

**Northwest Florida Water Management District
Governing Board Meeting Minutes
Wednesday, October 8, 2025
81 Water Management Drive
Havana, FL 32333**

1. Opening Ceremonies

Called to order at 1:02 p.m.

Savannah Shell called the roll and a quorum was declared present.

Present: George Roberts, Chair; Jerry Pate, Vice Chair; Nick Patronis, Secretary-Treasurer; John Alter; Gus Andrews; Ted Everett; Kellie Ralston

Absent: Anna Upton

2. Special Thanks and Recognition

None.

3. Public Comment

None.

4. Changes to the Agenda

None.

5. Nomination and Election of Board Position

MOTIONED BY JOHN ALTER, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD MEMBERS CONTINUE TO SERVE IN THEIR CURRENT POSITIONS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

6. Consideration of the following Items Collectively by Consent:

MOTIONED BY NICK PATRONIS, SECONDED BY TED EVERETT, THAT THE GOVERNING BOARD APPROVE ITEMS A, B, C, D, E, AND F IN THE CONSENT AGENDA CONTINGENT UPON LEGAL REVIEW AND OTHER ACTIONS AS REQUIRED BY FLORIDA STATUTES. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

A. Approval of the Minutes for September 10, 2025, and September 24, 2025

Approve the Minutes for September 10, 2025, and September 24, 2025, Governing Board meeting.

B. Approval of the Financial Reports for the Month of August 2025

Approve the Financial Reports for the Month of August 2025.

C. Consideration of the Approval of the District's Internal Audit Charter for Fiscal Year 2025-2026

Accept and approve the District's revised Internal Audit Charter for Fiscal Year 2025-2026.

D. Consideration of Acceptance of Audit Reports Presented by the District's Inspector General

Accept and approve Report 25-04 and the Annual Report of Inspector General Activities.

E. Consideration of Additional Grant Funding from DEP for the St. Joseph Bay Assessment Project

Authorize the Executive Director to execute an amendment to accept an additional \$100,000 in grant funding from the Department of Environmental Protection for the period of July 1, 2025, to June 30, 2026, subject to legal counsel review.

F. Consideration of 2025 Minimum Flows and Minimum Water Levels Priority List

Approve and authorize the Executive Director to submit the District's 2025 Minimum Flows and Levels Priority List and Schedule to the Department of Environmental Protection.

7. Consideration of First Right of Refusal on the Jones Conservation Easement; Ochlockonee River Basin

MOTIONED BY JOHN ALTER, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD NOT EXERCISE ITS FIRST RIGHT OF REFUSAL ON THE JONES CONSERVATION EASEMENT. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

8. Public Hearing on Consideration of Regulatory Matters

Called to order at 1:12 p.m.

A. Permit Modification

A-1 Applicant: John Kimberl, Florida A & M University
App. No.: 2B-073-6453-4
Use: Commercial

MOTIONED BY TED EVERETT, SECONDED BY NICK PATRONIS, THAT THE GOVERNING BOARD APPROVE APPLICATION NO. 2B-073-6453-4, JOHN KIMBERL, FLORIDA A & M UNIVERSITY, PER THE RECOMMENDATIONS AND CONDITIONS OF THE STAFF REPORTS AND PER THE TERMS AND CONDITIONS OF THE PERMIT DOCUMENTS. NO PUBLIC COMMENT WAS GIVEN. MOTION CARRIED.

9. Hydrologic Conditions Update

Informational purposes only.

10. Legal Counsel Report

Breck Brannen provided a status update on the lawsuit listed below.

Northwest Florida Water Management District v. Kenneth Sadler and Mildred Sadler, husband and wife

11. Executive Director Report

The following Regulatory Services employees were recognized for their outstanding work and dedication:

Selina Potter, Michael Green, Vanessa Helton, Chris Shortt, Joel Ealum, Leidy Carter, Chris Martins, Aaron Waits, Luke Kimmel, Dylan Cook, Megan Byers, Ashley Austin, Brandy Parker, Ross Hutto, Jason Jones, Allen Brown, and Cody Clark

Meeting was adjourned at 1:30 p.m.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2025

Balance Forward - Operating Funds \$39,656,694.72

Operating Funds Received in current month:

Revenue Receipts, Current	\$	235,466.35	
Contracts Receivable		3,405,784.30	
Other Deposits/Refunds/Adjustments		14,192.66	
Transfers from Lands Accounts		0.00	
Total Deposits during month		3,655,443.31	

Total Deposits and Balance Forward \$ 43,312,138.03

Disbursements:

Employee Salaries		518,210.28	
Employee Benefits		398,270.21	
Employee Flexible Spending Account		0.00	
Contractual Services (Professional)		307,873.21	
Operating Expenses - Services		124,805.83	
Operating Expenses - Commodities		35,226.58	
Operating Capital Outlay		0.00	
Grants and Aids		1,486,516.31	
Total Operating Expenses during month		2,870,902.42	
Payables, Prior Year		0.00	
Other Disbursements or (Credits)		18,979.97	
Total Funds Disbursed by check during month		2,889,882.39	
Bank Debits (Fees, Deposit Slips, etc.)		0.00	
Transfer to Land Acquisition Account		0.00	

Total Funds Disbursed 2,889,882.39

Cash Balance Operating Funds at month end \$ 40,422,255.64

Operating Depositories:

Petty Cash Fund		250.25	
General Fund Checking		4,719,140.79	
Payroll Account		6,000.00	
Passthrough (EFT) Account		0.00	
Investment Accounts @ 4.39%			
General Fund		15,384,553.70	
Lands Fee Fund		3,566,319.49	
Ecosystem TF		0.00	
Water Prot. & Sust. Program TF		0.00	
Okaloosa Regional Reuse		106,121.30	
Mitigation Fund		16,639,870.11	

Total Operating Depositories at month end \$ 40,422,255.64

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
Financial Report
Summary Statement of Receipts, Disbursements & Cash Balances
For Month Ending September 30, 2025

Land Acquisition Funds:

Fla. Board of Administration @ 4.39%	\$ 204,448.58	
Total Land Acquisition Funds		204,448.58

Restricted Management Funds:

Fla. Board of Administration Phipps Land Management Account @ 4.39%	0.00	
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Fla. Board of Administration Cypress Springs R&M Account @ 4.39%	<u>889,703.47</u>	
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Total Restricted Land Management Funds		<u>889,703.47</u>
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Total Land Acquisition, and Restricted Management Funds		<u>1,094,152.05</u>
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TOTAL OPERATING, LAND ACQUISITION, & RESTRICTED FUNDS AT MONTH END		<u><u>\$ 1,094,152.05</u></u>
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Approved: _____
Chairman or Executive Director

Date: _____ November 12, 2025

Northwest Florida Water Management District
Statement of Sources and Uses of Funds
For the Period ending September 30, 2025
(Nonfinal and Unaudited)*

	Current Budget	Actuals Through 9/30/2025	Variance (under)/Over Budget	Actuals As A % of Budget
Sources				
Ad Valorem Property Taxes	\$ 4,025,000	\$ 3,926,536	\$ (98,464)	98%
Intergovernmental Revenues	102,271,467	24,914,453	(77,357,014)	24%
Interest on Invested Funds	96,250	1,550,188	1,453,938	1611%
License and Permit Fees	655,000	652,932	(2,068)	100%
Other	1,159,363	487,831	(671,532)	42%
Fund Balance	35,461,298		(35,461,298)	0%
Total Sources	\$ 143,668,378	\$ 31,531,939	\$ (112,136,439)	22%

	Current Budget	Expenditures	Encumbrances ¹	Available Budget	%Expended	%Obligated ²
Uses						
Water Resources Planning and Monitoring	\$ 9,213,763	\$ 6,128,523	\$ 1,223,368	\$ 1,861,872	67%	80%
Acquisition, Restoration and Public Works	85,845,195	14,587,798	19,146,854	52,110,543	17%	39%
Operation and Maintenance of Lands and Works	10,462,419	8,052,758	337,539	2,072,122	77%	80%
Regulation	4,833,522	3,839,773	72,083	921,665	79%	81%
Outreach	165,926	149,626	-	16,300	90%	90%
Management and Administration	3,149,707	2,552,257	29,597	567,853	81%	82%
Total Uses	\$ 113,670,532	\$ 35,310,736	\$ 20,809,440	\$ 57,550,355	31%	49%
Reserves	29,997,846			29,997,846	0%	0%
Total Uses and Reserves	\$ 143,668,378	\$ 35,310,736	\$ 20,809,440	\$ 87,548,201	25%	39%

¹ Encumbrances represent unexpended balances of open purchase orders and contracts.

