT
5944	REFUND NIC	6/20/2025	4,900.00	REFUND 313317-3 ERP PERMIT OVERPAYMENT
5944	REFUND NIC	6/20/2025	250.00	200892066 - REFUND WITHDRAWN WELL PERMIT #323346-1
5944	REFUND NIC	6/20/2025	4,580.00	REFUND 299625-2 ERP PERMIT OVERPAYMENT

TOTAL DIRECT DISBURSEMENTS

\$ 132,716.83

TOTAL AP

\$ 519,353.87

95	AT&T	6/27/2025	330.27	PHONE SERVICE EFO
2992	BANK OF AMERICA	6/27/2025	484.98	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	6/27/2025	1,038.52	MAY 2025 ONLINE ACCESS
4227	CHARLES GARNER	6/27/2025	1,600.00	COTTON ROAD CULVERT EXTENSION
4227	CHARLES GARNER	6/27/2025	26,480.00	PITT SPRING RESTROOM HOLDING TANKS
5131	CITY OF DEFUNIAK SPRINGS	6/27/2025	244.63	CITY OF DEFUNIAK SPRINGS WATER/SEWER
4676	CITY OF MILTON FLORIDA	6/27/2025	42.08	SEWER MILTON OFFICE
4676	CITY OF MILTON FLORIDA	6/27/2025	85.56	DUMPSTER SERVICE
3289	CITY OF TALLAHASSEE	6/27/2025	49.75	LAK SHORE AND I10
5900	FLOYD W NELSON	6/27/2025	5,040.00	REC SITE MAINTENANCE
2291	GULF COAST ELECTRIC COOPERATIVE,INC	6/27/2025	408.37	ELECTRIC SERVICES EFO
3193	INSURANCE INFORMATION EXCHANGE	6/27/2025	330.90	BACKGROUND SCREENING
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	6/27/2025	200.00	SAFETY BOOTS - C. CLARK
4068	RING POWER CORPORATION	6/27/2025	342,873.00	HEAVY EQUIPMENT - 90 HP BULLDOZER TRACTOR

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
6153	SEAN M SMITS	6/27/2025	1,500.00	WINDOW TINT
5764	SOUTHERN CLEANING SUPPLY LLC	6/27/2025	982.40	RECREATION SITE SUPPLIES
6058	TRIOAK ENTERPRISE LLC	6/27/2025	281.76	MOWER REPLACEMENT BLADES
6058	TRIOAK ENTERPRISE LLC	6/27/2025	16,089.00	DUMP TRAILER
6058	TRIOAK ENTERPRISE LLC	6/27/2025	16,089.00	DUMP TRAILER
6050	TRUCKWORX HOLDING CO LLC	6/27/2025	1,017.93	WMD 69896 (KENWORTH) REPAIRS
4557	VERIZON WIRELESS	6/27/2025	1,241.03	CELL PHONES JET PACKS
4626	WASTE PRO OF FLORIDA, INC	6/27/2025	212.74	SOLID WASTE HQ
4038	WINDSTREAM COMMUNICATIONS	6/27/2025	111.55	800 NUMBERS AND LONG DISTANCE
TOTAL CHECKS			\$ 416,733.47	
5836	DAN DODD	6/27/2025	15,500.00	BAT HOUSE RELOCATION AT ELINOR KLAPP PHIPPS PARK
5749	DUMPSTER SERVICES LLC	6/27/2025	1,200.00	FILL FOR ROLLING PINES ACCESS POINT CULVERT/REPAIR
5749	DUMPSTER SERVICES LLC	6/27/2025	1,090.00	FILL FOR ROLLING PINES ACCESS POINT CULVERT/REPAIR
4807	WEX BANK	6/27/2025	51.50	DRIVER ID KIT FOR WMD-96870
4807	WEX BANK	6/27/2025	1,197.00	WEX GPS TRACKING
4807	WEX BANK	6/27/2025	12,715.68	MAY 2025 FUEL/SERVICE CHARGES
3337	FORESTECH CONSULTING	6/27/2025	400.00	LAND MANAGEMENT DATABASE
2268	INNOVATIVE OFFICE SOLUTIONS, INC	6/27/2025	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
3603	JIM STIDHAM & ASSOCIATES, INC.	6/27/2025	22,265.00	AGREEMENT FOR AS NEEDED SERVIC
4952	LAW, REDD, CRONA & MUNROE, P.A.	6/27/2025	1,815.00	INSPECTOR GENERAL SERVICES AGREEMENT 18-051
5070	MICHAEL ANDERSON, INC	6/27/2025	50,625.00	DEVIL'S HOLE BOARDWALK REPLACE
6065	OFF DUTY MANAGEMENT INC	6/27/2025	1,451.52	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
6065	OFF DUTY MANAGEMENT INC	6/27/2025	937.44	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
6065	OFF DUTY MANAGEMENT INC	6/27/2025	453.60	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
5651	SGS TECHNOLOGIE, LLC	6/27/2025	720.00	WEBSITE MODIFICATION
TOTAL ACH DISBURSEMENTS			\$ 111,258.74	
TOTAL AP			\$ 527,992.21	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
JUNE 2025

DIRECT DEPOSIT	06/13/2025	\$	256,811.53
CHECKS	06/13/2025		601.00
FLEX SPENDING TRANSFER	06/14/2024		1,394.16
DIRECT DEPOSIT	06/27/2025		255,369.13
CHECKS	06/27/2025		4,355.12
FLEX SPENDING TRANSFER	06/27/2025		1,394.16

\$ 519,925.10

APPROVED:

Chairman or Executive Director

August 13, 2025
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Division of Administrative Services Director

DATE: August 13, 2025

SUBJECT: Consideration of Resolution No. 955 Committing Fiscal Year 2024-25 Fund Balances as Required by GASB Statement No. 54

Recommendation

Staff recommends the Governing Board adopt Resolution No. 955 to commit fund balances from the General Fund for Fiscal Year 2024-25 as follows:

- Commit \$121,125 for Water Resource Investigations.
- Commit \$1,785,819 for Water Supply Development Assistance Grants.
Commit \$1,023,316 for Surface Water Projects.
- Commit the amount of the General Fund balance for an Economic Stabilization Fund pursuant to District policy.

