

FY 2025-2026 Water Conservation Grant Funding



GENERAL CONDITIONS FOR RECEIVING FUNDS

- **Cooperative Agreement.** Each award recipient must enter into a cooperative agreement with the District. The agreement will specify the scope of work with tasks and deliverables, project schedule, reporting requirements, project management, and invoicing requirements. An example agreement can be provided upon request.
- **Completion of Projects.** Projects awarded funding must be completed within 24 months of execution of the cooperative agreement.
- **Compliance with Permits.** Applicants will be required to obtain all applicable federal, state, and local permits to complete a project and certify that the project is in compliance with said permits. Additionally, applicants will be required to maintain compliance with all District permits, such as Consumptive Use Permits, from time of application throughout the life of the project. Applicants who are not in compliance with any District permit will not be considered for a funding award.
- **Project Funding.** Grant funding provided may cover 100 percent of the total project cost. However, a 50-percent match of the overall project cost is required for projects that do not serve financially disadvantaged communities.
- **Funding Provisions.** Funding will be provided on a reimbursement basis no more frequently than monthly. In cases of financial hardship, the District may consider funding on a cost-incurred basis for work completed on a case-by-case basis. At a minimum, the grantee is required to submit an annual invoice for work completed through the end of each District fiscal year (September 30). Grant funds shall not be applied to any costs incurred prior to the date of grant agreement execution.
- **Eligible Project Expenditures.** It is anticipated that grantees will utilize contractors to perform the work set forth within the grant scope of work. Labor costs for grantees (i.e., city, county, or utility staff) to manage and administer the grant project are ineligible for reimbursement but may be used to provide funding match. The grantee may purchase equipment, such as low-flow plumbing fixtures, that are eligible for reimbursement per the grant scope of work and may be reimbursed with a properly documented invoice that includes proof of purchase and proof of installation when applicable. Supporting documentation will be required for expenses and proof of payment for requested grant funds and matching funds, where applicable.
- **Communication and Reporting.** The grantee will be required to provide formal quarterly progress reports throughout the life of the project. A final report summarizing all work accomplished is also required.