² Represents the sum of expenditures and encumbrances as a percentage of the available budget.

This unaudited financial statement is prepared as of September 30, 2025, and covers the interim period since the most recent audited financial statements.

*** This financial statement is nonfinal. There are unrecorded revenues, expenditures and year end adjusting entries which are not reflected in the numbers above.**

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
GENERAL FUND
SEPTEMBER 2025

RETIREMENT	09/04/2025	\$	106,298.13
CHECKS	09/05/2025		62,685.57
ACH TRANSFERS	09/05/2025		188,473.55
DIRECT DISBURSEMENTS	09/05/2025		82,650.17
CHECKS	09/12/2025		15,912.71
ACH TRANSFERS	09/12/2025		57,771.12
DIRECT DISBURSEMENTS	09/12/2025		1,545.00
CHECKS	09/19/2025		503,792.12
ACH TRANSFERS	09/19/2025		980,221.25
DIRECT DISBURSEMENTS	09/19/2025		14,524.47
CHECKS	09/26/2025		138,132.22
ACH TRANSFER	09/26/2025		106,124.12
VOID CHECKS	09/23/2025		-10,000.00
VOID CHECKS	09/26/2025		-79.60
RETIREMENT	09/29/2025		106,437.77

		\$	<u>2,354,488.60</u>
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Chairman or Executive Director

November 12, 2025

Date

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
95	AT&T	9/5/2025	415.12	PHONE SERVICE EFO
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/5/2025	765.36	BCBS MEDICARE
4748	EAST MILTON WATER SYSTEM	9/5/2025	25.21	WATER MILTON OFFICE
916	FPL NORTHWEST FLORIDA	9/5/2025	749.86	DEFUNIAK ELECTRIC
5566	JAMIE ALLEN GREEN	9/5/2025	28,875.00	AG COST-SHARE CONSERVATION EQU
6128	HERMAN D LARAMORE	9/5/2025	19,860.00	AG COST-SHARE CONSERVATION EQU
6074	L MCARTHUR COMPANY	9/5/2025	140.00	HERBICIDE
3713	PRINCIPAL LIFE INSURANCE COMPANY	9/5/2025	10,133.04	PRINCIPAL INS LIFE/DENT/EYE
5764	SOUTHERN CLEANING SUPPLY LLC	9/5/2025	431.60	RECREATION SITE SUPPLIES
4577	SOUTHERN TIRE MART, LLC	9/5/2025	644.00	FRONT TIRE FOR WMD96274
4078	CLIFFORD A. TAYLOR	9/5/2025	50.00	217475018 - REFUND WITHDRAWN WELL PERMIT#325154-1
4078	CLIFFORD A. TAYLOR	9/5/2025	50.00	214959090 - REFUND WITHDRAWN WELL PERMIT# 324847-1
6176	VERIZON WIRELESS	9/5/2025	14.04	RMD MACHINE TO MACHINE
6072	COLUMN SOFTWARE PBC	9/5/2025	103.20	ITB 25B-010 - NEWSPAPER AD
4626	WASTE PRO OF FLORIDA, INC	9/5/2025	429.14	DUMPSTER FOR ECONFINA OFFICE AND CANOE LAUNCH
TOTAL CHECKS			\$ 62,685.57	
3293	ANGUS G. ANDREWS, JR.	9/5/2025	8,125.00	DFO LEASE AGREEMENT - CONTRACT PO
5340	APPLIED TECHNOLOGY AND MANAGEMENT, INC.	9/5/2025	16,178.25	ANALYSIS OF FRESHWATER & ESTUA
5089	ATKINS NORTH AMERICA, INC.	9/5/2025	16,395.00	PEA ENGINEERING SERVICES
1617	CAPITAL HEALTH PLAN	9/5/2025	88,392.20	CHP MEDICAL
5243	CARROLL APPRAISAL COMPANY, INC.	9/5/2025	3,950.00	REVIEW APPRAISAL
45	DMS	9/5/2025	651.92	DEFUNIAK LOCAL (WEST FL TELEPHONE SVC)
45	DMS	9/5/2025	4,170.17	DEFUNIAK ETHERNET AND LONG DISTANCE
45	DMS	9/5/2025	5.84	CONFERENCE CALLS
45	DMS	9/5/2025	1,487.66	HQ LOCAL (PANAMA CITY TELEPHONE SERVICE)
45	DMS	9/5/2025	0.40	HQ LONG DISTANCE
45	DMS	9/5/2025	89.96	MILTON LOCAL
45	DMS	9/5/2025	73.77	AIRCARDS AND HOTSPOTS
45	DMS	9/5/2025	15,271.50	HEADQUARTERS ETHERNET
3002	FLORIDA STATE UNIVERSITY	9/5/2025	775.57	OFFSITE DATA STORAGE
2293	LANE'S OUTDOOR EQUIPMENT, INC	9/5/2025	108.00	GRASSHOPPER MOWER REPAIRS
4600	MYTHICS LLC	9/5/2025	32,723.31	ORACLE LICENSE RENEWAL FOR E-REG
5947	PREVENTIA SECURITY LLC	9/5/2025	75.00	DEFUNIAK OFFICE FIRE/ALARM
TOTAL ACH DISBURSEMENTS			\$ 188,473.55	
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/5/2025	2,073.25	BCBS RETIREE
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/5/2025	996.77	BCBS RETIREE