Background

Beginning with the Fiscal Year 2010-2011 financial statements, the District adopted the Governmental Accounting Standards Board (GASB) Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*. GASB 54 establishes classifications to which government entities report their fund balances.

Under GASB 54, the Board is required to designate committed fund balances prior to September 30 each year.

Fund balances are reported under a hierarchy of five classifications:

- Non-spendable – Represents assets that are nonliquid (such as inventory) or legally or contractually required to be maintained intact (such as the principal amount of an endowment).
- Restricted – When constraints are placed on the use of resources for a specific purpose by enabling legislation (legally enforceable), external parties or constitutional provisions.

- Committed – When constraints are created by the governing body on how it will spend its resources. These are enacted via legislation or resolution by the Board and are in place as of the end of the fiscal period. The restraints remain binding until rescinded or changed by the same method the constraints were created.
- Assigned – Designation of amounts by either the governing body or staff (if authorized) to be used for a specific purpose narrower than the purpose of the fund. Only used for General Fund reserves.
- Unassigned – The excess of total ending fund balance not otherwise restricted. Only the General Fund has an unassigned category since money remaining in any other fund is automatically designated or assigned to the purpose of the fund.

The District accounts for all financial resources through a General Fund, the District's primary operating fund, four Special Revenue Funds, and a Capital Projects Fund used to account for revenue sources that are limited to expenditures for specific purposes. Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects. If the balance of a Special Revenue Fund is not formally restricted or committed by fiscal year end, then it must be reported as part of the General Fund for year-end audited financial statement purposes. A Capital Projects Fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Special Revenue Funds include these four funds:

- Regulation Fund - Provides for all regulatory permitting, licensing and enforcement activities including the Environmental Resource Permitting Program, pursuant to Sections 373.413 and 373.4131, Florida Statutes. (Fund balance is restricted.)
- Special Projects Fund –
 - Accounts for all resource management projects and activities funded through revenue sources from grants and contracts with federal, state, or local government entities, as well as from an annual general operations state appropriation. Revenues have mainly been provided from Florida Department of Environmental Protection (DEP); Federal Emergency Management Agency (FEMA); U.S. Environmental Protection Agency (EPA); and state appropriations from the Land Acquisition Trust Fund (LATF), Ecosystem Management and Restoration Trust Fund, and Water Management Land Trust Fund (WMLTF). If there was an ending balance from these sources, the amounts would revert to the General Fund.
 - Accounts for revenue and expenditure of state funds annually appropriated for the District's Minimum Flows and Minimum Water Levels (MFLs) program for the purposes of Sections 373.041 and 373.042, Florida Statutes. (Fund balance is restricted.)
- Lands Management Fund - Accounts for activities associated with the management, improvement, maintenance, and restoration of District-owned lands. Revenues have been provided through timber sales and annual state appropriations for land management purposes. (Fund balance is restricted.)
- Mitigation Fund - Accounts for all District mitigation projects and activities funded primarily through the Florida Department of Transportation for the purposes of Section 373.4137,

Florida Statutes. Expenditures include land acquisitions, restorations, monitoring, and other water resource related activities. (Fund balance is restricted.)

Capital Projects Funds include this fund:

- Capital Improvement & Land Acquisition Fund - Accounts for the acquisition of fixed assets and construction of major capital projects. The District uses the Capital Improvement & Land Acquisition Fund for all land acquisitions and capital construction and improvements. Funds have been provided mainly from Preservation 2000, Save our Rivers, and Florida Forever revenue sources. (Fund balance is restricted.)



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 955

Committing Fund Balance Reserves for Fiscal Year Ending September 30, 2025 as Required by GASB 54

WHEREAS, the 2024-25 fiscal year of the Northwest Florida Water Management District extends from October 1, 2024, through September 30, 2025; and

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement No. 54 (GASB 54), a standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting after June 15, 2010; and

WHEREAS, the Northwest Florida Water Management District implemented GASB 54 requirements, to apply to its financial statements beginning with the October 1, 2010, through September 30, 2011 fiscal year and prior to the end of each fiscal year thereafter; and

WHEREAS, the Northwest Florida Water Management District implemented a fund balance policy beginning in Fiscal Year 2010-2011, amended in Fiscal Year 2011-2012, which follows:

Fund balance measures the net financial resources available to finance expenditures of future periods.

The District's General Fund Balance will be Committed and Assigned to provide the District with sufficient working capital and a margin of safety to address unanticipated needs and emergencies without borrowing. The General Fund Balance may only be appropriated, by the Governing Board, by Resolution adopting a budget or amendment to the Adopted Budget.

Fund Balances of the District may be committed for a specific source by Resolution of the Governing Board. Amendments or modifications of the committed fund balance must also be approved by the Governing Board by rescinding the Resolution or adopting a new Resolution.

When it is appropriate for fund balances to be assigned, the Board will assign funds or delegate authority to the Executive Director.

In circumstances where an expenditure is to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted fund balance, followed by committed fund balance, assigned fund balance, and lastly, unassigned fund balance.

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary-Treasurer
Panama City

JOHN ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NOW THEREFORE BE IT RESOLVED, by the Governing Board of the Northwest Florida Water Management District that fund balances from the General Fund will be committed for Fiscal Year 2024-25 as follows:

- Commit \$121,125 for Water Resource Investigations.
- Commit \$1,785,819 for Water Supply Development Assistance Grants.
- Commit \$1,023,316 for Surface Water Projects.
- Commit the amount of the General Fund balance for an Economic Stabilization Fund pursuant to District policy.

