



**NORTHWEST FLORIDA WATER MANAGEMENT DISTRICT  
JOB OPPORTUNITY ANNOUNCEMENT  
Affirmative Action/Equal Opportunity Employer/Drug-Free Workplace**

**JOA #:** 26-14      **Position #:** 423007      **Posting Date:** 05/12/2026      **Application Deadline:** 5/19/2026  
**Position Title:** OPS Water Resource Evaluation Aide      **Starting Salary:** \$15.00 hour  
**Job Location:** Headquarters - Midway, FL *Located 10 miles west of Tallahassee on Hwy. 90*

**Minimum Qualifications:**

College level coursework in geology, mathematics, physics, engineering, or a related environmental field. Must be able to work up to 20 hours per week at the District's Headquarters office in Midway, Florida. Must possess a valid Driver's License.

**Special Abilities:**

Knowledge of how to run Microsoft Office applications, including Word, Excel, and PowerPoint. Understanding of and experience with computer data entry. Experience with ArcGIS, and knowledge of basic statistics preferred.

**Description of Position:**

This is a part-time position (20 hours per week) entailing directed work in the areas of hydrology, hydrogeology, engineering, and environmental science. This is an entry level position ideal for current or recent college graduates looking to gain experience in the environmental field.

- Computer data entry and verification, including review and editing.
- Assist with hydrologic and water quality data collection.
- Assist in the management of Resource Management Division databases.
- Assist in the statistical analysis of water quality, rainfall, water level and discharge data.
- Fulfill data requests from the public and other public and private entities.
- Use ArcGIS in the fulfillment of assigned tasks and data requests.
- Other work tasks as directed by the supervising professional.

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**How to apply:** Submit a Northwest Florida Water Management District Application and resume to [human.resources@nfwwater.com](mailto:human.resources@nfwwater.com) or mail to 81 Water Management Drive, Havana, FL 32333

**NOTICE TO APPLICANT:** We hire only U.S. citizens and lawfully authorized alien workers. If you need an accommodation in order to participate in the application/selection process, please notify the Office of Human Resources at (850) 539-5999 in advance.

A separate application must be submitted for each Job Opportunity Announcement indicating the position number and title for which you are applying. Applications must be received in the Office of Human Resources by 5:00 p.m. of the deadline date in order to be eligible for consideration. Preference will be given to certain veterans and others related in accordance with Chapter 295, Florida Statutes, Veterans Preference Law. Applicant must provide the required proof of preference at the time of submitting an application for a vacant position. Males between the ages of 18 and 26 are required to provide proof of Selective Service Registration prior to employment or promotion.