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
1616	BLUE CROSS/BLUE SHIELD OF FLORIDA	9/5/2025	79,580.15	BCBS MEDICAL
TOTAL DIRECT DISBURSEMENTS			\$ 82,650.17	
TOTAL AP			\$ 333,809.29	
3619	AT&T MOBILITY	9/12/2025	23.75	YAMILA'S TABLET
5954	BLU RIPPLE INC	9/12/2025	2,368.14	REPLACEMENT STEPS ECONFINA CANOE LAUNCH
916	FPL NORTHWEST FLORIDA	9/12/2025	435.94	MILTON ELECTRIC
3003	HAVANA FORD, INC.	9/12/2025	58.84	RUNNING PO FOR MINOR REPAIRS FOR HQ VEHICLES
3003	HAVANA FORD, INC.	9/12/2025	99.24	RUNNING PO FOR MINOR REPAIRS FOR HQ VEHICLES
247	HOLMES COUNTY TAX COLLECTOR	9/12/2025	10.60	2024 POSTAGE
3193	INSURANCE INFORMATION EXCHANGE	9/12/2025	72.29	BACKGROUND SCREENING
259	LEON COUNTY TAX COLLECTOR	9/12/2025	88.77	2024 POSTAGE
6107	MOMSHE'S CLEANERS LLC	9/12/2025	1,099.00	JANITORIAL SERVICES FOR DFO
3406	NEECE TRUCK TIRE CENTER INC.	9/12/2025	112.91	RUNNING PO FOR MINOR REPAIRS ON WMD-97184
5788	PAUL'S TERMITE AND PEST CONTROL	9/12/2025	40.00	RUNNING PO FOR PEST CONTROL AROUND HQ
4678	STUMPBUSTERS	9/12/2025	2,600.00	GRIND STUMPS AT HEADQUARTERS
6182	TALISTRAILS DEVELOPERS LLC	9/12/2025	650.00	REFUND 314444-4 ERP OVERPAYMENT - NEED CHECK
110	TALQUIN ELECTRIC COOPERATIVE, INC.	9/12/2025	329.76	WATER/SEWER HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	9/12/2025	88.50	SECURITY LIGHTS HQ
110	TALQUIN ELECTRIC COOPERATIVE, INC.	9/12/2025	3,798.95	ELECTRIC HQ
5855	WASTE AWAY GROUP INC	9/12/2025	248.02	DUMPSTER SERVICES FOR COTTON LANDING - CHOCTAW
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	487.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	479.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	289.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	380.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	190.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	390.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	200.00	RENTAL & SERVICE FOR PORTABLE
5060	XTREME LOGISTICS GULF COAST, LLC	9/12/2025	225.00	RENTAL & SERVICE FOR PORTABLE
TOTAL CHECKS			\$ 15,912.71	
5450	CAITLIN BRONGEL	9/12/2025	191.05	TRAVEL REIMBURSEMENT
4845	CALHOUN COUNTY SHERIFF'S OFFICE	9/12/2025	3,370.40	LAW ENFORCEMENT/SECURITY SERVI

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
5981	CASE PILCHER	9/12/2025	69.96	REIMBURSEMENT TABLE AND CHAIR
5951	D3 AIR AND SPACE OPERATIONS INC	9/12/2025	3,509.60	STAFF AUGMENTATION
4855	ENVIRON SERVICES INCORPORATED	9/12/2025	2,162.50	JANITORIAL SERVICES FOR HQ
5368	KOUNTRY RENTAL NWF, INC.	9/12/2025	13,625.00	SERVICE FOR PORTABLE TOILETS-C
5802	MURPHY CASSIDY DIESEL REPAIRS	9/12/2025	188.43	MINOR REPAIRS FOR REG VEHICLES
6065	OFF DUTY MANAGEMENT INC	9/12/2025	1,451.52	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
6065	OFF DUTY MANAGEMENT INC	9/12/2025	1,451.52	SECURITY SERVICES FOR ECONFINA CREEK WMA REC AREAS
3813	PENNINGTON, P.A.	9/12/2025	75.00	TITLE EXAM AND COMMITMENTS
3813	PENNINGTON, P.A.	9/12/2025	150.00	LIEN SEARCH
3813	PENNINGTON, P.A.	9/12/2025	10,525.00	AUGUST 2025 LEGAL COUNSEL
1180	PRIDE ENTERPRISES	9/12/2025	208.63	UNIFORMS FOR PHILIP GARRETT, MITIGATION - PRIDE
4607	QUADIENT LEASING USA, INC	9/12/2025	686.61	MAILING SYSTEMS FOR HQ AND DEFUNIAK SPRINGS
4955	TERRY'S HOME & LAWN MAINTENANCE, INC.	9/12/2025	4,481.90	RECREATION SITE CLEAN UP AND M
6086	TOTAL CLEANING OF NWFL LLC	9/12/2025	480.00	JANITORIAL SERVICES EFO
5218	WAGeworks, INC.	9/12/2025	100.00	COBRA ADMINISTRATION
2631	WASHINGTON COUNTY SHERIFF'S OFFICE	9/12/2025	15,044.00	LAW ENFORCEMENT/SECURITY ON DI
TOTAL ACH DISBURSEMENTS			\$ 57,771.12	
5944	REFUND NIC	9/12/2025	250.00	REFUND 325820-1 ERP PERMIT WITHDRAWN
5944	REFUND NIC	9/12/2025	50.00	224050232 - REFUND WITHDRAWN WELL PERMIT #325902-1
5944	REFUND NIC	9/12/2025	670.00	REFUND 303489-4 ERP PERMIT OVERPMT
5944	REFUND NIC	9/12/2025	200.00	222164442-REFUND FOR OVERPAYMENT, PERMIT# 325716-1
5944	REFUND NIC	9/12/2025	10.00	226032208 - REFUND WITHDRAWN WELL PERMIT #294543-3
5944	REFUND NIC	9/12/2025	35.00	226436850 - REFUND WITHDRAWN WELL PERMIT #326127-1
5944	REFUND NIC	9/12/2025	320.00	REFUND 326085-1 ERP PERMIT WITHDRAWN
5944	REFUND NIC	9/12/2025	10.00	226436850 - REFUND WITHDRAWN WELL PERMIT #326128-1
TOTAL DIRECT DISBURSEMENTS			\$ 1,545.00	
TOTAL AP			\$ 75,228.83	
5768	ALFORD BROTHERS INC	9/19/2025	86.90	RUNNING PO FOR MINOR REPAIRS ON RMD VEHICLES
2992	BANK OF AMERICA	9/19/2025	482.64	ONLINE ACCESS TO BANK ACCOUNT
2992	BANK OF AMERICA	9/19/2025	1,436.93	AUGUST 2025 ONLINE ANALYSIS
4518	ENGINEERED COOLING SERVICES, INC.	9/19/2025	755.00	SEALING REPAIR TO BOARDROOM AIR HANDLER
4518	ENGINEERED COOLING SERVICES, INC.	9/19/2025	562.32	REPAIRS TO ADMIN AC UNIT
5154	TOWN OF HAVANA	9/19/2025	7,087.53	LINCOLN AVENUE WATERLINE GRANT
3003	HAVANA FORD, INC.	9/19/2025	119.22	RUNNING PO FOR MINOR REPAIRS FOR HQ VEHICLES
1391	INSIGHT PUBLIC SECTOR, INC.	9/19/2025	5,250.00	PDQ CONNECT - RMM SOFTWARE
5795	JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS	9/19/2025	479,442.66	INDIAN SPRINGS SEWER PROJECT
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	229.54	KONICA MINOLTA COPIER LEASE R&M