PASSED AND ADOPTED this 13th day of August 2025, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Director, Division of Administrative Services

DATE: August 13, 2025

SUBJECT: Request for Release of Fiscal Year 2025-26 State Appropriations and Authorization to Enter into Related Agreements and Amendments

Recommendation

Staff recommends the Governing Board adopt Resolution No. 956 to request the Secretary of the Florida Department of Environmental Protection (DEP) to release funds from the State of Florida's Fiscal Year (FY) 2025-26 General Appropriations Act (GAA) to the Northwest Florida Water Management District from the Land Acquisition Trust Fund in an amount up to \$12,132,231 and authorize the Executive Director to enter into agreements or amendments with DEP for these funds.

Background

As is done at the beginning of each new District fiscal year, a Governing Board Resolution requests the release of funds from the DEP that were appropriated in the State of Florida's General Appropriations Act. Chapter 373 requires a resolution for funds deemed necessary to defray the costs of the administrative, regulatory, and other activities of the districts, including GAA line items for:

- Environmental Resource Permitting Program,
- Land Management,
- Minimum Flows and Levels,
- General Operations funding, and
- Hurricane and tornado recovery and restoration funding

Resolution No. 956 requests the release of funds from the DEP that were appropriated in the State of Florida's FY 2025-26 GAA, Section 5 – Natural Resources/Environment/Growth Management/Transportation, under Aid to Local Governments in the Grants and Aids category from the Land Acquisition Trust Fund (LATF) and General Revenue (GR), as well as funds appropriated in Section 162 for hurricane and tornado recovery and restoration activities, in amounts, up to the following:

Line Item	Purpose	Funding Source	GAA Amount
1513	Environmental Resource Permitting Program	LATF	\$1,851,231
1514	Operations	LATF	\$3,360,000
1518	Land Management	LATF	\$5,110,000
1519	Minimum Flows and Levels	LATF	\$1,811,000
Section 162	Hurricane and Tornado Recovery and Restoration	GR	\$8,405,947
TOTAL			\$20,538,178

The District will invoice DEP to obtain these funds in amounts and a manner agreed to by the Department. This will typically include an agreement, such as a memorandum of understanding or funding agreement, and through a resolution adopted by the Governing Board.

Other funds appropriated in the FY 2025-26 GAA, such as water quality enhancement and accountability, innovative technology, alternative water supply, and springs restoration, will be provided to the Governing Board for approval, as needed, and administered through separate DEP agreements.



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 956

Request for Monies from the State of Florida Fiscal Year 2025-26 General Appropriation Act and from the Department of Environmental Protection

WHEREAS, funds have been appropriated to the Northwest Florida Water Management District in the State of Florida's Fiscal Year 2025-26 General Appropriations Act (GAA) that went into effect July 1, 2025; and

WHEREAS, funds appropriated shall be transferred to the District after review of the Secretary of the Department of Environmental Protection and upon receipt of a Governing Board resolution requesting such funds; and

WHEREAS, the amounts and purposes of the appropriated funds include \$1,851,231 for environmental resource permitting, \$3,360,000 for operations of the District, \$5,110,000 for land management, \$1,811,000 for MFLs, and \$8,405,947 for hurricane and tornado recovery and restoration; and

WHEREAS, the District understands that the funds provided are available and will invoice the Department of Environmental Protection to obtain these funds in amounts and a manner agreed to by the Department; and

NOW THEREFORE BE IT RESOLVED that the Governing Board of the Northwest Florida Water Management District hereby requests that the Secretary of the Department of Environmental Protection release the FY 2025-2026 GAA appropriated funds to the District in the amounts and from the revenue sources identified in the GAA; and

BE IT FURTHER RESOLVED that this resolution be transmitted to the Secretary of the Department of Environmental Protection; and

BE IT FURTHER RESOLVED that the Chairman of the Governing Board is authorized to affix his signature to this resolution on behalf of the Board and attested by its Secretary-Treasurer or Acting Secretary-Treasurer.

PASSED AND ADOPTED this 13th day of August 2025, A.D.

The Governing Board of the
**NORTHWEST FLORIDA WATER
MANAGEMENT DISTRICT**

ATTEST:

George Roberts, Chair

Nick Patronis, Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
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JOHN W. ALTER
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GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff

FROM: Danny Layfield, Director, Division of Asset Management

DATE: July 25, 2025

SUBJECT: Consideration of FY 2025-2026 Information Technology Spending Authority

Recommendation

Staff recommends the Governing Board approve the following procurements for FY 2025-2026, contingent upon approval of the District's FY 2025-2026 budget.

- Department of Management Services (DMS) competitively procured the purchase of Internet access, telephony circuits, and security services for District headquarters, field offices, and connections to other water management districts, not to exceed \$295,000.
- Sole source purchase of annual support and licensing for Munis (accounting software from Tyler Technologies), not to exceed \$295,000.
- Sole source purchase of Geographic Information Systems (GIS) ARC GIS and ARC Online licensing, training, support, and consulting from Environmental Systems Research Institute (ESRI), not to exceed \$200,000.
- Sole source purchase of Aquarius Time-Series, Hydrometric Workstation, Server, WebPortal, Connect, Samples, Database Migration, Cloud Hosting and Support and Maintenance from Aquatic Informatics Inc., not to exceed \$170,000.
- State of Florida contract purchase of Microsoft licensing for Microsoft Server and Workstation operating systems and software, SQL Database Server, SharePoint Server, and Office 365 for Microsoft through an approved partner, not to exceed \$205,000.
- State of Florida contract purchase of D3 Air & Space Operations for IT/GIS Staff Augmentation and Cross Platform Integration Services, not to exceed \$145,000.
- State of Florida contract purchase of Cohesity Dataprotect Security Management licensing and support for cloud based data security, retention, recovery through an approved partner, not to exceed \$245,000.

Background

The District's policies and procedures require all purchases over \$65,000 be approved by the Governing Board. This includes "multiple purchases with the same vendor for the same purpose or within the same scope of work, each under \$65,000". In addition to competitively procured purchases, the approval threshold is also made applicable to state-term contracts.