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	198.79	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	232.48	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	91.95	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	149.39	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	161.46	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	151.97	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	134.25	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	5.85	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	101.69	KONICA MINOLTA COPIER LEASE R&M
698	KONICA MINOLTA BUSINESS SOLUTIONS USA	9/19/2025	97.60	KONICA MINOLTA COPIER LEASE R&M
6183	MATTHEW C SHERRER	9/19/2025	1,400.00	REFUND 326067-1 ERP PERMIT WITHDRAW, NEEDS CHECK
5965	NIC SERVICES	9/19/2025	1,222.28	ONLINE PAYMENT CHARGES
5011	SERVICE PLUS OFFICE MACHINES, INC.	9/19/2025	771.17	PLOTTER MAINTENANCE 09/25 - 09/26
3941	TYLER TECHNOLOGIES, INC.	9/19/2025	220.50	MUNIS TCM IMPLEMENTATION
3941	TYLER TECHNOLOGIES, INC.	9/19/2025	2,800.00	MUNIS TCM IMPLEMENTATION
3711	US POSTAL SERVICE-HASLER	9/19/2025	600.00	POSTAGE FOR DEFUNIAK SPRINGS OFFICE
TOTAL CHECKS			\$ 503,792.12	
5089	ATKINS NORTH AMERICA, INC.	9/19/2025	79,794.18	YELLOW WATERSHED RISK MAP SPRT
6030	BBG INC	9/19/2025	3,900.00	APPRAISAL
5824	DAVID STANFORD	9/19/2025	110.00	TRAVEL REIMBURSEMENT
4961	PETER FOLLAND	9/19/2025	110.00	TRAVEL REIMBURSEMENT
3337	FORESTECH CONSULTING	9/19/2025	587.00	LAND MANAGEMENT DATABASE
5982	GARY CHEW	9/19/2025	96.00	TRAVEL REIMBURSEMENT
5925	IAN WATERS	9/19/2025	110.00	TRAVEL REIMBURSEMENT
2268	INNOVATIVE OFFICE SOLUTIONS, INC	9/19/2025	837.00	PHONE SYSTEM MAINTANANCE CONTRACT 07-037
5235	JACKSON COUNTY BOARD OF COUNTY COMMISSIONERS	9/19/2025	860,755.37	ENCUMBER CONTRACT 17-061 BLUE SPRING RD SEWER PROJ
5600	JUPITER'S CALL, LLC	9/19/2025	4,000.00	CONTRACTED SERVICES FOR SOLAR RADIATION / ET DATA
5435	NV5 GEOSPATIAL INC	9/19/2025	7,638.40	PARCEL DATA
3790	WILDLANDS SERVICE, INC.	9/19/2025	22,283.30	PRESCRIBED BURN 47006 WARD CREEK W
TOTAL ACH DISBURSEMENTS			\$ 980,221.25	
2967	BANK OF AMERICA	9/19/2025	10,241.59	AUGUST 2025 P-CARD CHARGES
2967	BANK OF AMERICA	9/19/2025	288.72	REG OFFICE SUPPLIES-AMAZON
2967	BANK OF AMERICA	9/19/2025	35.32	OFFICE SUPPLIES FOR LAND MANAGEMENT
2967	BANK OF AMERICA	9/19/2025	165.42	AMAZON - OFFICE/LAB SUPPLIES
2967	BANK OF AMERICA	9/19/2025	133.40	MORNINGSTAR SUNSAVER 20A PWM SOLAR CHARGE CONTROLL
2967	BANK OF AMERICA	9/19/2025	382.44	TRIMMER RACK AND REMOVABLE LADDER/AMAZON
2967	BANK OF AMERICA	9/19/2025	50.96	AMAZON -- OFFICE SUPPLIES
2967	BANK OF AMERICA	9/19/2025	419.98	AMAZON ORDER - VACUUM AND DESK CHAIR

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2967	BANK OF AMERICA	9/19/2025	536.74	AMAZON - CHAIRS
2967	BANK OF AMERICA	9/19/2025	2,019.90	TABLETS FOR FIELD - AMAZON
5944	REFUND NIC	9/19/2025	250.00	226928276 - REFUND WITHDRAWN WELL PERMIT #326153-1
TOTAL DIRECT DISBURSEMENTS			\$ 14,524.47	
TOTAL AP			\$ 1,498,537.84	
735	CARLTON APPRAISAL COMPANY	9/26/2025	3,888.00	APPRAISAL HICKORY PRESERVE
5729	CHIPOLA FORESTRY SERVICES LLC	9/26/2025	10,000.00	RETURN OF PERFORMANCE BOND 20-070
4676	CITY OF MILTON FLORIDA	9/26/2025	88.13	DUMPSTER SERVICE
4676	CITY OF MILTON FLORIDA	9/26/2025	46.64	SEWER MILTON OFFICE
3289	CITY OF TALLAHASSEE	9/26/2025	49.75	LAKESHORE AND I10
6126	DUSTYN SWEENEY	9/26/2025	4,170.75	20 BUNK FEEDER WAGON
4518	ENGINEERED COOLING SERVICES, INC.	9/26/2025	275.00	RUNNING PO FOR HVAC REPAIRS AT HQ
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	9/26/2025	11.48	RULEMAKING NOTICES
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	9/26/2025	30.24	FAR AD FEES FOR ITBS, RFPS & PUBLIC NOTICES FOR ASM
26	FL. SECRETARY OF STATE DIV OF ADMIN SERV	9/26/2025	36.96	FAR AD FEES FOR ITBS, RFPS & PUBLIC NOTICES FOR ASM
2291	GULF COAST ELECTRIC COOPERATIVE, INC.	9/26/2025	540.28	ELECTRIC SERVICES EFO
3003	HAVANA FORD, INC.	9/26/2025	120.31	OIL CHANGE/TIRE ROTATION FOR WMD-96270
6142	MELVIN FAMILY FARM	9/26/2025	86,325.00	AG COST-SHARE CONSERVATION EQU
3406	NEECE TRUCK TIRE CENTER INC.	9/26/2025	115.20	RUNNING PO FOR MINOR REPAIRS FOR HQ REG VEHICLES
423	OKALOOSA CO. TAX COLLECTOR	9/26/2025	8.07	PARCEL REFUND
5444	PENSACOLA SHOE HOSPITAL & BOOT STORE	9/26/2025	200.00	BOOTS-F. BRUTON
4557	VERIZON WIRELESS	9/26/2025	1,271.67	CELL PHONES AND JET PACKS
4626	WASTE PRO OF FLORIDA, INC	9/26/2025	212.74	SOLID WASTE HQ
5612	WETLAND SOLUTIONS, INC.	9/26/2025	12,944.00	HYDROLOGIC & WATER QUALITY DAT
5612	WETLAND SOLUTIONS, INC.	9/26/2025	17,798.00	HYDROLOGIC & WATER QUALITY DAT
TOTAL CHECKS			\$ 138,132.22	
5450	CAITLIN BRONGEL	9/26/2025	298.15	TRAVEL REIMBURSEMENT
5243	CARROLL APPRAISAL COMPANY, INC.	9/26/2025	4,350.00	REVIEW APPRAISAL DOROTHY WEST CONSERV
3771	CHOCTAWHATCHEE BASIN ALLIANCE	9/26/2025	74,585.40	LIVE OAK POINT LIVING SHORELIN
97	THE DEFUNIAK HERALD	9/26/2025	56.25	NOTICE OF RULE DEVELOPMENT
97	THE DEFUNIAK HERALD	9/26/2025	67.50	LEGAL AD - WATER USE PERMITS
1948	DELL MARKETING L.P.	9/26/2025	6,000.00	CONFERENCE ROOM PC REPLACEMENT
5749	DUMPSTER SERVICES LLC	9/26/2025	550.00	ROLL OFF CONTAINERS AND FILL DIRT
4807	WEX BANK	9/26/2025	1,197.00	WEX GPS TRACKING
4807	WEX BANK	9/26/2025	11,910.97	AUGUST 2025 FUEL AND SERVICE CHARGES
4961	PETER FOLLAND	9/26/2025	110.00	TRAVEL REIMBURSEMENT

**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
ACCOUNTS PAYABLE**

VENDOR	NAME	CHECK DATE	INVOICE NET	INVOICE DESCRIPTION
2268	INNOVATIVE OFFICE SOLUTIONS, INC	9/26/2025	437.00	DFS PHONE OUTLETS
6045	MILTON GAZETTE LLC	9/26/2025	79.60	NOTICE OF RULE DEVELOPMENT
1180	PRIDE ENTERPRISES	9/26/2025	139.75	RMD UNIFORMS
3213	SHI INTERNATIONAL CORP	9/26/2025	6,287.50	NINJA ONE RENEWAL
5884	TRE INDUSTRIES LLC	9/26/2025	55.00	LABORATORY TESTING/ ALBRITTON
TOTAL ACH DISBURSEMENTS			\$ 106,124.12	
TOTAL AP			\$ 244,256.34	

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT
SCHEDULE OF DISBURSEMENTS
PAYROLL
SEPTEMBER 2025

DIRECT DEPOSIT	09/05/2025	\$	269,229.73
CHECKS	09/05/2025		290.73
FLEX SPENDING TRANSFER	09/05/2025		1,444.16
DIRECT DEPOSIT	09/19/2025		262,694.28
CHECKS	09/19/2025		290.73
FLEX SPENDING TRANSFER	09/19/2025		1,444.16

\$ 535,393.79

APPROVED:

Chairman or Executive Director

November 12, 2025
Date

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT 2026 Governing Board Meeting Schedule

January 14, 2026

February 11, 2026 (Walton County)

March 11, 2026

April 8, 2026

May 13, 2026

June 10, 2026 (Franklin County)

July 8, 2026

August 12, 2026

September 9, 2026 (4:00 p.m.)