The Information Technology Bureau actively pursues competitive quotes from a wide range of vendors and considers possible alternative solutions. This ensures that the District continues to get the best value for the taxpayers.

The Information Technology Bureau anticipates the following purchases:

- Internet access, telephony circuits, and security services from the DMS SUNCOM Network. SUNCOM is established within DMS as the state enterprise telecommunications system. DMS competitively procures these services from multiple vendors i.e. Harris, AT&T, CenturyLink, and Verizon to provide internet access, telephony circuits, and security services for District headquarters, field offices, and connections to other water management districts.
- Enterprise Resource Planning/Financial software named Munis from Tyler Technologies. Munis is the District's core business software for accounting, budget, general ledger, employee self-service, project accounting, purchase orders, requisitions, and administrative reporting. This solution was initially a competitive procurement. Ongoing support, maintenance, and updates are purchased annually as a sole source through Tyler Technologies.
- GIS licensing, training and consulting from ESRI, including ARC GIS, ARC Online, and ARC Collector to provide geospatial data, maps, field applications and dashboarding to District staff and the public. In addition, the District plans to maintain the level of participation in the ESRI Enterprise Advantage Program (EEAP) for maintenance and updates to meet anticipated needs at a reduced cost per unit.
- The hydrologic and water quality databases store data collected by District staff, contractors, and other agencies. Aquarius Cloud Platform hosts these databases and integrates them with the District's existing Aquarius hydrologic data applications and database for continuous data access and integration. Aquatic Informatics, the company that makes and manages the family of Aquarius hydrologic data applications, was procured via single source as they are the sole provider of Aquarius software, Aquarius Service Maintenance Agreements (SMA), Aquarius Cloud, and professional services related to these products.
- Microsoft licensing for Microsoft server and workstation operating systems and software including SQL database server, SharePoint server, and Office 365 from the lowest priced authorized re-seller.
- Staff augmentation for custom workflow scripting, database development and migration, server infrastructure and cross platform integration for on-premise applications, cloud based applications and GIS web and mobile data security.
- Cohesity licensing for Dataprotect Security Management licensing and maintenance for cloud based data security, retention, and recovery from the lowest priced authorized re-seller.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff

FROM: Danny Layfield, Director, Division of Asset Management

DATE: July 28, 2025

SUBJECT: Consideration of Fiscal Year 2025-2026 Delegation of Spending Authority for Vehicles

Recommendation

Staff recommends the Governing Board approve and provide the Executive Director with spending authority in an amount not to exceed \$210,000 for vehicle purchases through the State of Florida and/or Florida Sheriff's Association contract for three (3) pickups in FY 2025-2026, contingent upon approval of the District's FY 2025-2026 budget.

Background

Each year, the District purchases vehicles as necessary. As part of that annual plan, each Division has identified vehicles for purchase. The items identified below are mission critical and will replace current vehicles that have exceeded the District's minimum replacement thresholds (either mileage/year/maintenance cost).

District purchases of vehicles will be made using state and alternate contract sources first, followed by the local market within the District's 16-county area, followed by areas outside the District 16-county area.

The District anticipates the following purchases for FY 2025-2026 (\$210,000):

- **State of Florida and/or Florida Sheriff's Association contract for the purchase of vehicles:** State of Florida contract purchase of three (3) pickups, not to exceed \$210,000. All three vehicles are being purchased to replace aging vehicles that have met the District's minimum replacement threshold.

Type	Quantity	Division	FY Purchase	Amount
Pickup	3	ASM (1), REG (2)	FY 25-26	\$210,000

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Chief, Bureau of Land Management Operations

DATE: July 28, 2025

SUBJECT: Consideration of Delegation of Spending Authority for Fiscal Year 2025-2026
Prescribed Burning and Vegetation Management Services

Recommendation

Staff recommends the Governing Board approve and authorize the Executive Director to issue individual or cumulative task orders that exceed the delegated spending authority to Attack-One Fire Management Services, Inc., B&B Dugger, Inc., and Wildlands Service, Inc. to facilitate prescribed burning and vegetation management services during Fiscal Year (FY) 2025-2026, subject to Governing Board approval of the FY 2025-2026 budget and legal counsel review.

Background

The District has contracts with Attack-One Fire Management Services, Inc., B&B Dugger, Inc. and Wildlands Service, Inc. for prescribed burning and vegetation management services through October 31, 2027, to accomplish District resource management objectives. The District utilizes a competitive request for quotes and awards task orders to the lowest bidder(s) to assign these work activities.

It is anticipated that the contractors will each be awarded work on an individual or cumulative basis that exceeds the \$65,000 spending threshold under the Executive Director's authority during the fiscal year. Because these are routine work orders that are issued at various times throughout the year, staff is requesting that the Governing Board authorize the Executive Director to issue task orders for prescribed burning and vegetation management that exceed the cumulative and individual thresholds under his standard spending authority. Work would only be assigned to the amount budgeted for these services in the given fiscal year.

DL/bf

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Chief, Bureau of Asset Management Administration

DATE: July 28, 2025

SUBJECT: Consideration of Fiscal Year 2025-2026 Contractual Services and Operating Capital Outlay to Support the Regional Mitigation Program

Recommendation

Staff recommends the Governing Board authorize the Executive Director to:

- 1) Issue individual or cumulative task orders or purchase orders that exceed the delegated spending authority to facilitate contracted services to support the District's Regional Mitigation Program up to an amount not to exceed \$1,235,500 for Fiscal Year (FY) 2025-26; and
- 2) Approve the purchase of a low ground pressure amphibious machine and attachments to support the District's Mitigation Program up to an amount not to exceed \$275,000 for Fiscal Year (FY) 2025-26, subject to approval of the Fiscal Year 2025-2026 budget.