September 23, 2026 (Final Budget Hearing, 5:05 p.m., Bay County)

October 14, 2026

November 18, 2026 (Walton County)

December 9, 2026

All meetings are scheduled to begin at 1:00 p.m., at District Headquarters, unless otherwise indicated.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director

FROM: Jack Furney, Director, Division of Administrative Services

DATE: November 12, 2025

SUBJECT: Consideration of Resolution No. 959 Amending the Fiscal Year
2024-2025 Budget - Amendment No. 3

Recommendation

Staff recommends the Governing Board adopt Resolution No. 959 amending the Fiscal Year 2024-2025 budget and allow staff to realign revenues and reserves to maintain the proper balance in each fund.

Background

District procedures allow for budget amendments to occur within 60 days following the end of the fiscal year (FY). Based on expenditures paid that count toward the FY 2024-2025 budget, one change is requested to properly align budget with these costs. Amendment No. 3 realigns budget categories of Contracted Services, Operating Capital Outlay, and Fixed Capital Outlay within and between funds and categories. This amendment does not increase or decrease the total District budget.

Budget realignment includes:

1. \$58,000 in budget transfers from Contracted Services to Operating Capital Outlay (\$35,000) and Fixed Capital Outlay (\$23,000) to properly reflect activities performed.

Summary of Fund Impact to Expense Budget:

<u>Fund Source</u>	<u>Increase</u>	<u>Decrease</u>	<u>Impact</u>
Land Management Fund	58,000	(58,000)	0



Lyle Seigler
Executive Director

Northwest Florida Water Management District

81 Water Management Drive, Havana, Florida 32333-4712
(U.S. Highway 90, 10 miles west of Tallahassee)

Phone: (850) 539-5999 • Fax: (850) 539-2777

RESOLUTION NO. 959 AMENDMENT NUMBER 3 TO FISCAL YEAR 2024-2025 BUDGET

WHEREAS, chapters 200 and 373, Florida Statutes, require the Governing Board of the Northwest Florida Water Management District (District) to adopt a final budget for each fiscal year; and

WHEREAS, by Resolution No. 945, after a public hearing on September 30, 2024, the Governing Board of the District adopted a final budget for the District covering its proposed operations and other requirements for the ensuing fiscal year, beginning October 1, 2024, through September 30, 2025; and

WHEREAS, in accordance with section 189.016(7), Florida Statutes, the District will post the adopted amendment on its official website within five days after its adoption; and

WHEREAS, a budget amendment involves an action that transfers, increases, or decreases to total appropriated Fund amounts in the budget; and

WHEREAS, pursuant to section 120.525, Florida Statutes, the District has provided notice of its intention to amend the Budget in the published notification of the Governing Board meeting at which the amendment will be considered; and

NOW THEREFORE BE IT RESOLVED by the Governing Board of the Northwest Florida Water Management District, that:

The budget is hereby amended as summarized in the memorandum dated November 12, 2025, requesting Amendment No. 3 to the Fiscal Year 2024-2025 budget. Amendment No. 3 provides for a cost-neutral expense budget transfer in the amount of \$58,000 and provides for a reallocation of expense budget within funds and categories to properly reflect activities performed and accurately assign costs with no increase or decrease to the total District budget.

ADOPTED AND APPROVED this 12th day of November 2025, A.D.

ATTEST:

Chair

Secretary-Treasurer

GEORGE ROBERTS
Chair
Panama City

JERRY PATE
Vice Chair
Pensacola

NICK PATRONIS
Secretary
Panama City

JOHN W. ALTER
Malone

GUS ANDREWS
DeFuniak Springs

TED EVERETT
Chipley

KELLIE RALSTON
Tallahassee

ANNA UPTON
Tallahassee

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Chief, Bureau of Asset Management Administration

DATE: October 27, 2025

SUBJECT: Consideration of Donation of Right-of-Way to Walton County for Two
Bridge Replacements or Culverted Crossings on River Road;
Choctawhatchee River WMA

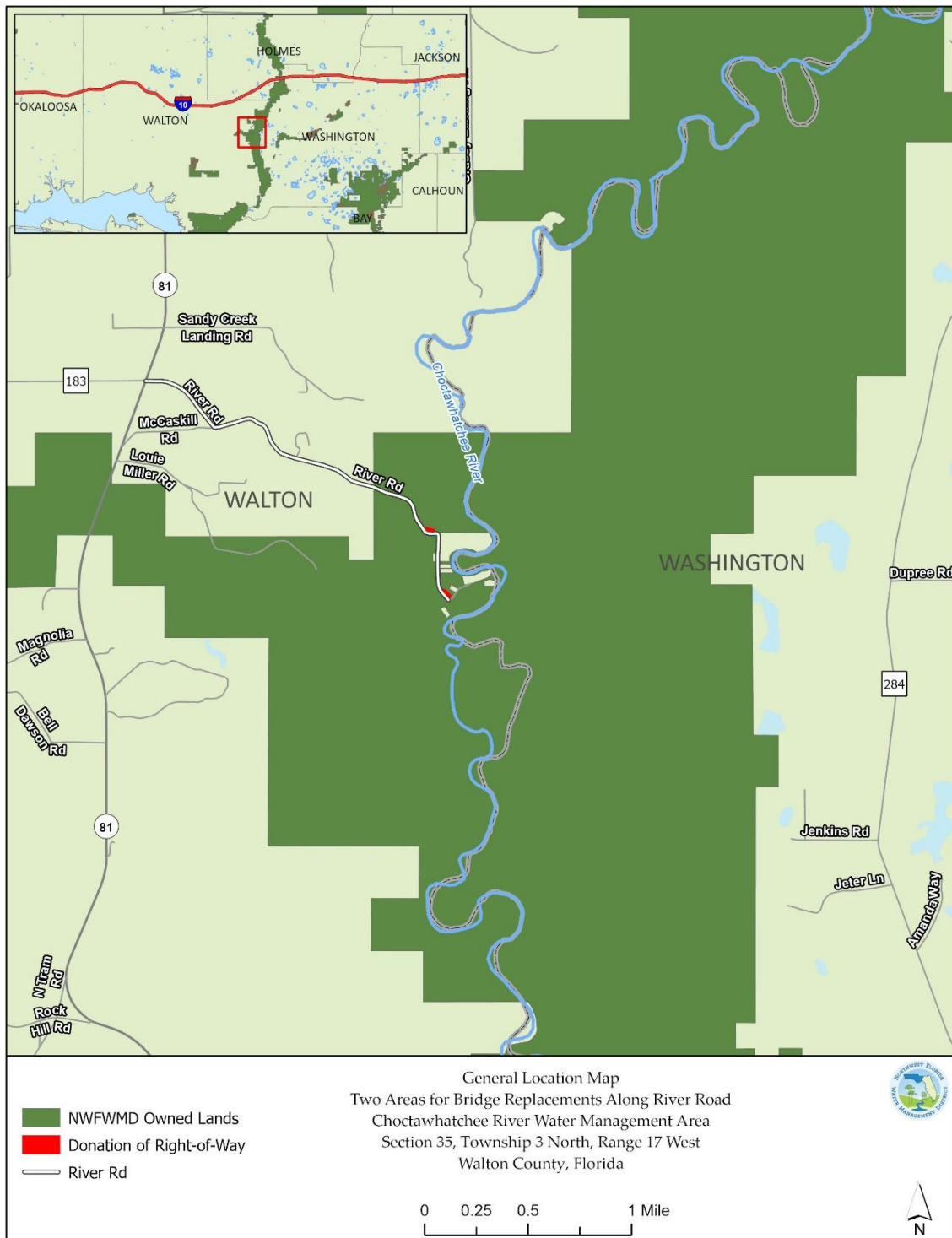
Recommendation

Staff is requesting the Governing Board: (1) make a determination that the 6,537.85 square feet is not required for District conservation purposes but instead is best used for bridge replacements or culverted crossings on River Road and (2) in furtherance thereof, donate the acreage of 6,537.85 square feet to Walton County and authorize the Executive Director to execute the conveyance documents to Walton County, subject to legal counsel review. In addition, staff further recommends that the Governing Board choose not to reserve the interest in the property's phosphate, minerals, metals and petroleum, if any.

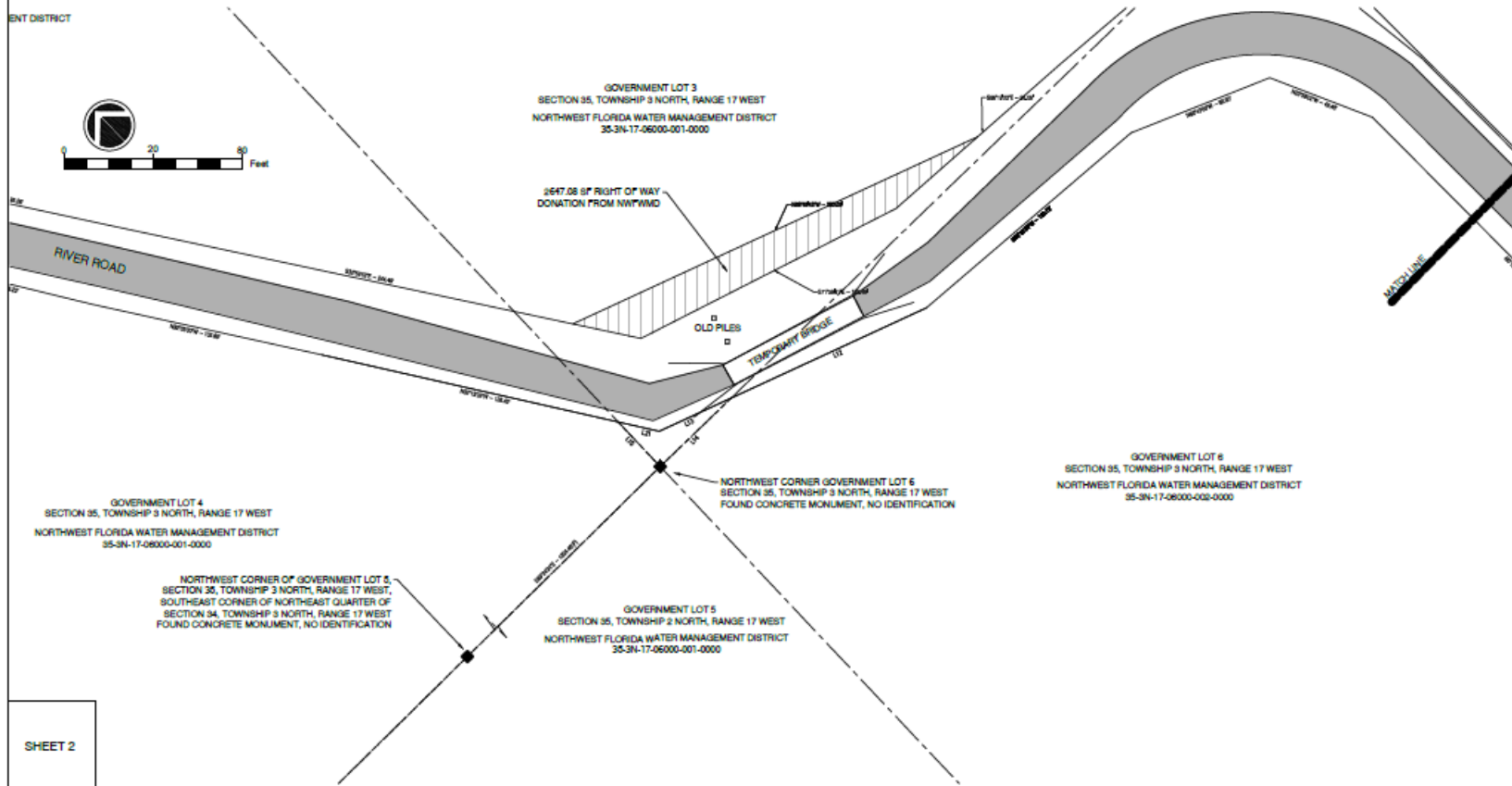
Background

The District was contacted by Walton County Public Works about conveying a total of 6,537.85 square feet of District property along River Road in Walton County (see attached map and drawings) for land to replace two bridges or culverted crossings. Currently, there are very dated one-lane bridges at both locations.

cb



RIVER ROAD MAINTAINED RIGHT-OF-WAY MAP



RIVER ROAD MAINTAINED RIGHT-OF-WAY MAP



THWEST FLORIDA WATER MANAGEMENT DISTRICT
35-3N-17-08000-000-0000

3890.77' RIGHT OF WAY
DONATION FROM NWFWMD

NOTHING OF WAY
LINE OF VALLEY LANDING

OLD BRIDGE

VALLEY LANDING
PLAT BOOK 5 PAGE 17

SHEET 3

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andy Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Carol L. Bert, Chief, Bureau of Asset Management Administration

DATE: October 26, 2025

SUBJECT: Consideration of Relocation of Access Easement on the E. Guy Revell, Jr. Nature Trail Conservation Area; Wakulla County

Recommendation

Staff recommends the Governing Board: (1) make a determination that relocating the access easement will not interfere with current or planned District purposes, (2) approve the relocation of the access easement to the existing driveway, and (3) authorize the Executive Director to execute an amended access easement, subject to legal counsel review.