Background

Since 1996 and pursuant to section 373.4137, Florida Statutes, the District has developed 35 mitigation sites, 32 of which are for FDOT mitigation, that together have provided restoration, enhancement and preservation of wetland resources and functions for more than 10,000 acres. This, in turn, has provided compensatory mitigation, as required under State and Federal law, to offset impacts incurred by the Florida Department of Transportation (FDOT). As a result, FDOT has been able to implement more than 80 transportation-improvement projects across northwest Florida.

Priority projects for FY 2025-26 include prescribed burning, herbicide application, and mowing of shrubs at the following mitigation sites: Dutex, Perdido II, Yellow River Ranch, Lafayette Creek, Ward Creek West (primarily herbicide application and mowing), and the Sand Hill Lakes Mitigation Bank. Completing the Live Oak Point Living Shoreline project

will continue to be a priority in addition to conducting the fall vegetation monitoring on all mitigation sites.

To conduct annual maintenance of District mitigation sites, the purchase of a low ground pressure amphibious machine is needed. District mitigation sites are very wet and the use of a machine of this kind is necessary to minimize soil disturbance and site degradation. This machine would be used to conduct mowing, spraying and be available, if needed, for prescribed burning. The purchase of this machine will be made using state and alternate contract sources first, followed by the local market within the District's 16-county area, followed by areas outside the District 16-county area.

/clb

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Division of Resource Management

FROM: John Crowe, Chief, Bureau of Hydrologic Assessment, Response & Resilience

DATE: July 24, 2025

SUBJECT: Consideration of FEMA Cooperating Technical Partner Funding for Fiscal Year 2025-26

Recommendation

Staff recommends the Governing Board authorize the Executive Director to amend the Cooperating Technical Partner (CTP) agreement with the Federal Emergency Management Agency (FEMA) to accept and authorize spending up to \$1,244,000 in new Fiscal Year 2025-26 FEMA CTP funding to develop tools to assist communities in reducing flood risk, subject to approval of the District's FY 2025-26 budget and legal counsel review.

Discussion

Since 2004, the District has been a CTP with FEMA and received annual grant funding to improve and update flood hazard maps. This effort has been undertaken through FEMA's Map Modernization and Risk Mapping, Assessment, and Planning (Risk MAP) programs. Map Modernization is FEMA's program to update the nation's inventory of paper flood insurance rate maps and flood hazard data into a digital format. FEMA's Risk MAP program, which began in 2009, provides tools to help communities identify, assess, and reduce their flood risk. The tools and data developed are used to mitigate the risk and impacts from flooding and communicate flood risks visually to residents and businesses.

The District has applied for grant funding for Fiscal Year 2025-26 in the amount of \$1,244,000 to continue the Risk MAP work. This will include work to continue improvements and updates to flood hazard maps in the Apalachee Bay – St. Marks. Funded activities also include program management and community outreach and mitigation strategies. Funding allocations are summarized in the table below. The District's match may include existing data and flood related services from the District, local and state government sources. The final scope of work for this effort is detailed in Mapping Activity Statement (MAS) 22, which will amend the District's CTP agreement with FEMA.

NWFWMD FEMA FY 2025-26 FUNDING ALLOCATIONS

Activity	County/Watershed	Funding Plan
Risk MAP Project to Improve and Update Flood Hazard Maps	Apalachee Bay/St. Marks Watershed	\$979,000
Project Management	All	\$90,000
Community Outreach and Mitigation Strategies	All	\$175,000
Total Award		\$1,244,000

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Resource Management Division

FROM: Paul Thurman, Chief, Bureau of Water Resource Evaluation

DATE: July 30, 2025

SUBJECT: Consideration of Fiscal Year 2025-2026 Contractual Services to Support Minimum Flows and Minimum Water Levels

Recommendation

Staff recommends the Governing Board authorize the Executive Director to execute contracts and task orders for up to \$964,000 for contractual services to support the development of minimum flows and minimum water levels in FY 2025-26, contingent upon approval of the District's FY 2025-26 budget and legal counsel review.

Background

Section 373.042(1), Florida Statutes, requires water management districts to develop minimum flows and minimum water levels (MFLs). The MFL for a given waterbody is the limit at which further withdrawals will be significantly harmful to the water resources or ecology of the area. The establishment of an MFL is a multi-year process, involving data collection, technical assessment, peer review, public involvement, and rule-making. While much of the work is performed in-house, the District also relies on supporting contracted services due to the large volume of work required. The District's schedule for completing MFLs and their associated technical assessments is updated annually and may be seen at <https://nwfwater.com/water-resources/minimum-flows-minimum-water-levels/>. The MFLs for Outstanding Florida Springs (Wakulla Spring, Jackson Blue Spring, and Gainer Spring Group) must be established by July 1, 2026.

FY 2024-2025 Accomplishments

The MFL technical assessment and rulemaking for the Middle Econfina Creek, including Gainer, Sylvan, and Williford Springs Groups, was completed during FY 2024-25. The Gainer Spring Group is an Outstanding Florida Spring with an MFL required by Florida Statute. The MFL rule for this system became effective on June 29, 2025.

To support MFL development for Jackson Blue Spring, District staff and contractors completed and calibrated a regional groundwater flow model, surface water hydraulic model, and an instream habitat model to assess the effects of withdrawals on Jackson Blue Spring. Metric analysis and the draft technical assessment are scheduled to be completed in the fourth quarter of FY 2024-25 and

will be followed by Scientific Peer Review. Rulemaking remains on schedule to be completed by July 1, 2026, as required by Florida Statute.

To support MFL development for the Floridan aquifer in coastal Bay County, additional monitor well locations have been identified, and District staff are working with landowners to finalize locations and obtain access. Well drilling is anticipated to begin during FY 2025-26.

Activities Planned for FY 2025-2026

Monitoring will continue for Wakulla Spring, Sally Ward Spring, the St. Marks River Rise, and the Middle Econfinia Creek to ensure that established minimum flows for these springs continue to be met. District staff continue to monitor the water quality of the Floridan aquifer in coastal Planning Region II.

Work planned for the Jackson Blue Spring MFL during FY 2025-26 focuses on preparation of the draft and final MFL Technical Assessment, scientific peer-review, public involvement, and MFL rule-making activities. For the coastal Floridan aquifer in Bay County, activities for FY 2025-26 include drilling and instrumenting new monitoring wells and initiating the development of a groundwater flow model.

The District remains on-schedule to adopt minimum flows for the one remaining Outstanding Florida Spring, Jackson Blue Spring, by July 1, 2026.



Lyle Seigler
Executive Director

Northwest Florida Water Management District

152 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2693

July 29, 2025

Joint Administrative Procedures Committee
Room 680 Pepper Building
111 W. Madison Street
Tallahassee, FL 32399-1400

RE: Annual Regulatory Plan

To Whom It May Concern:

As required by section 120.74, F.S., the Northwest Florida Water Management District (District) has reviewed its rules to ensure compliance with statutory requirements. The following laws were enacted or amended during the previous twelve (12) months which create or modify the duties or authority of the District. Unless noted, the following laws do not require the District to adopt new or amend current administrative rules for proper implementation. Each of the Laws of Florida identified below is being implemented by complying with the statutory requirements therein. No rulemaking is required by the District for all laws except for Chapter 2025-007, Gulf of America, which requires the District to update maps incorporated into Rule Chapter 40A-2, F.A.C.

- Chapter 2025-006: Florida Statutes/Reviser's Bill
- Chapter 2025-007: Gulf of America (Requires Rulemaking)
- Chapter 2025-008: Designation of the Gulf of Mexico
- Chapter 2025-021: Amendments to the State Constitution
- Chapter 2025-022: Department of Agriculture and Consumer Services
- Chapter 2025-025: OGSR/Site-specific Location Information for Endangered and Threatened Species
- Chapter 2025-027: OGSR/Agency Cybersecurity Information
- Chapter 2025-085: Ethics
- Chapter 2025-090: Public Records/Meetings; 911, E911, NG911 Systems
- Chapter 2025-100: Legal Tender
- Chapter 2025-155: Transportation
- Chapter 2025-189: Administrative Procedures
- Chapter 2025-190: Emergencies
- Chapter 2025-191: Mitigation Banks
- Chapter 2025-192: Entities that Boycott Israel
- Chapter 2025-195: Public Records/Congressional Members and Public Officers
- Chapter 2025-198: General Appropriations Act
- Chapter 2025-201: Natural Resources
- Chapter 2025-205: Retirement

GEORGE ROBERTS
Chair
Panama City

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Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

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TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

For Chapter 2025-007: Gulf of America, a notice of rule development has not been published. The District expects to publish a notice of proposed rule by December 31, 2025.

Before July 1, 2026, the District expects to undergo rulemaking to implement changes to the rules outlined in **Attachment A**.

Mandatory Review of Existing Rules

As required by Laws of Florida Chapter 2025-189, the District plans to review all rules by July 1, 2030. As identified below, the District has eight rule chapters with a total of 126 rules to which twenty percent will be reviewed by year until all have been reviewed. Please refer to **Attachment B** for the NFWFMD List of Existing Rules and Yearly Review Schedule.

Chapter No.	Chapter Title	Number of Rules
40A-1	General and Procedural Rules	13
40A-2	Regulation of Consumptive Uses of Water	21
40A-3	Regulation of Wells	28
40A-6	Works of the District	14
40A-7	Contractor Suspension	5
40A-8	Minimum Flows and Minimum Water Levels	5
40A-21	Water Shortage Plan	22
40A-44	Regulation of Agricultural and Forestry Surface Water Management Projects	18
Total:		126

As required, the Annual Regulatory Plan will be available on our website homepage www.nfwfwater.com for ten (10) years after publishing. By October 1, the District will publish in the Florida Administrative Register a notice identifying the date of publication of the Annual Regulatory Plan along with a hyperlink to the plan.

I hereby certify that I have reviewed the plan. The District reviews its rules regularly with 2025 being the most recent period which all rules have been reviewed.

Lyle Seigler
Executive Director

J. Breck Brannen
Legal Counsel

Enclosure: **Attachment A** NFWFMD List of Rules Undergoing Rulemaking In Next 12 Months
 Attachment B NFWFMD List of Existing Rules and Yearly Review Schedule

Attachment A

NFWFMD List of Rules Undergoing Rulemaking In Next 12 Months		
Rule Number	Rule Title	Rulemaking Justification
40A-2.011	Policy and Purpose	Amend and clarify rule to include implementation of Chapter 62-41, F.A.C.
40A-2.061	General Water Use Permit - Criteria, Limitations and Conditions	Amend and clarify rule to incorporate an update Water Use Applicant's Handbook to comply with and include implementation of Chapter 62- 41, F.A.C., to comply with Subsection 373.219(3), F.S., to comply with Subsection 373.250(9), F.S., to update maps to reflect Gulf of America per Laws of Florida Chapter 2025-007, prohibit increases to permitted allocations in a Water Resource Caution Area or Area of Resource Concern through use of a letter modification, and to update District office addresses.
40A-2.101	Content of Application	Amend and clarify rule to comply with Subsection 373.219(3), F.S., and to be consistent with DEP Rules 62-41.400 and 62-41.401, F.A.C., effective June 12, 2025. Update rule numbering on Form No. 160A. Correct reference to incorporated material.
40A-2.223	Reservation of Water	Amend and clarify rule to include exemptions for any prevention or recovery strategies established pursuant to Section 373.0421, F.S., and to include an additional exemption for surface water withdrawal.
40A-2.301	Conditions for Issuance of Permits	Amend and clarify rule com comply with Subsection 373.219(3), F.S., and to be consistent with DEP Rules 62-41.400 and 62-41.402, F.A.C., effective June 12, 2025.
40A-2.321	Duration of Permits	Amend and clarify rule to comply with Subsection 373.250(9), F.S., and update incorrect reference.
40A-2.331	Modification of Permits	Amend and clarify rule and update letter modification form to comply with Subsection 373.250(9), F.S. Amend rule to prohibit increases to permitted allocations in a Water Resource Caution Area or Area of Resource Concern through use of a letter modification.
40A-2.902	Areal Boundary Maps for Water Use Permitting	Clarify rule by updating maps to reflect Gulf of America per Laws of Florida Chapter 2025-007.
40A-2.904	Areal Boundary Maps for Water Resource Caution Areas.	Clarify rule by updating maps to reflect Gulf of America per Laws of Florida Chapter 2025-007.
40A-8.021	Definitions	Amend and clarify rule to include necessary definitions for establishing the Minimum Flow(s) for Jackson Blue Spring to comply with sections 373.042 and 373.0421, F.S.
40A-8.061	Minimum Flow for Jackson Blue Spring	Create rule establishing the Minimum Flow(s) for the Jackson Blue Spring to comply with sections 373.042 and 373.0421, F.S.