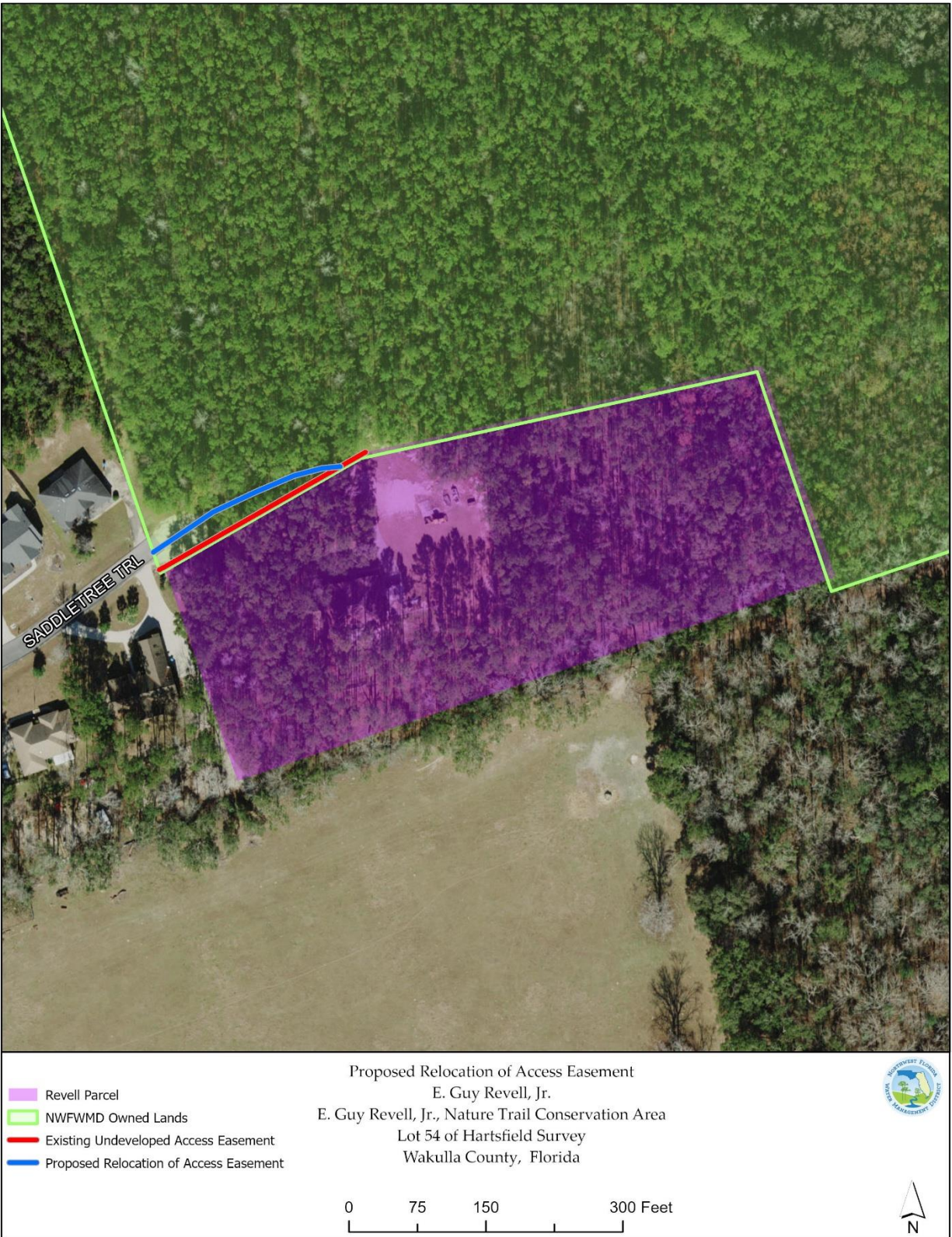
Background

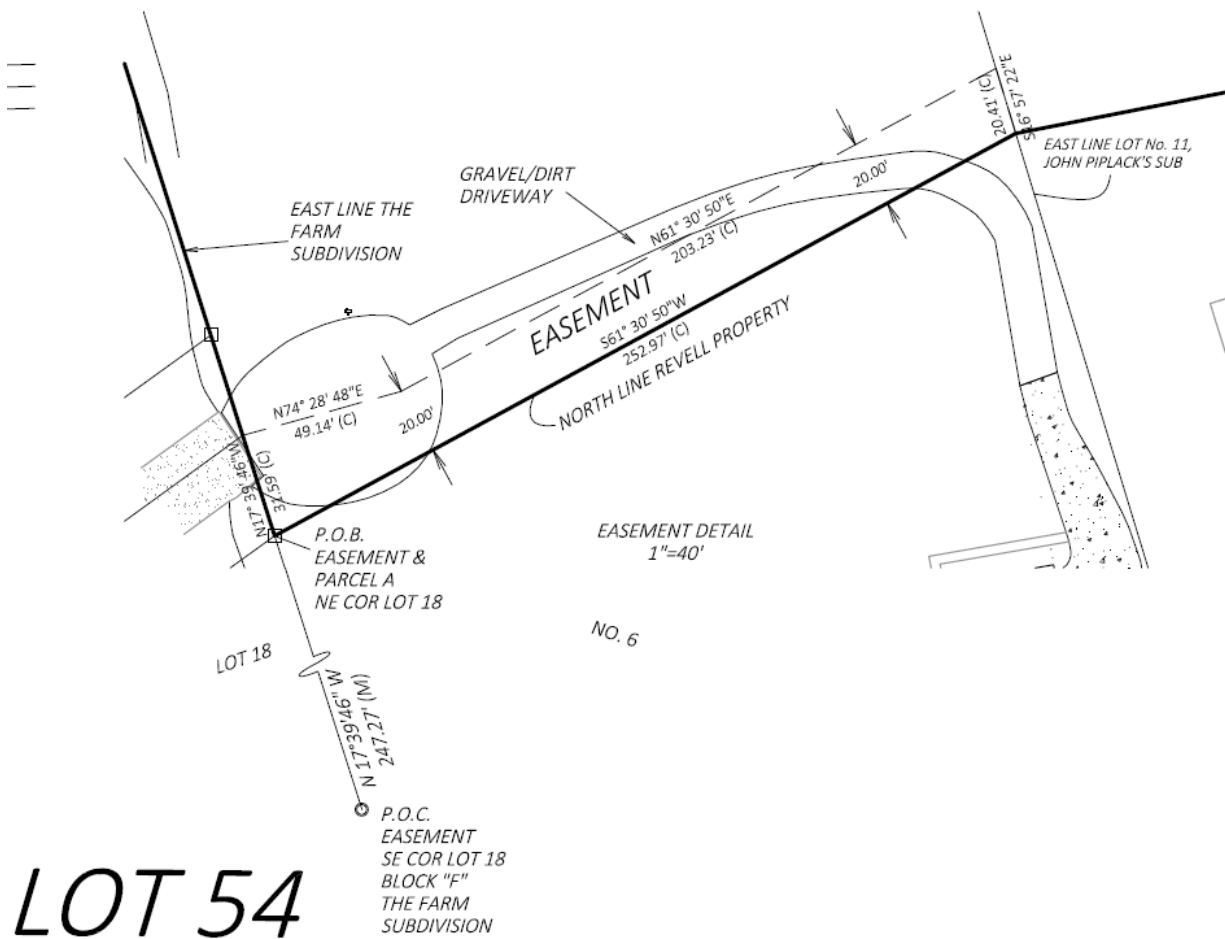
In 2020, the District purchased 131.49 acres from Mr. E. Guy Revell, Jr. in Wakulla County for springs protection, specifically protecting Wakulla Springs. The property is a mosaic of agricultural land with natural upland and wetland forest. The Revell tract is located in the Wakulla/Spring Creek Spring Group Groundwater Contribution Area, Primary Focus Area 2. Mr. Revell owns a residence that is adjacent to the property purchased by the District. Mr. Revell (and the individuals renting the residence) access this residence via an existing driveway located on the now District-owned property approximately 30 feet north of Mr. Revell's property. Before closing on this property in August 2020, District staff requested and received approval from the Governing Board to allow Mr. Revell to retain a 20-foot access easement across the District-owned property, directly adjacent to Mr. Revell's property line, and Mr. Revell would relocate his driveway to within this easement (see attached maps). Today, this easement remains wooded and undeveloped and relocation of the driveway has not occurred largely due to utility boxes on the adjacent property.

After owning and managing this property for the last five years, District staff has recognized that the existing driveway that has continued to be utilized for ingress/egress to access the residential property has not complicated or interfered with the District's public recreation or land management

uses of the 131-acre property. As such, District staff would like to request Governing Board approval to amend the easement for ingress/egress to the boundaries of the existing driveway. Mr. Revell has agreed to pay all expenses, including preparation of the survey sketch and legal description and recording fees.

cb





NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Danny Layfield, Director, Division of Asset Management

FROM: Benjamin Faure, Chief, Bureau of Land Management Operations

DATE: November 3, 2025

SUBJECT: Consideration of Three Grant Donations for Reforestation and Habitat Restoration on District Lands

Recommendation

Staff recommends the Governing Board authorize the Executive Director to: 1) Enter into a reimbursable grant agreement with the Arbor Day Foundation in an amount up to \$72,974 to support District reforestation efforts, 2) Approve a grant donation of up to \$30,000 from The Nature Conservancy to support labor costs associated with District reforestation efforts, and 3) Enter into a reimbursable grant agreement with the National Wild Turkey Federation in an amount up to \$40,000 to support prescribed burning efforts, subject to legal counsel review.