Attachment B

NWFWMD List of Existing Rules and Yearly Review Schedule				
Chapter No.	Rule Number	Rule Title	Effective Date	Year to be Reviewed
40A-1	40A-1.0045	District Funds	8/6/2013	2026
40A-1	40A-1.021	Definitions	4/5/2014	2026
40A-1	40A-1.1003	Variance and Emergency Variance or Authorization Procedures	3/2/2000	2026
40A-1	40A-1.1010	Point of Entry Into Proceedings	3/2/2000	2026
40A-1	40A-1.2025	Fees	4/15/2014	2026
40A-1	40A-1.2026	Easements Across District Owned Lands to Privately-Owned Lands	8/21/2023	2026
40A-1	40A-1.203	Permit Application Procedure	4/7/2015	2026
40A-1	40A-1.205	Suspension, Revocation, Cancellation and Modification of District	4/15/2014	2026
40A-1	40A-1.207	Complaints	4/17/2018	2026
40A-1	40A-1.208	Administrative Enforcement Action	3/2/2000	2026
40A-1	40A-1.209	Emergency Action	10/1/1984	2026
40A-1	40A-1.510	District Investigations and Probable Cause Determination	3/2/2000	2026
40A-1	40A-1.600	Lobbyist Registration Procedures	4/7/2015	2026
40A-2	40A-2.011	Policy and Purpose	5/29/2014	2025
40A-2	40A-2.021	Definitions	4/29/2015	2025
40A-2	40A-2.041	Permits Required	5/29/2014	2025
40A-2	40A-2.051	Exemptions	5/29/2014	2025
40A-2	40A-2.061	General Water Use Permits by Rule	4/29/2015	2025
40A-2	40A-2.101	Content of Application	4/29/2015	2025
40A-2	40A-2.201	Fees	5/29/2014	2025
40A-2	40A-2.223	Reservation of Water	5/29/2014	2025
40A-2	40A-2.301	Conditions for Issuance	5/29/2014	2025
40A-2	40A-2.321	Duration of Permits	5/29/2014	2025
40A-2	40A-2.331	Modification of Permits	4/29/2015	2025
40A-2	40A-2.351	Transfer of Permits	5/29/2014	2025
40A-2	40A-2.361	Renewal of Permits	4/29/2015	2025
40A-2	40A-2.381	Limiting Conditions	4/29/2015	2025
40A-2	40A-2.501	Permit Classification	5/29/2014	2025
40A-2	40A-2.511	Declaration of Water Shortage	5/31/1992	2025
40A-2	40A-2.801	Declaration of Water Resource Caution Areas	5/29/2014	2025
40A-2	40A-2.802	Water Resource Caution Areas	5/29/2014	2025
40A-2	40A-2.901	Forms	4/29/2015	2025
40A-2	40A-2.902	Areal Boundary Maps for Water Use Permitting	4/29/2015	2025
40A-2	40A-2.904	Areal Boundary Maps for Water Resource Caution Areas	5/29/2014	2025
40A-3	40A-3.011	Policy and Purpose	8/15/2018	2027
40A-3	40A-3.021	Definitions	8/15/2018	2027
40A-3	40A-3.037	Water Well Contractor Licensing	5/20/2020	2027
40A-3	40A-3.041	Permits Required	5/20/2020	2027
40A-3	40A-3.051	Exemptions	8/15/2018	2027
40A-3	40A-3.201	Permit Application Fees	11/1/1993	2027
40A-3	40A-3.301	Conditions for Issuance of Permits	8/15/2018	2027
40A-3	40A-3.321	Duration of Permits	11/1/1995	2027
40A-3	40A-3.341	Disapproval of Wells	8/15/2018	2027
40A-3	40A-3.342	Permit Denial	7/1/1998	2027

40A-3	40A-3.411	Completion Reports	8/15/2018	2027
40A-3	40A-3.451	Emergency Authorization	5/20/2020	2027
40A-3	40A-3.461	Inspections	3/2/2000	2027
40A-3	40A-3.492	Violations of Permits	11/1/1995	2027
40A-3	40A-3.502	Construction Methods	8/15/2018	2027
40A-3	40A-3.504	Location	8/15/2018	2027
40A-3	40A-3.507	Casing and Liner Pipe Standards	8/15/2018	2027
40A-3	40A-3.512	Standard Well Construction Methods	11/1/1992	2027
40A-3	40A-3.517	Grouting and Sealing	8/15/2018	2027
40A-3	40A-3.521	Well Seals	1/9/1986	2027
40A-3	40A-3.525	Explosives	4/5/1988	2027
40A-3	40A-3.529	Flowing Wells	1/9/1986	2027
40A-3	40A-3.531	Abandoned Well Plugging	8/1/1989	2027
40A-3	40A-3.550	Violations of Construction Standards	11/1/1992	2027
40A-3	40A-3.901	Forms and Instructions	8/15/2018	2027
40A-3	40A-3.951	Introduction	11/1/1993	2027
40A-3	40A-3.952	Violations	8/1/1989	2027
40A-3	40A-3.980	Enforcement and Penalties	8/1/1989	2027
40A-6	40A-6.011	Policy and Purpose	8/6/2013	2026
40A-6	40A-6.021	Definitions	10/29/1980	2026
40A-6	40A-6.041	Permit Required	4/17/2018	2026
40A-6	40A-6.091	Works of the District	7/1/1998	2026
40A-6	40A-6.101	Content of Applications	8/6/2013	2026
40A-6	40A-6.201	Permit Processing Fee	4/17/2018	2026
40A-6	40A-6.301	Conditions for Issuance of Permits	4/17/2018	2026
40A-6	40A-6.331	Revocation and Modification of Permits	8/6/2013	2026
40A-6	40A-6.351	Transfer of Permits	8/6/2013	2026
40A-6	40A-6.381	Limiting Conditions	4/14/1980	2026
40A-6	40A-6.411	Completion Reports	4/14/1980	2026
40A-6	40A-6.451	Emergency Authorization	4/17/2018	2026
40A-6	40A-6.481	Remedial and Emergency Measures	8/6/2013	2026
40A-6	40A-6.901	Forms and Instructions	8/6/2013	2026
40A-7	40A-7.001	Policy	8/13/2020	2025
40A-7	40A-7.002	Definitions	8/13/2020	2025
40A-7	40A-7.003	Determination and Notice of a Material Breach of a Contract with t	8/13/2020	2025
40A-7	40A-7.004	Determination and Notice of a Contractor Suspension	8/13/2020	2025
40A-7	40A-7.005	Administrative Hearings	8/13/2020	2025
40A-8	40A-8.011	Policy and Purpose	6/12/2019	2029
40A-8	40A-8.021	Definitions	6/29/2025	2029
40A-8	40A-8.031	Minimum Flows for the St. Marks River Rise	6/12/2019	2029
40A-8	40A-8.041	Minimum Flow for Wakulla Spring and Sally Ward Spring	5/18/2021	2029
40A-8	40A-8.051	Minimum Flow for Middle Econfina Creek, Including the Gainer Spr	6/29/2025	2029
40A-21	40A-21.001	Policy and Purpose	3/29/1992	2028
40A-21	40A-21.031	Elements of the Plan	3/29/1992	2028
40A-21	40A-21.051	Definitions	3/29/1992	2028
40A-21	40A-21.221	Evaluating Water Conditions	3/29/1992	2028
40A-21	40A-21.231	Declaring a Water Shortage	3/29/1992	2028
40A-21	40A-21.251	Water Shortage Phases	3/29/1992	2028

40A-21	40A-21.271	Water Use Restrictions	3/27/2019	2028
40A-21	40A-21.291	Implementing a Water Shortage Declaration	3/27/2019	2028
40A-21	40A-21.331	Declaring a Water Shortage Emergency	3/29/1992	2028
40A-21	40A-21.371	Water Use Restrictions in a Water Shortage Emergency	3/29/1992	2028
40A-21	40A-21.391	Implementing a Water Shortage Emergency Declaration	3/29/1992	2028
40A-21	40A-21.401	Monitoring	3/29/1992	2028
40A-21	40A-21.421	Enforcement	3/27/2019	2028
40A-21	40A-21.511	Classification System	3/29/1992	2028
40A-21	40A-21.531	Source Classes	3/29/1992	2028
40A-21	40A-21.551	Use Classes	3/27/2019	2028
40A-21	40A-21.571	Method of Extraction or Diversion Classes	3/27/2019	2028
40A-21	40A-21.601	Specific Restrictions	3/29/1992	2028
40A-21	40A-21.621	Phase I: Moderate Water Shortage	3/29/1992	2028
40A-21	40A-21.631	Phase II: Severe Water Shortage	3/29/1992	2028
40A-21	40A-21.641	Phase III: Extreme Water Shortage	3/29/1992	2028
40A-21	40A-21.651	Phase IV: Critical Water Shortage	3/29/1992	2028
40A-44	40A-44.011	Policy and Purpose	7/1/1992	2028
40A-44	40A-44.021	Definitions	8/6/2013	2028
40A-44	40A-44.041	Permits Required	3/27/2019	2028
40A-44	40A-44.051	Exemptions	3/27/2017	2028
40A-44	40A-44.052	Authorizations for Certain Forestry Projects	3/27/2017	2028
40A-44	40A-44.091	Processing of Permits	3/27/2019	2028
40A-44	40A-44.101	Content of Application	3/27/2017	2028
40A-44	40A-44.142	Headgates, Valves and Measuring Devices	8/6/2013	2028
40A-44	40A-44.201	Permit Processing Fee	3/27/2019	2028
40A-44	40A-44.301	Conditions for Issuance of Permits	3/27/2019	2028
40A-44	40A-44.321	Duration of Permit	3/27/2019	2028
40A-44	40A-44.331	Modification of Permits	3/27/2019	2028
40A-44	40A-44.341	Revocation of Permits	3/27/2017	2028
40A-44	40A-44.351	Transfer of Permits	3/27/2017	2028
40A-44	40A-44.381	Limiting Conditions	3/27/2019	2028
40A-44	40A-44.411	Completion Report	8/6/2013	2028
40A-44	40A-44.451	Emergency Authorization	8/6/2013	2028
40A-44	40A-44.901	Forms	8/6/2013	2028

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: August 6, 2025

The lawsuit styled ***Northwest Florida Water Management District v. Kenneth Sadler and Mildred Sadler, husband and wife***, has been filed in the Circuit Court in and for Washington County, Florida. The lawsuit alleges continuing trespass and ejectment for the Sadlers' placement and construction of, and failure to remove, certain improvements upon District-owned land. The Washington County Sheriff's Office served the complaint on the Sadlers. The Sadlers have not timely responded to the complaint and next steps in the litigation are being discussed by legal counsel and District management.