Background

The Arbor Day Foundation provides grant funding for various tree-planting programs throughout the U.S., including the resource restoration efforts at the Northwest Florida Water Management District (NFWMD).

In 2023, the District applied for and was awarded \$116,984 to plant 550,000 trees within the Apalachicola River, Chipola River, Econfinia Creek, and Perdido River Water Management Areas. Subject to approval of this agreement from the Governing Board, this fiscal year's grant award will provide up to \$72,974 for the purchase and installation of 331,000 longleaf pine tubelings within the Apalachicola River and Econfinia Creek Water Management Areas. To date, more than 25,000,000 longleaf pine trees have been planted on District lands, and the Arbor Day Foundation has been the most significant financial partner providing the majority of funds towards the purchase of the longleaf pines utilized to restore more than 34,000 acres of District Lands to their native habitat.

As a member of the Apalachicola Regional Stewardship Alliance (ARSA), the NFWMD regularly receives support and resources from The Nature Conservancy. Upon approval from the Governing Board, this will allow the District to receive a donation of up to \$30,000 towards labor costs associated with tree planting in support of the District's reforestation efforts.

The National Wild Turkey Federation provides grant funding assistance through the Florida Fish & Wildlife Conservation Commission's Wild Turkey Management Program to support wildlife habitat conservation and enhancement projects throughout Florida. Upon approval from the Governing Board, this will allow the District to receive a grant donation of up to \$40,000 towards contract prescribed burning of 914 acres in the Choctawhatchee River WMA. Both projects will provide significant habitat improvement for the wild turkey.

The District's Fiscal Year 2025-2026 budget has funding allocated to support these reimbursement programs. Together, these three grant/donation programs will provide a total of \$142,974 in support of the District's resource restoration efforts.

BF/

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff

FROM: Starsky Harrell, Director of Regulatory Services

DATE: November 4, 2025

SUBJECT: Consideration of the Release of Conservation Easement Associated with Expired Permit IND-033-17573-1, The Colonies

Recommendation

Staff recommends the Governing Board authorize the release of the regulatory Conservation Easement encumbering approximately 11.04 acres as identified in expired Permit IND-033-17573-1 for The Colonies.

Background

The District issued Environmental Resource Permit IND-033-17573-1 (the "Permit") on March 14, 2017, authorizing the construction of an 87.3-acre single-family subdivision located in Cantonment. This Permit authorized a 0.26-acre wetland impact for a wetland crossing to reach the uplands for residential development. The wetland impacts were authorized to be offset through the preservation of onsite wetlands and an uplands buffer. On March 21, 2017, a Conservation Easement was recorded to preserve the remaining approximately 11.04 acres of wetlands and upland buffers on site. The property was never developed under this Permit and the Permit expired on March 14, 2022. On September 26, 2025, a Conceptual Environmental Resource Permit application CON-033-326699-1 was submitted for the site including a request for revocation of the Conservation Easement to allow for a different design as required by Escambia County. District management and staff have determined the release of the Conservation Easement is logical. Any future environmental resource permits issued on the property will include the review and approval of wetland impacts and the mitigation of impacts. Future environmental resource permits will be conditioned accordingly which may include wetland preservation.

NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT

MEMORANDUM

TO: Governing Board

THROUGH: Lyle Seigler, Executive Director
Andrew Joslyn, Deputy Executive Director
Caitlin Brongel, Chief of Staff
Kathleen Coates, Director, Resource Management Division

FROM: Jerrick Saquibal, Bureau Chief, Resource Projects and Planning

DATE: October 27, 2025

SUBJECT: Consideration of Funding Requests from Santa Rosa County and Washington County for the Pilot Distributed Wastewater Grant Program

Recommendation

Staff recommends the Governing Board (1) approve the Santa Rosa County Distributed Wastewater Treatment System project for up to \$1,000,000, (2) approve the Washington County Distributed Wastewater Treatment System project for up to \$1,000,000, and (3) authorize the Executive Director to enter into agreements with Santa Rosa County and Washington County for up to the amounts identified to implement the projects, subject to legal counsel review.

Discussion

The FY 2023-24 General Appropriations Act included \$2,000,000 for the District to implement a Wastewater Treatment Systems Grant Program, specifically for distributed wastewater systems in areas with waterbodies not meeting water quality standards. The grant program was developed as a pilot program so that monitoring data and cost-effectiveness of different treatment systems can be collected and evaluated.

The District previously entered into a contract with Gulf County for a Distributed Wastewater Treatment System program project on July 15, 2024. On June 5, 2025, the District received a letter of grant termination from Gulf County because the project was deemed not optimal or cost effective due to the high groundwater table in the project area of Indian Pass.

The District re-solicited for grant applications for the program from July 21, 2025 through September 22, 2025. Two applications were received, one from Santa Rosa County and the second from Washington County. The Santa Rosa County Distributed Wastewater Treatment System (DWTS) project will eliminate up to 50 septic tanks north and east of Blackwater Bay outside of the City of Milton's franchise area with an estimated nutrient reduction of up to 362 lbs/year. The Washington County DWTS project will eliminate up to 32 septic tanks and/or new construction hook-ups in the central Washington County area in the vicinity of Flat Creek, Holmes Creek, and the Choctawhatchee River with an estimated nutrient reduction of up to 222 lbs/year.

The grants will provide for a phased implementation approach to ensure timely project completion. The first phase will include public outreach, verification of adequate homeowner participation and

documentation of the required minimal separation of 12 inches of the seasonal high groundwater table from land surface. Dependent on the successful completion of the first phase, the second phase will include design, permitting, construction of the new treatment systems, removal of septic tanks, development and implementation of a monitoring plan to evaluate pollutant reductions pre- and post-project, and an operational cost incentive toward expenses while the project is under construction. The projects are estimated to take 24 months to complete.

Blackwater Bay is an impaired water body for bacteria and nutrients. Flat Creek is an impaired water body for bacteria. Holmes Creek and the Choctawhatchee River are impaired waterbodies for nutrients.

Washington County is a rural and economically distressed county pursuant to s. 288.0656, F.S. and is requesting a waiver of match funding requirements for the project.

MEMORANDUM

TO: Northwest Florida Water Management District Governing Board

FROM: J. Breck Brannen, General Counsel

RE: Legal Counsel Report

DATE: November 4, 2025

The lawsuit styled ***Northwest Florida Water Management District v. Kenneth Sadler and Mildred Sadler, husband and wife***, continues to be litigated in the Circuit Court in and for Washington County, Florida. The lawsuit alleges continuing trespass and ejectment for the Sadlers' placement and construction of, and failure to remove, certain improvements upon District-owned land. The Washington County Sheriff's Office served the complaint on the Sadlers. The Sadlers did not timely respond to the complaint.

After waiting more than sufficient time to allow for a response from the Sadlers to be filed, the District moved for default judgment. In the interim, the Sadlers filed a letter with the Court, which the Court deemed a response to the complaint and declined to enter a default judgment.

Subsequently, the District has propounded written discovery to the Sadlers. The Sadlers have not responded to the District's discovery requests within the required time period. The District will now file a motion to deem its requests for admissions as admitted and follow that with a motion for summary judgment to require the Sadlers to remove the improvements from District-owned land.